

VIGO COUNTY COUNCIL
February 15, 2012
5:00 P.M.

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VIGO COUNTY COUNCIL
Agenda
Wednesday, February 15, 2012 at 5:00 P.M.
Council Chambers, Vigo County Annex

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed
4. Public comment
5. Communications from elected officials of the County
6. Communications from other officials or agencies
7. Reports from standing committees
8. Reports from select committees
9. Ordinances relating to appropriations
 - a. Budget Adjustment Committee
 - i. Additional Appropriation Ordinance 2012-01
 - ii. Additional Appropriation Ordinance 2012-02
 - iii. Salary Ordinance 2012-01
 - iv. Resolution of Re-Allocation of Existing Appropriations 2012-01
 - v. Resolution 2012-01
 - vi. Additional Appropriation Ordinance 2012-03
 - vii. Additional Appropriation Ordinance 2012-04
 - viii. Additional Appropriation Ordinance 2012-05
 - ix. Additional Appropriation Ordinance 2012-06
 - x. Additional Appropriation Ordinance 2012-07
 - xi. Additional Appropriation Ordinance 2012-08
 - xii. Additional Appropriation Ordinance 2012-09
 - xiii. Additional Appropriation Ordinance 2012-10
 - xiv. Additional Appropriation Ordinance 2012-11
 - xv. Additional Appropriation Ordinance 2012-12
 - xvi. Additional Appropriation Ordinance 2012-13
 - xvii. Additional Appropriation Ordinance 2012-14
 - xviii. Resolution of Re-Allocation of Existing Appropriations 2012-02
 - b. Personnel Committee
 - i. Salary Ordinance 2012-02
 - ii. Additional Appropriation Ordinance 2012-15
10. Honorary resolutions
11. Resolutions relating to fiscal policies of the Council
12. First reading by summary reference of proposed ordinances and resolutions
13. Appointments
14. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on February 15, 2012 to consider the following appropriations in excess of the budget of the current year.

COUNTY GENERAL

EMA

Cell Phone Stipend	\$3,600
Equipment New	\$4,200

HUMAN RESOURCES

License	\$8,200
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PROSECUTOR

Cell Phone Stipend	\$5,640
Trials/Investigations	\$18,000
Registrations	\$1,438

INFORMATION SERVICES

Cell Phone Stipend	\$900
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COUNTY COUNCIL

Cell Phone Stipend	\$300
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AUDITOR

Cell Phone Stipend	\$300
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ADULT PROTECTIVE SERVICES

Cell Phone Stipend	\$840
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CLERK

Cell Phone Stipend	\$420
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JUVENILE DETENTION

Cell Phone Stipend	\$3,600
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TOTAL COUNTY GENERAL FUND	\$47,438
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HEALTH

Cell Phone Stipend	\$1,260
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TOTAL HEALTH FUND	\$1,260
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DRUG COURT

Cell Phone Stipend	\$420
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TOTAL DRUG COURT	\$420
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HIGHWAY

Cell Phone Stipend	\$2,100
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TOTAL HIGHWAY FUND	\$2,100
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ENGINEERING

Cell Phone Stipend	\$1,560
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TOTAL ENGINEERING FUND	\$1,560
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PARKS & RECREATION

Payroll	\$3,163
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FICA	\$242
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PERF	\$380
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TOTAL PARKS & RECREATION FUND	\$3,785
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COURT IV-D INCENTIVE

Office Machines	\$300
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Law Books	\$300
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TOTAL COURT IV-D INCENTIVE FUND	\$600
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Taxpayers appearing at this meeting shall have the right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support appropriations made within fifteen (15) days of receipt of the certified copy of the action taken.

TIMOTHY M. SEPRODI
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Sunday February 5, 2012
TRIBUNE-STAR

ADDITIONAL APPROPRIATION ORDINANCE 2012-01

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>EMA</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$3,600	
44510 Equipment New	\$4,200	
TOTAL COUNTY GENERAL FUND	\$7,800	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-02

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HUMAN RESOURCES</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
30750 License	\$8,200	
TOTAL COUNTY GENERAL FUND	\$8,200	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2012-01

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2012, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

<u>TITLE IV-D PROSECUTOR</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
Deputy Prosecutor	Delete position	

Approved on this 15th day of February 2012.

<u>AYE</u>		<u>NAY</u>
_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION

2012-01

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>PROSECUTOR</u>			
From:	0001.10010.000.0660 Payroll	\$41,639	
	0001.15210.000.0660 FICA	\$3,186	
	0001.15220.000.0660 PERF	\$4,997	
To:	0001.21000.000.0660 Office Supplies	\$12,000	
	0001.21050.000.0660 Maintenance/Repair	\$500	
	0001.32360.000.0009 Return of Fugitives	\$1,000	
	0001.32500.000.0009 Dues	\$2,000	
	0001.32600.000.0009 Subscriptions	\$6,000	
	0001.33300.000.0009 Contractual Services	\$17,000	
	0001.33313.000.0009 Telecommunications	\$10	
	0001.35500.000.0009 Repair Equipment	\$750	
	0001.37200.000.0009 Travel	\$2,000	
	0001.37300.000.0009 Registration Fees	\$62	
	0001.37400.000.0009 Mileage	\$2,000	
	0001.44202.000.0009 Law Books	\$5,000	
	0001.44600.000.0009 Office Machines	\$1,500	
	Totals	\$49,822	\$49,822

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Attest:

Kathy Miller, President

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION 2012-01

SECTION 1. The Budget Adjustment Committee of the Vigo County Council recommends appropriation adjustments as follows:

	<u>FROM</u>	<u>TO</u>
<u>INFRACTION DEFERRAL</u>		
21000 Office Supplies	\$12,000	\$0
21050 Maintenance & Repair Supplies	\$500	\$0
30110 Cell Phones	\$7,000	\$0
31400 Grants to Police Agencies	\$7,500	\$0
31410 Youth Crime Prevention Grant	\$5,000	\$0
31420 Community Grants	\$2,000	\$0
32360 Return of Fugitives	\$1,000	\$0
32500 Dues	\$2,000	\$0
32600 Subscriptions	\$6,000	\$0
33300 Contractual Services	\$17,000	\$0
33313 Telecommunications	\$10	\$0
35500 Repair to Equipment	\$750	\$0
36900 Trials/Investigations	\$18,000	\$0
37200 Travel	\$2,000	\$0
37300 Registration Fees	\$1,500	\$0
37400 Mileage	\$2,000	\$0
44202 Law Books	\$3,000	\$0
44600 Office Machines	\$1,500	\$0

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Budget Adjustment

ADDITIONAL APPROPRIATION ORDINANCE 2012-03

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>PROSECUTOR</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$5,640	
36900 Trials/Investigations	\$18,000	
37300 Registration Fees	\$1,438	
TOTAL COUNTY GENERAL FUND	\$25,078	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-04

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>INFORMATION SERVICES</u>		
10010 Cell Phone Stipend	\$900	
TOTAL COUNTY GENERAL FUND	\$900	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-05

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNCIL</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$300	
TOTAL COUNTY GENERAL FUND	\$300	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-06

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>AUDITOR</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$300	
TOTAL COUNTY GENERAL FUND	\$300	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-07

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>ADULT PROTECTIVE SERVICES</u>		
10010 Cell Phone Stipend	\$840	
TOTAL COUNTY GENERAL FUND	\$840	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-08

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>CLERK</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$420	
TOTAL COUNTY GENERAL FUND	\$420	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-09

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>JUVENILE DETENTION</u>		
10010 Cell Phone Stipend	\$3,600	
TOTAL COUNTY GENERAL FUND	\$3,600	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-10

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Health Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HEALTH</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$1,260	
TOTAL HEALTH FUND	\$1,260	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-11

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Drug Court Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>DRUG COURT</u>		
10010 Cell Phone Stipend	\$420	
TOTAL DRUG COURT FUND	\$420	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-12

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Highway Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HIGHWAY</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Cell Phone Stipend	\$2,100	
TOTAL HIGHWAY FUND	\$2,100	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-13

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Engineering Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>ENGINEERING</u>		
10010 Cell Phone Stipend	\$420	
TOTAL ENGINEERING FUND	\$420	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-14

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Court IV-D Incentive Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COURT IV-D INCENTIVE</u>		
44600 Office Machines	\$300	
44202 Law Books	\$300	
TOTAL COURT IV-D INCENTIVE FUND	\$600	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Budget Adjustment

RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION

2012-02

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>GUARDIAN AD LITEM</u>			
From:	0323.21000.000.0000 Office Supplies	\$4,200	
	0323.36100.000.0000 Printing	\$1,625	
	0323.30700.000.0000 Legal Fees	\$1,300	
To:	0323.44600.000.0000 Office Machines	\$5,825	
	0323.44480.000.0000 Office Furniture	\$1,300	
	Total	\$7,125	\$7,125

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Attest:

Kathy Miller, President

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2012-02

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2012, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County Parks & Recreation Fund the following:

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>PARKS & RECREATION</u>		
Mechanical-Electrical Technician	Delete position	
Fleet Manager	Grade 11	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-15

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Parks & Recreation Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>PARKS & RECREATION</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Payroll	\$3,163	
15210 FICA	\$242	
15220 PERF	\$380	
TOTAL PARKS & RECREATION FUND	\$3,785	

Approved on this 15th day of February 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

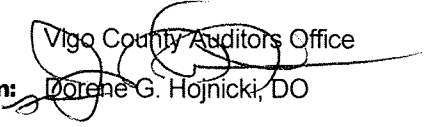
Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

**Vigo County
Emergency
Management**

Memo

To:  Vigo County Auditors Office

From: Dorene G. Hojnicky, DO

CC: Kylissa Miller, J. D. Kesler

Date: 11/10/2011

Re: Council Call

Please schedule Vigo County EMA to appear before the earliest possible Council Meeting to present a request for additional funding in the amount of \$4200.00 needed to replace the current VHF Repeater. This repeater is used to provide for clear VHF communications for Emergency Management and other response personnel throughout the county. The replacement is required by the nationwide FCC narrow-banding mandate.

The actual cost of the replacement repeater is \$8,400.00. Emergency Management has qualified for a 50% matching grant for this purchase, as a result, only one half of the cost will be needed from county funds.

If you have any questions, please contact me.

Thank you



Vigo County Human Resources Director
Connie L. Flood

650 S. 1st STREET
TERRE HAUTE, INDIANA 47807
(812) 462-3249
Fax: (812) 231-5617

10/19/2011

Timothy Seprodi
131 Oak Street
Terre Haute, IN 47807

Dear Tim and County Council:

When the 2012 budgets were distributed, I noticed that the line item for licenses was somehow left out. As you are aware, we added in 2011 the license line item to the Human Resources Budget to pay for NEOGOV subscription license, provisioning and training for the on-line recruitment process.

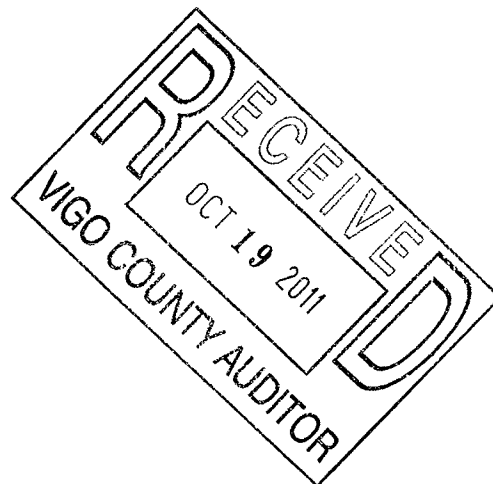
This online recruitment can be viewed by going to the County website. Click "employment" at the bottom of the page. This software makes hiring more efficient; Vigo County attractable to applicants and helps keep the County complaint in the hiring of employees.

I am asking to be added to the next scheduled meeting with Council. Until we meet, I will utilize funding from the line items background checks and drug screens to pay for 1st quarter billing from NEOGOV.

Therefore, I am requesting funding to cover the expenses of the background checks and drug screens that will occur further out in the year. Background checks and drug screens are necessary for compliance issues as well as meet insurance requirements.

Thank you,

Connie Flood
Connie Flood





TERRY R. MODESITT
PROSECUTING ATTORNEY
OF VIGO COUNTY
VIGO COUNTY COURT HOUSE
33 SOUTH THIRD STREET, RM. 45
TERRE HAUTE, IN 47807
PHONE (812) 462-3305
FAX (812) 238-1096



December 23, 2011

To: Vigo County Council

RE: Prosecutor's Office Council Request for February, 2012

It is respectfully requested that the following three (3) issues be discussed at the February Council Meeting:

1. As predicted when I came before the County Council in the Summer of 2011, the Infraction Deferral Budget is currently depleted and operating on a month to month basis, depending on the income for that month. This is primarily due to the decrease in income for that account over the last two years. Due to the depletion of funds in the Infraction Deferral account, we are requesting the council approve a 2012 budget amendment by allocating the following line item appropriations to the Prosecutor Budget (001-220). These numbers are echoed from the Infraction Deferral Budget (301).

Payroll	400-10	\$73,861	Contractual Services	433-30	\$17,000
Social Security	415-21	\$5,779	Telecommunications	433-31	\$10
Retirement	415-22	\$9,200	Repair to Equipment	435-50	\$750
Group Insurance	415-23	\$22,000	Trial/Investigations	436-90	\$18,000
Office Supplies	421-00	\$12,000	Travel	437-20	\$2,000
Maintenance/Repair	421-05	\$500	Registrations	437-30	\$1,500
Cell Phones Stipend	430-10	\$7,840	Mileage	437-40	\$2,000
Return of Fugitives	432-36	\$1,000	Law Books	442-00	\$5,000
Dues	432-50	\$2,000	Office Machines	446-00	\$1,500
Subscriptions	432-60	\$6,000			

The above request for the cell phones stipend is based on the following numbers that were discussed by the County Commissioners at a recent meeting, but have not been formally voted on and approved. The total request of \$7,840 is based on the following:

- Attorneys Terry Modesitt, Robert Roberts, Chris Wrede, and Raeanna Moore in the amount of \$100/month.
- Investigators Irene Miller and Jim Counterman in the amount of \$35/month.

2. It is further requested that an additional appropriation for Cell Phone Stipend be approved for Adult Protective Services in the total amount of \$840. This is based on the proposed amount that has not yet been approved.

- Investigators Jerry Hawk and Anjie Hall in the amount of \$35/month.

3. It is further requested that the Adult Protective Services Part Time Trial Deputy (Acct. 411-40) be increased to \$10,000 from the current amount of \$5,000. Based on the number of hours worked by this attorney for each of the last two years, the total cost for the work provided by this attorney would be closer to \$20,000 each year. Therefore, an increase in this amount for that attorney is appropriate.

Respectfully Submitted,



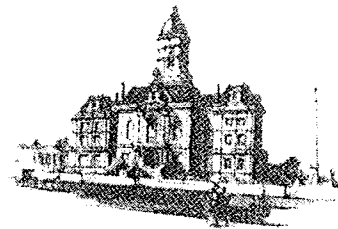
Robert E. Roberts
Chief Deputy Prosecuting Attorney
Vigo County, Indiana



VIGO CIRCUIT/SUPERIOR COURTS,

Title IV-D Child Support Division

Sarah K. Mullican, Commissioner



COMMUNITY CORRECTIONS BUILDING, 108 SOUTH FIRST STREET 2ND FLOOR, TERRE HAUTE, IN 47807 TEL: (812) 462-3310
FAX: (812) 462-3374

December 29, 2011

Vigo County Council
Vigo County Annex
175 Oak Street
Terre Haute, IN 47807

Re: Appropriations

Dear Members of the County Council:

Please accept this letter as a request for additional appropriations on the 2012 Superior Court IV-D Incentive Budget.

The appropriations are requested for line items Law Books and Office Machines. The Court is requesting an appropriation of \$300.00 for Law Books and \$300.00 for Office Machines.

The appropriation for Office Machines is for the purchase of a printer for the Court reporter's office. Her job necessitates printing sensitive financial documents pertaining to payments by absent parents.

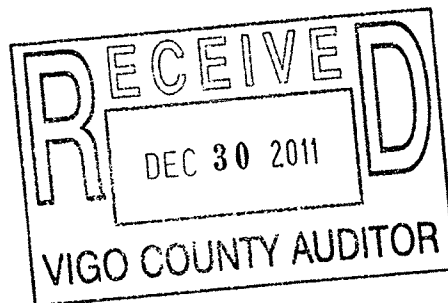
If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sarah K. Mullican', written over a horizontal line.

Sarah K. Mullican,
Title IV-D Commissioner

SKM:dah





NIKKI FUHRMEISTER, CASA DIRECTOR
VIGO COUNTY CASA
141 OAK STREET
TERRE HAUTE, INDIANA 47807

PHONE: (812) 231-5658
FAX: (812) 231-4485
E-MAIL: nikki.fuhrmeister@vigocounty.in.gov

DANIEL W. KELLY, MAGISTRATE
VIGO COUNTY JUVENILE COURT

Court Appointed Special Advocates
FOR CHILDREN

MEMORANDUM

TO: Vigo County Council Members

FROM: Nikki Fuhrmeister, CASA Director

RE: Transfer of money between department line items

DATE: December 29, 2011

Due to all of our computers being old and needing to be replaced, (one has been pieced together with old parts) I am requesting that money be transferred from the following department line items to replace office computers.

Transfer from Office Supplies	323-323-42100	\$4200 into
Office Machines	323-323-44600	

And Transfer from Printing	323-323-43610	\$1625 into
Office Machines	323-323-44600	

TOTAL INTO OFFICE MACHINES		\$6575
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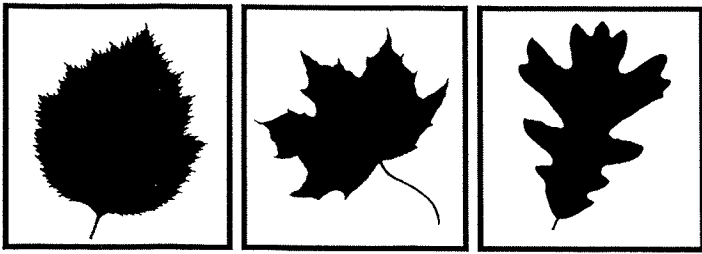
Next, I am requesting that money be transferred into Furniture due to replacing an office chair that is falling apart and the purchase of additional training tables, as well as a folding presentation table.

Transfer from Legal Fees	323-323-43070	\$1300 into
Furniture	323-323-44480	

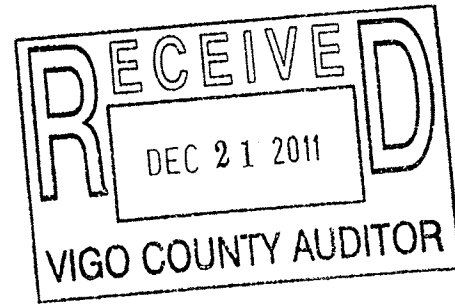
TOTAL INTO FURNITURE		\$1300
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Thank you.

Cc: Magistrate Daniel Kelly



Vigo County Parks and Recreation Department



December 19, 2011

Dear Vigo County Council President and Members,

The Vigo County Parks and Recreation Department would like to reposition the grade assigned to the Mechanical-Electrical Technician. Currently, the Mechanical-Electrical Technician is assigned a grade of 9. We would like to modify the title of this position to Fleet Manager as well as reassign this position to a grade of 11.

The Mechanical-Electrical Technician position, as written, is primarily responsible for both preventative maintenance of the Vigo County Parks and Recreation Department fleet and equipment as well as minor and major repairs. Additional duties required of the Fleet Manager, in addition to above duties, will include overall responsibility for the implementation of fleet management best practices, monitoring, evaluation, and inventorying.

This increased responsibility requires a skill-set greater than previously demanded of the Mechanical-Electrical Technician; therefore, the Vigo County Parks and Recreation Department respectfully requests your approval to re-name/re-grade:

CURRENT
Mechanical-Electrical Technician
Pay Grade: 9

PROPOSED
Fleet Manager
Pay Grade: 11

The change in the grade amounts to an increase of \$3,163 in 2012. This amount would be absorbed easily into the 2012 approved Park Operating Budget payroll line item and the corresponding line items under Personnel. This is possible due to the overall decrease of Parks and Recreation Department salaries as a result of staff turnover.

Thank you for your consideration.

Sincerely,

Kara Kish, CPRP, CPSI, MPA
Assistant Superintendent

Keith Ruble, Superintendent
Kara Kish, Assistant Superintendent

Vigo County Government Building
155 Oak Street, Terre Haute, In 47807
Phone: 812-462-3392
Fax: 812-232-2862
www.vigocounty.in.gov

VIGO COUNTY PARKS AND RECREATION DEPARTMENT
PROPOSED JOB DESCRIPTION

POSITION:	Fleet Manager
DIRECT SUPERVISOR:	Assistant Superintendent
PAY GRADE:	11
CLASSIFICATION:	Non-Exempt Employee
SCOPE AND PURPOSE:	Responsible for the implementation of fleet management best practices, preventative maintenance, maintenance, installation, and repair for all vehicles and equipment within the Vigo County park system.

DUTIES AND RESPONSIBILITIES:

- Implement fleet management best practices that allow for an all-encompassed monitoring of all Vigo County Parks and Recreation Department vehicles.
- Utilize fleet management software and/or evaluation method to track fuel usage, repairs, inventory, etc. for all Vigo County Parks and Recreation Department vehicles.
- Perform preventative maintenance, maintenance, and repair work on vehicles including but not limited to: truck, dump trucks, all terrain vehicles, backhoes, etc.
- Performs preventative maintenance, maintenance, and repair work on equipment including by not limited to: mowers, chainsaws, sprayers, weed eaters, outboard marine engines, etc.
- Operate heavy machinery including but not limited to: tractors, dozers, backhoes, trenchers, etc.
- Install and/or repair electrical work including but not limited to: electrical wiring, electrical boxes, etc. of anything less than 240 volts.
- Weld and work with cutting torches.
- Assist with maple syrup preparation & production: tap trees, put up & take down tubing, collect sap, cook sap, bottle syrup.
- Participate in special events as needed.
- Perform other duties as needed.
- Make recommendations (to Superintendent/Assistant Superintendent) for changes in placement of all vehicles within park system. Make recommendations (to Superintendent/Assistant Superintendent) for purchasing new vehicles and disposal of old vehicles. Serve as expert opinion when purchasing new vehicles.

MINIMUM EDUCATION & TRAINING REQUIRED:

- High School Diploma or GED
- ASE Certified or equivalent in experience
- 3-5 years of previous experience including but not limited to: fleet management, mechanics, heavy equipment operation, electrical repair, etc.
- Valid Indiana driver's license

PHYSICAL REQUIREMENTS

- Ability to exert physical effort in moderate to heavy work including but not limited to: lifting, carrying, pushing and pulling, stooping, kneeling, climbing, etc.
- Ability to operate heavy machinery including but not limited to: tractors, dozers, backhoes, trenchers, etc.
- Ability to work efficiently and effectively in a garage setting.

DOCUMENTS & COMMUNICATION:

- Ability to comprehend and correctly use a variety of informational documents including invoices, time sheets, memorandums, and other documents as needed.
- Ability to communicate effectively with maintenance staff, administrative staff, and public both verbally and in writing.

PERSONAL CHARACTERISTICS:

- Ability to work without close supervision
- Ability to work outdoors in all kinds of weather
- Willingness to pitch-in and work in areas other than maintenance
- Dependable
- Truthful
- Orderly
- Initiative
- Alert and aware of safety