

VIGO COUNTY PARKS AND RECREATION DEPARTMENT
JOB DESCRIPTION

POSITION:	Seasonal Beach Attendant
DIRECT SUPERVISOR:	Maintenance Specialists (Park Specific)
PAY AND HOURS:	\$8/hour – 30 hours per week including weekend hours
CLASSIFICATION:	Seasonal, Non-Exempt Employee: <i>June 1-August 12</i>
SCOPE AND PURPOSE:	Maintain the cleanliness of the beach, beach shower house and rest room. Provide first response for incidents and accidents at the beach.

BEACH DUTIES AND RESPONSIBILITIES:

- First response: provide first aid as needed.
- Security: enforce park policy and control any incidents on the beach.
- Cleaning: beach, beach shower house and restroom, and surrounding area.
- Trash pickup and removal: trash/garbage located on beach and/or beach parking area.
- Other related duties and responsibilities as needed.

MINIMUM EDUCATION & TRAINING REQUIRED:

- Current Lifeguard Certification
- 1 year of previous experience in beachfront lifeguarding
- Valid Indiana driver's license

PHYSICAL REQUIREMENTS

- Ability to effectively rescue an individual according to standards set by lifeguard certification.

DOCUMENTS & COMMUNICATION:

- Ability to comprehend and correctly use a variety of informational documents including time sheets, incident forms, accident forms, and other documents as needed.

PERSONAL CHARACTERISTICS:

- Ability to work without close supervision
- Ability to work outdoors in all kinds of weather
- Willingness to pitch-in and work in areas other than maintenance
- Dependable
- Truthful
- Orderly
- Initiative
- Alert and aware of safety