



*Meeting
of the
Vigo County Council
March 13, 2012*

VIGO COUNTY COUNCIL
March 13, 2012
5:00 P.M.

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VIGO COUNTY COUNCIL
Agenda
Tuesday March 13, 2012 at 5:00 P.M.
Council Chambers, Vigo County Annex

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed
4. Public comment
5. Communications from elected officials of the County
6. Communications from other officials or agencies
7. Reports from standing committees
8. Reports from select committees
9. Ordinances relating to appropriations
 - a. Special Projects Committee
 - i. Additional Appropriation Ordinance 2012-16
 - ii. Resolution 2012-02
 - b. Budget Adjustment Committee
 - i. Additional Appropriation Ordinance 2012-17
 - ii. Additional Appropriation Ordinance 2012-18
 - iii. Additional Appropriation Ordinance 2012-19
 - iv. Additional Appropriation Ordinance 2012-20
 - v. Additional Appropriation Ordinance 2012-21
 - vi. Resolution of Re-Allocation of Existing Appropriations 2012-03
 - c. Annual Budget Committee
 - i. Additional Appropriation Ordinance 2012-22
 - ii. Additional Appropriation Ordinance 2012-23
 - iii. Additional Appropriation Ordinance 2012-24
 - iv. Additional Appropriation Ordinance 2012-10
 - v. Resolution of Re-Allocation of Existing Appropriations 2012-04
 - vi. Salary Ordinance 2012-03
 - vii. Additional Appropriation Ordinance 2012-25
 - viii. Additional Appropriation Ordinance 2012-12
 - ix. Resolution 2012-03
 - x. Resolution 2012-04
10. Honorary resolutions
11. Resolutions relating to fiscal policies of the Council
12. First reading by summary reference of proposed ordinances and resolutions
13. Appointments
14. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on March 13, 2012 to consider the following appropriations in excess of the budget of the current year.

<u>COUNTY GENERAL</u>	
<u>BUILDING INSPECTION</u>	
Vehicle New	\$12,500
<u>COMMISSIONERS</u>	
Building Repair	\$50,000
<u>SURVEYOR</u>	
Payroll	\$1,992
FICA	\$153
PERF	\$240
<u>SHERIFF</u>	
Payroll-Sheriff WVSSTF	\$17,203
FICA	\$1,316
PERF	\$2,065
<u>HARRISON TOWNSHIP ASSESSOR</u>	
Payroll	\$528
FICA	\$41
PERF	\$64
<u>COURTS</u>	
Payroll	\$25,568
FICA	\$1,956
PERF	\$3,069
<u>JUVENILE DETENTION</u>	
Payroll	\$1,986
FICA	\$152
PERF	\$239
<u>BUILDING MAINTENANCE</u>	
Payroll	\$1,680
FICA	\$129
TOTAL COUNTY GENERAL FUND	\$120,881
<u>PARK & RECREATION NR OPERATING</u>	
Recreational Trails Project	\$11,625
TOTAL PARK & REC OPERATING FUND	\$11,625
<u>INFRACTION DEFERRAL</u>	
Payroll	\$30,618
FICA	\$2,343
TOTAL INFRACTION DEFERRAL FUND	\$32,961
<u>E-911</u>	
Payroll	\$25,604
FICA	\$3,600
TOTAL E-911 FUND	\$29,204
<u>RECORDER SECURITY PROTECTION</u>	
Service Agreement	\$15,000
TOTAL RECORDER SEC PROT FUND	\$15,000
<u>LHD TRUST</u>	
Advertising	\$1,521
Printing	\$281
Professional Services	\$22,905
Training	\$890
Vehicle	\$19,000
TOTAL LHD TRUST FUND	\$44,597
<u>HIGHWAY</u>	
Building Repair	\$50,000
TOTAL HIGHWAY FUND	\$50,000

HOSPITAL BENEFITS

Pharmacy Supplies	\$17,000
License	\$7,000
Contractual Services	\$7,200
Building Renovation	\$158,000
Equipment New	\$45,000
TOTAL HOSPITAL BENEFITS FUND	\$234,200

Taxpayers appearing at this meeting shall have the right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support appropriations made within fifteen (15) days of receipt of the certified copy of the action taken.

TIMOTHY M. SEPRODI
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday March 2, 2012
TRIBUNE-STAR

ADDITIONAL APPROPRIATION ORDINANCE 2012-16

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Hospital Benefits Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HOSPITAL BENEFITS</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
21700 Pharmacy Supplies	\$17,000	
30750 License	\$7,000	
33300 Contractual Services	\$7,200	
44420 Building Renovation	\$158,000	
44510 Equipment New	\$45,000	
TOTAL HOSPITAL BENEFITS FUND	\$234,200	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION NO. 2012- 2

A Resolution of the County Council of
Vigo County, Indiana, Designating an Area Within
Vigo County, Indiana as an Economic Revitalization Area
for the Purpose of a Personal Property Tax Abatement

WHEREAS, A Petition for a personal property tax abatement has been filed with the County Council of Vigo County, Indiana (hereinafter "County Council") requesting that the property described therein be designated an Economic Revitalization Area for purposes of personal property tax abatement; and

WHEREAS, **ADVICS Manufacturing Indiana, L.L.C.** (hereinafter the "petitioner") has submitted a Statement of Benefits and provided all information and documentation necessary for the County Council to make an informed decision, said information including a description of the real property which is more particularly described in Exhibit A.

WHEREAS, petitioner has represented and presented evidence that in connection with this Project it currently has an existing 415 full-time jobs with an annual payroll of \$14,540,000.00 (approximately). Completion of this project will permit petitioner to maintain the existing full-time jobs and will create approximately 35 new permanent full-time jobs with a total annual payroll of approximately \$1,050,000.00. Petitioner has further represented and presented evidence that the cost of this project will be approximately \$15,266,000.00 for new equipment (the "manufacturing equipment").

WHEREAS, the County Council is authorized under the provisions of I.C. 6-1.1-12.1-1, et seq. to designate areas of the County as economic revitalization areas for the purpose of tax abatement; and

WHEREAS, the County Council has considered the Statement of Benefits and has conducted a complete and proper investigation of the subject property and neighborhood to determine that the area qualifies as an economic revitalization area under Indiana statutes; and

WHEREAS, the County Council has found the subject property to be an area where facilities that are technologically, economically or energy obsolete, are located and where the obsolescence may lead to a decline in employment and tax revenues and has become undesirable for or impossible of normal development and occupancy because of a lack of development, cessation of growth, deterioration of improvements, character of occupancy, age, obsolescence, substandard buildings and other factors, which prevent normal development or use;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND RESOLVED by the County Council of Vigo County, Indiana, that:

1. The petitioner's estimate of the cost of new manufacturing equipment is reasonable for manufacturing equipment of that type in view of current technologies.
2. The petitioner's estimate of the number of individuals who will be employed and retained, and the benefits thereby, can reasonably be expected to result from the project and installation of new manufacturing equipment.
3. The petitioner's estimate of the annual salaries or wages of the individuals who will be employed and retained, and the benefit thereby, can reasonably be expected to result from the project and the installation of the new manufacturing equipment.
4. That the benefits about which information has been requested can reasonably be expected to result from the installation of the new manufacturing equipment.
5. The totality of the benefits of the proposed project and installation of the new manufacturing equipment can reasonably be expected to result from the project and are sufficient to justify personal property tax abatement over a _____-year deduction period, and each such deduction should be, and they are hereby, allowed.
6. That the Statement of Benefits submitted to the County Council is hereby approved and the Real Estate described in Exhibit A is hereby designated as an Economic Revitalization Area pursuant to I.C. 6-1.1-12.1-1, et seq. and petitioner is entitled to personal property tax abatement over a _____-year deduction period as provided therein for the proposed acquisition of the new manufacturing equipment.
7. Notice of the adoption and substance of this Resolution shall be published according to I.C. 5-3-1 stating the adoption and substance hereof, stating a date for the public hearing at which the County Council will hear and receive remonstrances and objections, and take final action on the designation of the Real Estate as an Economic Revitalization Area, the approval of the Statement of Benefits, and the consideration of the adoption of the Waivers, and stating that a copy of the description of the affected area is available for inspection in the County Assessor's Office, all as required by law.
8. That this Resolution is supplementary to and in addition to any prior resolutions.

Passed in Open Council this ____ day of _____, 2012.

VIGO COUNTY COUNCIL

Kathy Chalos Miller, President

Mark Bird

Bill Bryan

Tim Curley

Ed Ping

Brad Anderson

Bill Thomas

This instrument prepared by _____

Louis F. Britton, COX, ZWERNER, GAMBILL & SULLIVAN, LLP
511 Wabash Avenue, Terre Haute, IN 47807; (812) 232-6003.

EXHIBIT A

Parcel No. 84-13-04-400-008.000-024

Vigo County Industrial Park Sub. Ph. IV Lot 1

PETITION FOR PERSONAL PROPERTY TAX ABATEMENT CONSIDERATION

The undersigned owner(s) of real property located in Vigo County, Indiana, hereby petition the Vigo County Council for personal property tax abatement consideration pursuant to I.C. 6-1.1-12.1-1, et seq. and for this petition state the following:

1. Describe the proposed redevelopment or rehabilitation project, including information about physical improvements to be made, the amount of land to be used, the proposed use of the improvements and a general statement as to the importance of the project to your business: To expand capability for manufacture of brake components.

2. The project will retain approximately 415 jobs with an annual payroll of approximately \$14,540,000.00 and create approximately 35 jobs with a new payroll of approximately \$1,050,000.00 annually.

3. Estimate the dollar value of the redevelopment or rehabilitation project: \$15,266,000.00.

4. (a) The real property for which tax abatement consideration is petitioned (Property) is owned or to be owned by the following individuals or corporations (if the business organization is publicly held, indicate also the name of the corporate parent, if any, and the name under which the corporation has filed with the Securities and Exchange Commission):

<u>NAME</u>	<u>ADDRESS</u>	<u>INTEREST</u>
ADVICS Manufacturing Indiana, L.L.C.	10550 James Adams Street Terre Haute, IN 47802	Owner

5. The commonly known address of the Property is:

10550 James Adams Street, Terre Haute, Indiana 47802

a legal description of which is attached hereto, marked Exhibit A and incorporated herein.

8. Other anticipated public financing for the project (including, if any, industrial revenue bonding to be sought or already authorized), assistance through the United States Department of Housing and Urban Development funds or other public financial assistance: IDFA private Activity Bonds.

9. The following person(s) should be contacted as the petitioner's agent regarding additional information and public hearing notifications:

Name: Louis F. Britton, COX, ZWERNER, GAMBILL & SULLIVAN, LLP
Address: 511 Wabash Avenue
City, State, Zip: Terre Haute, IN 47807
Telephone: (812) 232-6003

10. Please indicate the type of Economic Development Revitalization project involved in your request:

- | | |
|-------------------|---|
| <u> </u> | a. Housing |
| <u> </u> | b. Office |
| <u> </u> | c. Retail/Commercial |
| <u> </u> | d. Mixed Use - Retail, Housing and Office |
| <u> X </u> | e. Industrial |
| <u> </u> | f. Warehousing |

WHEREFORE, petitioner requests that the Vigo County Council adopt a declaratory resolution designating the area described herein to be an economic revitalization area for purposes of real property tax abatement consideration and, after publication of notice and public hearing, determine qualifications for an economic revitalization area have been met and confirm such resolution.

Name of Property Owner:

ADVICS Manufacturing Indiana, L.L.C.

By: _____
(Signature)

(Printed Name and Title)

DO NOT USE THIS SPACE

Resolution #	Target Area Required
	Yes No

Confirming Ordinance #	
Date of Notice	

Final Action	
Target Area Ord. Effective	

S:\Users\Leedy\CLIENTS\tax abatement\ADVICS Manufacturing\tax abatement documents\Petition.doc
2/6/2012

EXHIBIT A

Parcel No. 84-13-04-400-008.000-024

Vigo County Industrial Park Sub. Ph. IV Lot 1

ADDITIONAL APPROPRIATION ORDINANCE 2012-17

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Security Protection Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>RECORDER SECURITY PROTECTION</u>		
39200 Service Agreement	\$15,000	
TOTAL RECORDER SECURITY PROTECTION FUND	\$15,000	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-18

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Parks & Recreation Non-Reverting Operating Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>PARK & RECREATION NR OPERATING</u>		
43118 Recreational Trails Project	\$11,625	
TOTAL PARKS & REC NR OPERATING FUND	\$11,625	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-19

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>BUILDING INSPECTION</u>		
44460 Vehicle	\$12,500	
TOTAL COUNTY GENERAL FUND	\$12,500	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-20

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNTY GENERAL</u> <u>COMMISSIONERS</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
35400 Building Repair	\$50,000	
TOTAL COUNTY GENERAL FUND	\$50,000	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-21

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Highway Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HIGHWAY I</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
35400 Building Repair	\$50,000	
TOTAL HIGHWAY FUND	\$50,000	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION
2012-03

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>COUNTY GENERAL</u>			
<u>PURDUE EXTENSION</u>			
From: 0001.21000.000.0011 Office Supplies	\$499		
To: 0001.44510.000.0011 Equipment New		\$499	
Total	\$499	\$499	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Attest:

Kathy Miller, President

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-22

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County LHD Trust Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>LHD TRUST</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
35300 Advertising	\$1,521	
36100 Printing	\$281	
37650 Ed, Counseling & Training	\$890	
37850 Professional Services	\$22,905	
44460 Vehicle	\$19,000	
TOTAL LHD TRUST FUND	\$44,597	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Annual Budget

ADDITIONAL APPROPRIATION ORDINANCE 2012-23

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>SURVEYOR</u>		
10010 Payroll	\$1,992	
15210 FICA	\$153	
15220 PERF	\$240	
<u>SHERIFF</u>		
10011 Payroll-Sheriff WVSSTF	\$17,203	
15210 FICA	\$1,316	
15220 PERF	\$2,065	
<u>HARRISON TOWNSHIP ASSESSOR</u>		
10010 Payroll	\$528	
15210 FICA	\$41	
15220 PERF	\$64	
<u>COURTS</u>		
10010 Payroll	\$25,568	
15210 FICA	\$1,956	
15220 PERF	\$3,069	
<u>JUVENILE DETENTION</u>		
10010 Payroll	\$1,986	
15210 FICA	\$152	
15220 PERF	\$239	
<u>BUILDING MAINTENANCE</u>		
10010 Payroll	\$1,680	
15210 FICA	\$129	
TOTAL COUNTY GENERAL FUND	\$58,381	

ADDITIONAL APPROPRIATION ORDINANCE 2012-23

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-24

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Infraction Deferral Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>INFRACTION DEFERRAL</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Payroll	\$30,618	
15210 FICA	\$2,343	
TOTAL INFRACTION DEFERRAL FUND	\$32,961	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION

2012-04

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>COUNTY GENERAL</u>			
<u>DRAINAGE BOARD</u>			
From:	0001.10010.000.0063 Payroll	\$3,000	
To:	0001.33300.000.0063 Contractual Services		\$3,000
	Totals	\$3,000	\$3,000

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Attest:

Kathy Miller, President

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2012-03

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2012, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

<u>COUNTY GENERAL</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>DRAINAGE BOARD</u>		

Attorney

Delete position

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Sprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-25

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County E-911 Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>E-911</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Payroll	\$25,604	
15210 FICA	\$3,600	
TOTAL E-911 FUND	\$29,204	

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION 2012-03

SECTION 1. The Annual Budget Committee of the Vigo County Council recommends appropriation adjustments as follows:

<u>E-910</u>	<u>FROM</u>	<u>TO</u>
10010 Payroll	\$203,858	\$178,254
15210 FICA	\$11,596	\$11,996
30100 Telephone	\$225,000	\$200,000

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION 2012-04

SECTION 1. The Annual Budget Committee of the Vigo County Council recommends appropriation adjustments as follows:

	<u>FROM</u>	<u>TO</u>
<u>COUNTY GENERAL</u>		
<u>JAIL</u>		
10010 Payroll	\$1,422,037	\$1,418,432
15210 FICA	\$108,786	\$108,510
15220 PERF	\$170,645	\$170,213
<u>PUBLIC DEFENDER</u>		
10010 Payroll	\$1,110,154	\$1,108,170
15210 FICA	\$84,927	\$84,775

Approved on this 13th day of March 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor



The Board of Commissioners of Vigo County

Commissioners

Mike Ciolli, 1st District
Judith A. Anderson, 2nd District
Paul Mason, 3rd District

650 S. 1st STREET
TERRE HAUTE, INDIANA 47807
(812) 462-3367
Fax: (812) 234-2409

February 14, 2012

Dear Mr. Seprodi,

The Vigo County Commissioners request funding for the Wellness for Life Clinic in the amount of \$234,200. Please see the attached list of projected Build-Out and Start-Up Expenses. Thank you for all considerations.

Sincerely,
Vigo County Board of Commissioners

Mike Ciolli, President

Judith A. Anderson, Secretary

Paul Mason, Member

Vigo County Medical Center Build-Out

Construction and Build-Out:	\$158,000
Permanent Medical Equipment:	\$25,000
-Medical Supplies \$17,450	
-Computers \$7200	
EMR License:	\$7,000
Administrative (1 Month Management Fee):	\$7,200
2-3 Months Medication Inventory:	\$15,000
Initial Inventory of Disposable Supplies:	\$2,000
Start-up and Equipment (Non-Medical)	\$20,000
-Sidewalk Repair \$2411	
-14 doors \$7399 (original planned doors were damaged)	
-Glass Wall Ext. \$600	
-4' Door in Exam/Consult Room \$1430	
-Water Solenoid Valves \$638	
- <u>Furniture \$5000</u>	
Total - \$17,478	
Total Projected Expenses:	\$234,200



Projected Build-Out and Start-Up Expenses

The below projections are our best early estimate of expenses that will be incurred during clinic build-out and implementation. Please note that expenses will be billed to Vigo County at-cost, with the exception of the administrative fee which will be billed at a flat rate of \$18 Per Employee for 400 employees.

We will make every reasonable attempt to keep expenses at or below the projections outlined below, unless unexpected circumstances are discovered during facility build-out.

Projected Build-Out and Start-Up Expenses

Construction and Build-Out:	\$158,000
Permanent Medical Equipment:	\$25,000
EMR License:	\$7,000
Administrative (1 Month Management Fee):	\$7,200
2-3 Months Medication Inventory:	\$15,000
Initial Inventory of Disposable Supplies:	\$2,000
Start-up and Equipment (Non-Medical)	\$20,000
Total Projected Expenses:	\$234,200

I understand that the projections above are a good-faith estimate and that the final amount may exceed these projections. I authorize Wellness for Life to move forward with the implementation and build-out.

Name: _____

Title: _____

Signature: _____

Date: _____

LETTER OF ENGAGEMENT COUNTY OF VIGO, INDIANA

The County of Vigo, Indiana (County) engages Waggoner, Irwin, Scheele & Associates, INC. (WIS) to provide the following professional consulting services:

OPERATIONS REVIEW

The following scope of consulting services are described and presented to best meet the objective of conducting an operations review of County Offices and Departments.

1. Develop Project Work Plan and Schedule

Consultants will develop and submit a written work plan including project activities and schedule. This work plan will detail study priorities.

2. Data Collection

Consultants will collect data from each department including but not limited to budgets, staffing, services provided, current and planned projects, and methods of delivering services. Review organizational structure and future needs of the County Offices and Departments, staffing, use of technology, equipment, and an assessment of in-house and outsourced functions.

3. Conduct Project Briefing Meetings and Interviews

Consultants will conduct project briefing meetings and interview County officials and individuals who are responsible for directing department operations.

4. Fair Labor Standards Act (FLSA) Self-Audit/Analysis

Consultants will distribute a FLSA Self-Audit Questionnaire to Department Heads for completion. Once completed, consultants will tabulate responses and conduct an analysis of information collected and make recommendations for correcting any deficiencies identified.

5. Comparative Analysis

Consultants will conduct a comparative analysis of other municipalities collecting data regarding organizational structures, the delivery of services, staffing, and use of technology.

6. Prepare Report

Consultants will prepare and submit a report to the County Commissioners of findings from the internal and external data collected. Recommendations will be made for improving County operations.

FEES

Fees will be billed at the following hourly rates:

Principal:	\$115.00 hour
Sr. Consultant:	\$ 75.00 hour
Consultant:	\$ 40.00 hour

TRAVEL REIMBURSEMENT

Travel reimbursement will be billed at the following rates:

Mileage: \$0.46 per mile
Per diem: \$24.00 per day
Lodging: per receipts

TIMETABLE

It is estimated that the above action steps will be completed in (7-9) months.

FOR THE COUNTY OF VIGO, INDIANA

_____ **DATE:** _____

FOR WAGGONER, IRWIN, SCHEELE & ASSOCIATES, INC.

_____ **DATE:** _____

OTHER REQUESTED CONSULTING SERVICES

Additionally requested consulting services beyond those specified in this Letter of Engagement, including but not limited to, the preparation of job descriptions, personnel policies, procedures, personnel forms, applicant recruitment, applicant testing, complaint investigations, expert witness research and testimony, supervisor training, and consultation will be billed at the above hourly fee rates, plus travel reimbursement. Any requests for consulting additional services shall be confirmed in writing between the County of Vigo and Waggoner, Irwin, Scheele & Associates, INC.

Nancy Allsup
Vigo County Recorder

Phone
(812) 462-3301

Vigo County Annex
199 Oak Street
Terre Haute, IN 47807

Fax
(812) 232-2219

TO: VIGO COUNTY COUNCIL
FROM: VIGO COUNTY RECORDER
RE: APPROPRIATION

FILED
JAN 23 2012

January 23, 2012

Timothy M. Segrode
VIGO COUNTY AUDITOR

I am requesting appropriation for necessary service of redacting purposes from the Fund # 1160 Security Protection in the amount of 15,000.

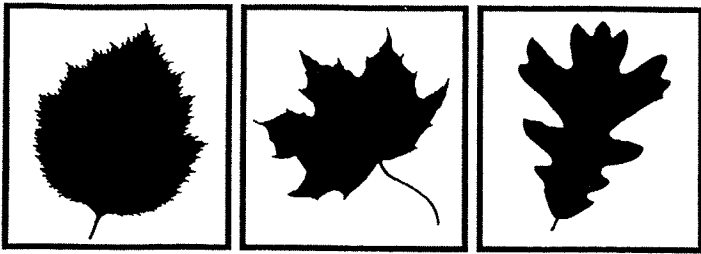


This is necessary for the project that we are doing that requires redacting of Social Security numbers **PER-STATE STATUE** to down load on computer system.

Thank you in Advance

Nancy Allsup
VIGO COUNTY RECORDER

NANCY ALLSUP



Vigo County Parks and Recreation Department

January 30, 2012

Mr. Timothy Seprodi
Vigo County Government Building
Terre Haute, Indiana 47807

Dear Mr. Seprodi:

The Vigo County Parks & Recreation Department is requesting the balance of \$11,625.00 for #1179-43118, Non-Reverting Operating Recreational Trails Project expense account.

Originally the Parks Department deposited \$30,000 into #121-39901, Non-Reverting Operating revenue account.

I am happy to answer any questions that you may have regarding this request.

Sincerely,

Keith Ruble
Superintendent



KR/jf



Vigo County Building Inspection

151 Oak Street, Terre Haute, Indiana 47807

Telephone: (812) 462-3365

Fax: (812) 231-5602

January 13, 2012

To: Timothy M. Seprodi, Auditor Vigo County

From: David J. Reeves, Vigo County Building Commissioner

Re: February 15, 2012 Council Call

I am requesting the following item to be placed on the March 14, 2012 Council call.

From Vigo County General Fund line item 445-10 New Equipment in the amount of \$17,000.00 in additional appropriations.

This money is to be used to purchase a new vehicle for the inspector to go to building inspection sites.

If you have any questions regarding this please contact me.

Respectfully Submitted,

A handwritten signature in cursive script that reads "David J. Reeves".

David J. Reeves
Vigo County Building Commissioner

RECEIVED
JAN 13 2012

A handwritten signature in cursive script that reads "Timothy M. Seprodi".
AUDITOR VIGO COUNTY

David Reeves ~ Building Commissioner

Ted Collins ~ Building Inspector

Dale Sowards ~ County Code Enforcement

Norma Parker ~ Office Manager



The Board of Commissioners of Vigo County

Commissioners

Mike Ciolli, 1st District

Judith A. Anderson, 2nd District

Paul Mason, 3rd District

650 S. 1st STREET
TERRE HAUTE, INDIANA 47807
(812) 462-3367
Fax: (812) 234-2409

February 3, 2012

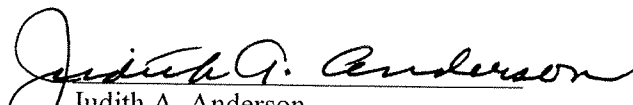
Dear Auditor,

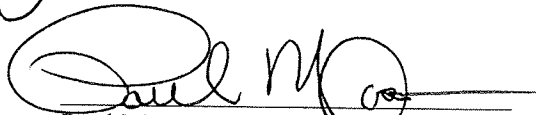
The Commissioners request an additional appropriation to pay contractors, CDI and Gibson Services, for the Highway Garage and Annex storm damage repairs while we await insurance payments in the amount of \$100,000. Thank you for your considerations.

Sincerely,

Vigo County Commissioners


Mike Ciolli


Judith A. Anderson


Paul Mason



To: Vigo County Council
From: Purdue Extension Service - Vigo County Office
Re: Fund transfer
Date: January 20, 2012

Dear Vigo County Council,

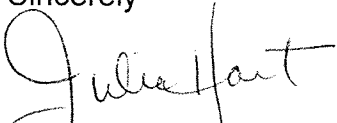
The Vigo County Extension Service requests a transfer between our ²⁰¹²~~2021~~ funds:

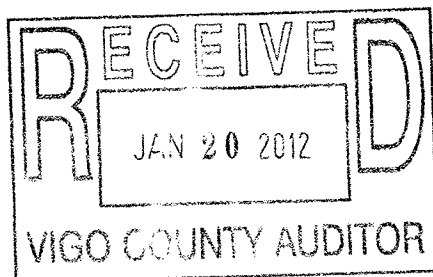
From: Office supplies 001-130-42100 \$499.00

Into: New Equipment 001-130-44510 \$499.00

Thank you for taking this under consideration.

Sincerely


Julie Hart, Interim CED
Extension Educator
4-H/Youth Development



Enclosure

*after
Supplies*

Walmart 
Save money. Live better.

(812) 872-2620
Manager JEFF FRIESNER
2399 S STATE ROAD 46
TERRE HAUTE IN 47803
ST# 4235 OP# 00000097 TE# 23 TR# 02915
RBL 18-55IS 066068504182 499.00 0
SUBTOTAL 499.00
TOTAL 499.00
WALMART CREDIT TEND 499.00

ACCOUNT # **** *24 09 S
APPROVAL # 013879
REF # 134700532133
TERMINAL # 15000472

12/13/11 17:53:55

CHANGE DUE 0.00

ITEMS SOLD 1

TC# 1391 844 8022 3460 6018 2



Don't forget! Pick up your layaway
items by December 16.
12/13/11 17:53:55

CUSTOMER COPY

Camera
Extension Programs



Vigo County Health Department
Enrico I. Garcia, M.D. – Health Commissioner

Administration
County Annex Building
147 Oak Street, Terre Haute, Indiana 47807-2986
Phone (812) 462-3428
Fax (812) 234-1010

TO: Vigo County Council

FROM: Vigo County Health Department

DATE: December 20, 2011

RE: Budget for Indiana Local Health Department Trust Fund Account for Fiscal Year 2011 to 2012
(Formally the tobacco settlement fund)

Vigo County Health Department
Indiana Local Health Department Trust Account

New Vehicle	0053.44460.000.0000	29,000.00
Training	0053.37650.000.0000	890.00
Professional Svcs	0053.37850.000.0000	22,905.00
Printing	0053.35300.000.0000	281.00
<u>Advertising</u>	<u>0053.35300.000.0000</u>	<u>1,521.00</u>
		\$ 44,597.00

Thanks,

A handwritten signature in black ink, appearing to read "Joni Kay Foulkes".

Joni Kay Foulkes
Administrator

IC 4-12-7-6 If only one local board of health exists in a county, the county fiscal body shall appropriate all distributions received by the county under this chapter to that local board of health.

FILED
FEB 07 2012

A handwritten signature in black ink, appearing to read "Timothy M. Segura".
VIGO COUNTY AUDITOR

LOCAL HEALTH DEPT TRUST ACCOUNT

2012

#	Fund	Description	2011 Budget	2012 Requested	Requested Difference	% Requested	2012 Approved	Approved Difference	% Approved
1					\$0	0.00%		-	0.00%
2					-	0.00%		-	0.00%
3					-	0.00%		-	0.00%
4					-	0.00%		-	0.00%
5					-	0.00%		-	0.00%
6					-	0.00%		-	0.00%
7					-	0.00%		-	0.00%
8					-	0.00%		-	0.00%
9					-	0.00%		-	0.00%
10					-	0.00%		-	0.00%
SUBTOTAL of Personal (1)			-	-	-	0.00%	-	-	0.00%
1					-	0.00%		-	0.00%
2					-	0.00%		-	0.00%
3					-	0.00%		-	0.00%
4					-	0.00%		-	0.00%
5					-	0.00%		-	0.00%
6					-	0.00%		-	0.00%
7					-	0.00%		-	0.00%
8					-	0.00%		-	0.00%
9					-	0.00%		-	0.00%
10					-	0.00%		-	0.00%
11					-	0.00%		-	0.00%
12					-	0.00%		-	0.00%
13					-	0.00%		-	0.00%
14					-	0.00%		-	0.00%
15					-	0.00%		-	0.00%
16					-	0.00%		-	0.00%
17					-	0.00%		-	0.00%
18					-	0.00%		-	0.00%
19					-	0.00%		-	0.00%
20					-	0.00%		-	0.00%
SUBTOTAL of Supplies (2)			-	-	-	0.00%	-	-	0.00%

LOCAL HEALTH DEPT TRUST ACCOUNT

2012

#	Fund	Description	2011 Budget	2012 Requested	Requested Difference	% Requested	2012 Approved	Approved Difference	% Approved
1	0053.35300.000.0000	Advertising	-	1,521	1,521	1521.00%		-	0.00%
2	0053.36100.000.0000	Printing	-	281	281	281.00%		-	0.00%
3	0053.37850.000.0000	Professional Services	-	22,905	22,905	22905.08%		-	0.00%
4	0053.37650.000.0000	Training	-	890	890	890.00%		-	0.00%
5			-		-	0.00%		-	0.00%
6			-		-	0.00%		-	0.00%
7			-		-	0.00%		-	0.00%
8			-		-	0.00%		-	0.00%
9			-		-	0.00%		-	0.00%
10			-		-	0.00%		-	0.00%
11			-		-	0.00%		-	0.00%
12			-		-	0.00%		-	0.00%
13			-		-	0.00%		-	0.00%
14			-		-	0.00%		-	0.00%
15			-		-	0.00%		-	0.00%
16			-		-	0.00%		-	0.00%
17			-		-	0.00%		-	0.00%
18			-		-	0.00%		-	0.00%
19			-		-	0.00%		-	0.00%
20			-		-	0.00%		-	0.00%
21			-		-	0.00%		-	0.00%
22			-		-	0.00%		-	0.00%
23			-		-	0.00%		-	0.00%
24			-		-	0.00%		-	0.00%
25			-		-	0.00%		-	0.00%
26			-		-	0.00%		-	0.00%
27			-		-	0.00%		-	0.00%
28			-		-	0.00%		-	0.00%
29			-		-	0.00%		-	0.00%
30			-		-	0.00%		-	0.00%
31			-		-	0.00%		-	0.00%
32			-		-	0.00%		-	0.00%
33			-		-	0.00%		-	0.00%
34			-		-	0.00%		-	0.00%

LOCAL HEALTH DEPT TRUST ACCOUNT

2012

#	Fund	Description	2011 Budget	2012 Requested	Requested Difference	% Requested	2012 Approved	Approved Difference	% Approved
35			-		-	0.00%		-	0.00%
36			-		-	0.00%		-	0.00%
37			-		-	0.00%		-	0.00%
38			-		-	0.00%		-	0.00%
39			-		-	0.00%		-	0.00%
40			-		-	0.00%		-	0.00%
			-	25,597	25,597	25597.08%		-	0.00%
1	0053.44460.000.0000	SUBTOTAL of Other Services (3)	-	19,000	19,000	19000.00%		-	0.00%
2		New Vehicle	-		-	0.00%		-	0.00%
3			-		-	0.00%		-	0.00%
4			-		-	0.00%		-	0.00%
5			-		-	0.00%		-	0.00%
6			-		-	0.00%		-	0.00%
7			-		-	0.00%		-	0.00%
8			-		-	0.00%		-	0.00%
9			-		-	0.00%		-	0.00%
10			-		-	0.00%		-	0.00%
11			-		-	0.00%		-	0.00%
12			-		-	0.00%		-	0.00%
13			-		-	0.00%		-	0.00%
14			-		-	0.00%		-	0.00%
15			-		-	0.00%		-	0.00%
16			-		-	0.00%		-	0.00%
17			-		-	0.00%		-	0.00%
18			-		-	0.00%		-	0.00%
19			-		-	0.00%		-	0.00%
20			-		-	0.00%		-	0.00%
			-	19,000	19,000	19000.00%		-	0.00%
		SUBTOTAL of Capital Outlays (4)	-	44,597	44,597	44597.08%		-	0.00%
		SUBTOTAL OF 2, 3, 4	-	44,597	44,597			-	
		TOTAL	-	44,597	44,597			-	

Contact Information for Fiscal Year 2012

Local Health Department Trust Account

If any of the information below changes, complete and submit a "Change in Signing Authorities Form", within 30 days of the change, to the Local Health Department Outreach Division at the Indiana State Department of Health. This form can be found in the Local Health Maintenance Fund Packet on pages 90-92. Include e-mail addresses, in the information below for those who would like to receive any updates about this grant.

Local Board of Health Name (County/City Name): _____ VIGO _____

Local Health Department Mailing Address: _____ 147 OAK STREET, TERRE HAUTE IN. 47807 _____

Local Health Department Building Address: _____ SAME AS ABOVE _____

GRANT MANAGER

Name of Person Submitting the Form (Typed): _____ JONI FOULKES _____

Grant Manager Title/Position at the Health Department: _____ ADMINISTRATOR _____

Grant Manager Phone Number: _____ (812) 462-3428 _____

Grant Manager E-mail: _____ JONI.FOULKES@VIGOCOUNTY.IN.GOV _____

HEALTH OFFICER

Health Officer Name: _____ ENRICO I. GARCIA, MD _____

Health Officer Phone Number: _____ (812) 462-3428 _____

Health Officer E-Mail: _____ ENRICO.GARCIA@VIGOCOUNTY.IN.GOV _____

PRESIDENT OF THE BOARD OF HEALTH

President of the Board of Health Name: _____ JEFFREY DePASSE _____

President of the Board of Health Phone Number: _____ (317) 716-2480 _____

President of the Board of Health E-Mail: _____ JDEPASSE@MA.RR.COM _____

COUNTY AUDITOR (or Official Custodian of Funds)

County Auditor Name: _____ TIM SEPRODI _____

County Auditor Phone Number: _____ (812) 462-3361 _____

County Auditor E-Mail: _____ TIM.SEPRODI@VIGOCOUNTY.IN.GOV _____

Budget Proposal form for Fiscal Year 2011-2012

Indiana Local Health Department Trust Account

Local Health Departments are required to submit a budget proposal, with their application, to the Local Health Department Outreach Division detailing how the local health department intends to use the Indiana Local Health Department Trust Account funding provided through Indiana Code 4-12-7. The purpose of the budget proposal is to prevent unallowable purchases from occurring and to ensure that expenditures fall under the guidance stated in Indiana Code 4-12-7. The budget justifications should include a brief description of how the proposed purchases, salaries, and/or contracts fit within the Indiana Code 4-12-7 and why they are important to the public health of the local health department's community. During the fiscal year, the local health department may request a budget revision by submitting a budget revision form to the Local Health Department Outreach Division.

Enter the amount funded to the local health department: \$44,597.58

TOTAL

Section Name	Total Amount from Each Section
Supplies, Equipment, & Vehicle	\$ 19,040.50
Training	\$ 890.00
Services	\$ 22,905.08
Printing/Advertising /Health Education Items	\$ 1,762.00
Total of all the Sections	\$ 44,597.58

Budget Proposal form for Fiscal Year 2011-2012

Indiana Local Health Department Trust Account

Training	Total Amount Spent in this Category FY2012 \$890.00
This category includes any training needed for local health department personnel that may assist them with Indiana Local Health Department Trust Account programs or activities. In the budget justification section of the application include the training area/topic and why it will help the local health department personnel, and what is covered in the total cost listed below. If travel is needed for trainings, please list that information in the Travel and Vehicle Rental category.	
Training Description	Total Cost
Indiana Vector Control Association Annual Conference To get together with the scientific community, educational institutions, business communities and other health agencies to provide leadership, information and education leading to the enhancement of health and quality of life through the control of disease-carrying vectors and pests of public health importance in Indiana.	\$250.00
Environmental Management Institute Lead Inspector and Risk Assessor Recertification Course: Recertify Environmental Health Specialists so they can adhere to 410 IAC 29-1-22 regarding Environmental Risk Assessments for lead. The assessments need to be conducted by a trained, licensed risk assessor, according to "documented methodologies" established by law (326 IAC 23-4-2).	\$640.00

Budget Proposal form for Fiscal Year 2011-2012

Indiana Local Health Department Trust Account

Printing/Advertising / Health Education Items		Total Amount Spent in this Category FY2012 \$1,762.00
This category includes printing, advertising, or health education items costs for Indiana Local Health Department Trust Account programs or activities. In the budget justification section of the application (service plan page 36) include the estimated cost of printing/ advertising/health education item, how it relates to the ILHDTA, and copies of supporting documents (price lists, catalog pages, bids, or contracts) for a single item over \$500.		
Type of Printing/Advertising/ Health Education Items	Printing/Advertising/Health Education Items Description	Total Cost of Printing/ Advertising/ HE item
Newspaper Advertisement	Publication of an advertisement for Tire Amnesty Day with the Tribune-Star Newspaper	\$ 1,169.00
Newspaper Advertisement	Publication of an advertisement for Tire Amnesty Day with the Valley Press	\$ 325.00
Printing	Flyers and Posters for Tire Amnesty Day	\$ 268.00

Budget Proposal form for Fiscal Year 2011-2012

Indiana Local Health Department Trust Account

Services	Total Amount Spent in this Category FY2012	
	\$22,905.08	
This category includes utilities (internet, phone, or cell phone) and maintenance needed to support Indiana Local Health Department Trust Account programs and personnel. The budget justification section of the application (service plan page 35) should explain what services are being contracted, who is being contracted, how these services relate to the Indiana Local Health Department Trust Account Indiana Code 4-12-7, and documentation indicating cost.		
Service Name	Service Description	Total Cost of Service for Fiscal Year 2012
Resourcing equipment	Resourcing XRF: XRF stands for x-ray fluorescence. An XRF is a portable x-ray machine that is frequently used by our lead inspectors. It can see through a surface and tell if lead paint is underneath. Every three years the cadmium 109 decays and needs to be replaced. Cadmium is what powers the XRF. The XRF was purchased with ILHDTF Funds.	\$5,400.00
Resourcing equipment	Leak Test Kit for the XRF	\$ 20.00
Tire Disposal	IDEM Certified Tire Hauler, Handler, Disposal Company used before during and after Tire Amnesty Day	\$17,485.08

Budget Proposal form for Fiscal Year 2012

Indiana Local Health Department Trust Account

Office Supplies, Equipment, & Vehicle **Total Amount Spent in this Category FY2012**
Purchases **\$19,040.50**

This category approval includes items needed to support Indiana Local Health Department Trust Account programs and personnel. All office supplies needed for the personnel listed can be bought throughout the year. Below a budgeted amount for all of those office supplies should be listed. Medical supplies needed for local health department clinics or immunization clinics should also be listed below. Medical supplies may also receive a budget amount for the year unless one item is over \$100. If the item is over \$100 then it will need its own line below. The equipment can include technology, computers, software, and/or medical supplies. The vehicle purchase should only be used for Indiana Local Health Department Trust Account approvable personnel or activities. The budget justification section of the application (service plan page 32), should explain what items are being purchased, where they are being purchased from, how purchasing these items relates to the Indiana Local Health Department Trust Account Indiana Code 4-12-7, and documentation showing cost.

Item(s) Name	Item(s) Description	Number of Items	Cost of Item(s)
vehicle	Vehicle for the Lead Inspector and Case Manager to use for testing, home visits and inspections	one	\$19,040.50

Budget Justification form for Fiscal Year 2011-2012

Indiana Local Health Department Trust Account

Training Service Plan

This category includes any training needed for local health department personnel that can assist them with programs that fall under (IC 4-12-7) the Indiana Local Health Department Trust Account programs or activities. In the budget justification include the training area/topic, why it will help the local health department personnel, and what is covered in the total cost listed.

Name of Training: 2012 Indiana Vector Control Association Annual Conference

Date of Training: 2012 date TBA- Usually the 2nd week in March

Location of Training: TBA

Description of Training:

To get together with the scientific community, educational institutions, business communities and other health agencies to provide leadership, information and education leading to the enhancement of health and quality of life through the control of disease-carrying vectors and pests of public health importance in Indiana.

Why it is necessary to Local Health Department Personnel?

The conference addresses the most current information, surveillance and tracking strategies plus updates on West Nile virus among other vector control topics needed for our staff.

How does the training relate to the Indiana Local Health Department Trust Account?

West Nile virus prevention activities relates to the preventative health measures category under the ILHDTA.

Budgeted Amount for Fiscal Year 2012 Training: \$250.00

List of Supporting Documents that are attached:

2011 Registration Form and Agenda

Categories that apply to this service plan (check all that apply):

- ITPC Mission and Common Goals
- ☒ Preventative Health Measures

Budget Justification form for Fiscal Year 2011-2012**Indiana Local Health Department Trust Account****Training Service Plan**

This category includes any training needed for local health department personnel that can assist them with programs that fall under (IC 4-12-7) the Indiana Local Health Department Trust Account programs or activities. In the budget justification include the training area/topic, why it will help the local health department personnel, and what is covered in the total cost listed.

Name of Training: Environmental Management Institute Lead Inspector and Risk Assessor Recertification Course

Date of Training: November 29th and 30th, 2011

Location of Training: Indianapolis, Indiana

Description of Training:

Recertify Two Environmental Health Specialists so they can adhere to 410 IAC 29-1-22 regarding Environmental Risk Assessments for lead. The assessments need to be conducted by a trained, licensed risk assessor, according to "documented methodologies" established by law (326 IAC 23-4-2).

Why it is necessary to Local Health Department Personnel?

Vigo County Health Department needs to have Environmental Health Specialists certified so we can adhere to 410 IAC 29-1-22 regarding Environmental Risk Assessments for lead. The assessments need to be conducted by a trained, licensed risk assessor, according to "documented methodologies" established by law (326 IAC 23-4-2).

How does the training relate to the Indiana Local Health Department Trust Account?

Eliminating elevated blood lead levels in children remains a goal of utmost importance to public health. Efforts must and will continue to reduce blood lead levels and to monitor the prevalence of children with elevated blood lead levels. Lead poisoning prevention activities relates to the preventative health measures category under the ILHDTA.

Budgeted Amount for Fiscal Year 2012 Training: \$640.00

List of Supporting Documents that are attached:

Course title, upcoming offerings and fee schedule from the Environmental Management Institute website

Categories that apply to this service plan (check all that apply):

- | | |
|--|--|
| ☐ ITPC Mission and Common Goals | ☐ Local Community Health Clinic |
| ☒ Preventative Health Measures | |

Budget Justification form for Fiscal Year 2011-2012**Indiana Local Health Department Trust Account****Printing/Advertising/Health Education Items Service Plan**

This category includes printing, advertising, or health education item costs for Indiana Local Health Department Trust Account programs or activities. In the budget justification, include the estimated cost of printing/ advertising/health education item, how it relates to the ILHDTA, and copies of supporting documents (price lists, catalog pages, bids, or contracts) if item is over \$500.

Item Title/Name: Advertisement

Description of Printing/Advertising/Health Education Items:

Advertisement in the Tribune-Star Newspaper for Tire Amnesty Day

How does the Printing/Advertising/Health Education Items relate to the Indiana Local Health Department Trust Account? The advertisement for Tire Amnesty Day serves as a means of traditional communication, getting information out to the public so they can make an informed choice. The ad provides information for the opportunity to get rid of tires, which are a breeding ground for mosquitoes and also as an educational tool explaining that tires are prime breeding grounds for mosquitoes which carry the West Nile Virus. Proper disposal of tires will reduce the spread of the virus. Tire Amnesty Day is an “out of the box” approach to prevent mosquito-borne illness and relates to the preventative health measures category under the ILHDTA.

Break down of total cost listed in the budget proposal:

\$ 1,169.00

List of Supporting Documents that are attached:

- Copy of Advertisement as it was ran in the Terre Haute Tribune-Star in 2011
- Copy of the invoice from the Terre Haute Tribune-Star in 2011

Categories that apply to this service plan (check all that apply):

ITPC Mission and Common Goals

Local Community Health Clinic

☒ Preventative Health Measures

Budget Justification form for Fiscal Year 2011-2012**Indiana Local Health Department Trust Account****Printing/Advertising/Health Education Items Service Plan**

This category includes printing, advertising, or health education item costs for Indiana Local Health Department Trust Account programs or activities. In the budget justification, include the estimated cost of printing/ advertising/health education item, how it relates to the ILHDTA, and copies of supporting documents (price lists, catalog pages, bids, or contracts) if item is over \$500.

Item Title/Name: Printed flyers and posters

Description of Printing/Advertising/Health Education Items:

Posters and flyers for Tire Amnesty Day

How does the Printing/Advertising/Health Education Items relate to the Indiana Local Health Department Trust Account?

The flyers and posters for Tire Amnesty Day serve as a means to get information getting out to the public regarding the event. The flyers and posters offer information so that the public has the opportunity to get rid of tires, which are a breeding ground for mosquitoes and also as an educational tool by explaining that tires are prime breeding grounds for mosquitoes which carry the West Nile Virus. Proper disposal of tires will reduce the spread of the virus. Tire Amnesty Day is an "out of the box" approach to prevent mosquito-borne illness and relates to the preventative health measures category under the ILHDTA.

Break down of total cost listed in the budget proposal:

\$268.00

List of Supporting Documents that are attached:

- Copy of the invoice from Goetz Printing for 2011
- Copy of flyer for Tire Amnesty Day 2011

Categories that apply to this service plan (check all that apply):

ITPC Mission and Common Goals

Local Community Health Clinic

☒ Preventative Health Measures

Budget Justification form for Fiscal Year 2011-2012

Indiana Local Health Department Trust Account

Services Service Plan: This category includes utilities (internet, phone, or cell phone) and maintenance needed to support Indiana Local Health Department Trust Account programs and personnel that fall under IC 4-12-7. The budget justification should explain what services are being contracted, who they are being contracted from (if known), how these services relate to the Indiana Local Health Department Trust Account Indiana Code 4-12-7, and documentation showing how much they cost.

Service Title/Name:

Handling, Hauling, Storing and disposing of tires

Description of Service:

Utilize an IDEM Certified Tire Hauler, Handler, Disposal Company before, during and after Tire Amnesty Day for tire disposal.

Service provided by:

Liberty Tire Recycling, LLC

How does the service relate to the Indiana Local Health Department Trust Account?

Tires are prime breeding grounds for mosquitoes which carry the West Nile Virus. West Nile virus prevention activities relates to the preventative health measures category under the ILHDTA.

Break down of total cost listed in the budget proposal:

\$17,485.08

List of Supporting Documents that are attached:

2011 Contract with Liberty Tire Recycling

Categories that apply to this service plan (check all that apply):

ITPC Mission and Common Goals
☒ Preventative Health Measures

Local Community Health Clinic

Budget Justification form for Fiscal Year 2011-2012**Indiana Local Health Department Trust Account****Office Supplies, Equipment, & Vehicle Purchases Service Plan****Item:** Vehicle**Item Description:** Vehicle will be used for LHDTA priority of preventive health measures to address lead poisoning.**Item Cost or Budgeted Amount** \$19,040.50**Purchasing item from:** Bloomington Ford, Inc. Government Sales Division**Why the item is needed:**

For Lead Environmental Risk Assessments and Clearance Exams, case management home visits and off-site testing sites for elevated blood lead levels. In 2010:

- 1387 Children were tested
- 135 Home Visits
- 38 Open Cases
- 20 New Cases
- 18 Risk Assessments
- 24 Clearance Exams

How will it be used to help the community? The vehicle will help the community by providing transportation for Environmental Health Specialty and Lead Case Manager when they are screening for lead poisoned children, follow-up case management visits and remediation efforts with the outcome goal of eliminated lead poisoning in Vigo County.

How does this item fall under Indiana Code 4-12-7 for the Indiana Local Health Department Trust Account? This item falls under IC 4-12-7 because it will be used for ILHDTA priority of preventive health measures addressing lead poisoning.

Supporting Documents attached to this Service Plan: ☒ Yes ☐ No

Break down of total cost listed in the budget proposal:

\$19,040.50

List of Supporting Documents that are attached:

Bid from Bloomington Ford, Government Sales

Categories that apply to this service plan (check all that apply):

ITPC Mission and Common Goals
☒ Preventative Health Measures

Local Community Health Clinic

**VIGO COUNTY COUNCIL
MINUTES
Tuesday, November 15, 2011 AT 5:00 P.M.
COUNCIL CHAMBERS, VIGO COUNTY ANNEX**

Pledge of Allegiance

President Mark Bird called the meeting to order and led the Pledge of Allegiance.

Calling of the Roll

Present: Bill Bryan, Brad Anderson, Kathy Miller, Tim Curley, Mark Bird, Bill Thomas.

Absent/Excused: Ed Ping.

Corrections to the journal of the preceding meeting, if needed

✓ *October 11, 2011*

Motion: To approve, **Action:** Approve, **Moved by** Bill Thomas, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Public Comment

Michael Wright addressed the Council regarding a Highway building which was damaged during the storm in May 2011. The building is structurally unsafe and needs repaired.

Motion: Blessing to go forward with repair of damaged Highway building and offer special Council meeting if additional appropriations are needed., **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Ryan Oilar, Council Administrator initiated the discussion regarding a wellness clinic for Vigo County employees. He introduced Dr. Patel, Chairman for Wellness for Life to further explain the project. The Wellness for Life organization is focused on creating medical clinics for self-insured organizations which would provide primary care, urgent care, pharmacy, and labs and would be open at odd hours to accommodate employees working schedules. The long-term goal for the clinic would be to create a healthier population over the next few years. The short-term goal would be to save money in terms of co-pays, pharmacy charges, lab costs etc.

Communications from other officials or agencies

There were none.

Reports from standing committees

Special Projects

Additional Appropriation 2011-60

Steve Witt, Terre Haute Economic Development Corporation President is asking the Council to consider an additional appropriation in the amount of \$75,000 for

matching funds for the State Industrial Development Grant Fund project. The project entails railroad improvements at the project site of a new distribution center for block and truss manufacturing complex for Menard Inc.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Brad Anderson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Sheriff Pension Plan

Changes to the Vigo County Police Retirement Plan have been required by law. The Council has been provided with a packet explaining the amendment to the plan.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Bill Thomas.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Budget Adjustment Committee

Additional Appropriation 2011-61

The Prosecutor has submitted a request for additional appropriations in Adult Protective Services. The funding comes from a grant received from the State of Indiana in the amount of \$116,450, however only \$10,000 is being requested to be appropriated; \$5,000 in Mileage, \$1,000 in Office Supplies and \$4,000 in Contractual Services.

Motion: To table, **Action:** Table, **Moved by** Brad Anderson, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Additional Appropriation 2011-62

The Prosecutor is requesting an additional appropriation in the Pre-Trial Diversion fund in the amount of \$9,000 in Trials/Investigations.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Additional Appropriation 2011-63

The Parks & Recreation Department is requesting an additional appropriation in the Parks Non-Reverting Operating fund for the Recreational Trails Project. The department received funds in the amount of \$30,000 as a match.

Motion: To approve, **Action:** Approve, **Moved by** Brad Anderson, **Seconded by** Kathy Miller.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Resolution 2011-17

The Parks & Recreation Department would like permission to refill three open positions; two Maintenance Specialists, and one Mechanical-Electrical Technician.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Kathy Miller.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Additional Appropriation 2011-64

Nikki Fuhrmeister, CASA Director is requesting additional appropriations in the CASA Expansion II fund in order to spend the remaining grant monies.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Additional Appropriation 2011-65

The Auditor's office discovered that the Health Department will not have sufficient funds appropriated in payroll, FICA and PERF for the remainder of this year. Additional appropriation amounts needed are: \$865 in Payroll, \$67 in FICA, and \$93 in PERF.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Additional Appropriation 2011-66

The Auditor's office discovered that the Highway Department will not have sufficient funds appropriated in payroll, FICA and PERF for the remainder of this year. Additional appropriation amounts needed are: \$1,074 in Payroll, \$83 in FICA, and \$116 in PERF.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Kathy Miller.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

Reports from select committees

There were none.

Ordinances relating to appropriations

There were none.

Honorary resolutions

There were none.

Resolutions relating to fiscal policies of the Council

There were none.

First reading by summary reference of proposed ordinances and resolutions

There were none presented.

Appointments

There were none.

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Bill Bryan, **Seconded by** Kathy Miller.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Brad Anderson, Kathy Miller, Mark Bird, Tim Curley.

VIGO COUNTY COUNCIL
Minutes
Thursday, December 15, 2011 AT 3:40 P.M.
COUNCIL CHAMBERS, VIGO COUNTY ANNEX

Pledge of Allegiance

President Mark Bird called the meeting to order and led the Pledge of Allegiance.

Calling of the Roll

Present: Bill Bryan, Ed Ping, Kathy Miller, Mark Bird, Bill Thomas.

Absent/Excused: Brad Anderson, Tim Curley.

Corrections to the journal of the preceding meeting, if needed

There were none presented.

Public Comment

There was none.

Communications from other officials or agencies

There were none.

Reports from standing committees

There were none.

Reports from select committees

There were none.

Ordinances relating to appropriations

There were none.

Honorary resolutions

Resolution 2011-18

Attorney Michael Wright explained a proposal by the Indiana Bond Bank regarding gas prices. The Indiana Bond Bank contracts with an energy consultant to determine a floor and ceiling price. If the price of gasoline should go above the ceiling price, Vigo County would receive funds through an EFT the following month for the difference in the actual gas price and the ceiling price times the amount of gallons Vigo County projects to use that following month. Regarding the floor price, if the actual gas price goes below the set floor limit, Vigo County would pay the difference times the projected usage. This would apply to regular and diesel fuel. By accepting this agreement the County would be protected against the unstable fuel market. In addition, the agreement would be renewed annually if the County so desires.

Motion: To suspend the rules, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Bill Thomas.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird.

Motion: To approve President Mark Bird to sign the General Certificate of Vigo County verifying that the County is a qualified entity under Indiana Code 5-1.5-1-8, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird.

Motion: To approve Resolution 2011-18, **Action:** Approve, **Moved by** Kathy Miller, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird.

Tim Seprodi, Vigo County Auditor explained that space would be provided in the Annex building for the Employee Wellness Clinic. However, funding is needed to remodel the space to meet the required standards. Preliminary estimates of the costs are around \$138,000. Three options are available for consideration to obtain the funding. One would be to appropriate funds in the Hospital Benefits fund where monies are available. Two, Dr. Patel would initially pay for the remodel and the County would reimburse him with no interest. Three, Dr. Patel would pay for it and in return would lease the space to the County. The benefit of options one and two would be, as the host, the County's fees would decrease as other agencies join the program.

Councilman Bill Bryan suggested allowing Dr. Patel to manage the remodeling and the County would then reimburse him. President Mark Bird agreed and felt Dr. Patel would be able to get the project done quicker than the County since a bidding process would first need to be implemented.

A committee will be formed in order to oversee the remodeling project.

Resolutions relating to fiscal policies of the Council

There were none.

First reading by summary reference of proposed ordinances and resolutions

There were none presented.

Appointment

There were none.

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Bill Bryan, **Seconded by** Kathy Miller.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird.

VIGO COUNTY COUNCIL
Minutes
Tuesday, January 3, 2012 at 5:00 P.M.
Council Chambers, Vigo County Annex

Pledge of Allegiance

Vigo County Auditor Tim Seprodi called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Bill Bryan, Ed Ping, Kathy Miller, Tim Curley, Mark Bird, Bill Thomas.

Absent/Excused: Brad Anderson.

Reorganization

Election of Officers

Vigo County Auditor, Tim Seprodi opened the floor for nominations for President of the County Council for the 2012 session.

Motion: To nominate Kathy Miller as President, **Moved by** Tim Curley, **Seconded by** Bill Thomas.

Motion: To close nominations, **Moved by** Bill Bryan, **Seconded by** Tim Curley

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird, Tim Curley.

President Kathy Miller opened the floor for nominations for President Pro-Tempore.

Motion: To nominate Mark Bird as President Pro-Tempore, **Moved by** Tim Curley, **Seconded by** Ed Ping.

Motion: To close nominations, **Moved by** Tim Curley, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird, Tim Curley.

Vote: To accept Mark Bird as President Pro-Tempore. Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird, Tim Curley.

President Kathy Miller discussed the adoption of the 2012 meeting schedule. All requests are due the first Tuesday of each month to be heard at the Council meeting the following month. All County Council meetings are tentatively set for the second Tuesday of each month at 5:00 p.m., with the exception of January in which there will not be a regular meeting, May will be the third Tuesday, and July and December there will be no meeting.

Motion: Change February meeting to Wednesday February 15th, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).
Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird, Tim Curley.

This is a tentative schedule and could be changed.

Public comment

There were none.

Communications from elected officials of the County

There were none.

Communications from other officials or agencies

There were none.

Reports from standing committees

There were none.

First reading by summary reference of proposed ordinances and resolutions

President Kathy Miller asked to add the following added to the log sheet:

- 12-009 Council rules to be reviewed by Special Projects committee
- 12-010 Updated Edit Plan

In addition President Miller requested the Auditor to supply overall property tax information and assigned the Requests of Council to committees for further review.

Appointments

➤ *Annual Budget Committee*

Councilman Bill Bryan, Chair

Councilman Bill Thomas

Councilman Ed Ping

➤ *Budget Adjustment Committee*

Councilman Bill Thomas, Chair

Councilman Bill Bryan

Councilman Tim Curley

➤ *Personnel Committee*

Councilman Tim Curley, Chair

Councilman Brad Anderson

Councilman Mark Bird

➤ *Special Projects Committee*

Councilman Brad Anderson, Chair

Councilman Mark Bird

Councilman Ed Ping

Mr. Bernard Ridens, Taxpayer's Association – Ex Officio

- Mr. Robert Effner – County Council Attorney
- Mr. Ryan Oilar – County Council Administrator

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Bill Bryan, **Seconded by** Mark Bird.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 6).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Mark Bird, Tim Curley.

VIGO COUNTY COUNCIL
Minutes
Wednesday, February 15, 2012 at 5:00 P.M.
Council Chambers, Vigo County Annex

Pledge of Allegiance

Councilman Tim Curley called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Bill Bryan, Ed Ping, Kathy Miller, Tim Curley, Bill Thomas.

Absent/Excused: Brad Anderson, Mark Bird.

Corrections to the journal of the preceding meeting, if needed

There were none presented.

Public comment

There were none.

Communications from elected officials of the County

There were none.

Communications from other officials or agencies

There were none.

Reports from standing committees

There were none.

Reports from select committees

There were none.

Ordinances relating to appropriations

Budget Adjustment Committee

Additional Appropriation Ordinance 2012-01

EMA is requesting additional appropriations in New Equipment to replace the current VHF Repeater. The cost is \$8,400, however, EMA has qualified for a 50% matching grant. Therefore, the amount needed is \$4,200. Also included in the ordinance is an appropriation for the cell phone stipends.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Additional Appropriation Ordinance 2012-02

Connie Flood, Human Resources is requesting funds for NEOGOV subscription license in the amount of \$8,200.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Salary Ordinance 2012-01

This ordinance is to delete a Deputy Prosecutor position in County General in the Title IV-D Prosecutor fund. The position has been open for a couple of years, but has never been filled.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Resolution of Re-Allocation of Existing Appropriations 2012-01

It is being requested to transfer the appropriations from payroll, FICA and PERF for the deleted Deputy Prosecutor position in Title IV-D Prosecutor (Salary Ordinance 2012-01) into Office Supplies and Maintenance/Repair in Title IV-D Prosecutor and various accounts within the Prosecutor's budget. The total amount to be transferred is \$49,882.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Resolution 2012-01

The funds in Infraction Deferral are depleting. It is being requested to appropriate some of the expenses in the Prosecutor's budget. This resolution would decrease appropriations in Infraction Deferral that will be covered by the Prosecutor.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Additional Appropriation Ordinance 2012-03

As explained previously, the Infraction Deferral fund is depleting. The Prosecutor is requesting expenses from there be appropriated in the Prosecutor budget. Most expenses will be transferred by deleting a position in Title IV-D Prosecutor, however additional appropriations will be needed as follows: \$5,640 Payroll (Cell phone stipend); Trials/Investigations \$18,000; and Registration fees \$1,438.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Additional Appropriation Ordinance 2012-04
Information Services, \$900

Additional Appropriation Ordinance 2012-05
Council, \$300

Additional Appropriation Ordinance 2012-06
Auditor, \$300

Additional Appropriation Ordinance 2012-07
Adult Protective Services, \$840

Additional Appropriation Ordinance 2012-08
Clerk, \$420

Additional Appropriation Ordinance 2012-09
Juvenile Detention, \$3,600

Additional Appropriation Ordinance 2012-10
Health, \$1,260

Additional Appropriation Ordinance 2012-11
Drug Court, \$420

Additional Appropriation Ordinance 2012-12
Highway, \$2,100

Additional Appropriation Ordinance 2012-13
Engineering, \$420

Additional Appropriations 2012-04 through 2012-13 are for phone stipends approved by the Vigo County Commissioners.

Motion: to approve Additional Appropriation 2012-04 through 2012-13, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Additional Appropriation Ordinance 2012-14

Court IV-D Incentive (Title IV-D Court) is requesting additional appropriations in Office Machines and Law Books in the amount of \$300 each.

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Resolution of Re-Allocation of Existing Appropriations 2012-02

Guardian Ad Litem would like to transfer funds totaling \$7,125 from Office Supplies, Printing, and Legal Fees into Office Machines and Office Furniture.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Personnel Committee

Salary Ordinance 2012-02

The Parks & Recreation department would like to delete the Mechanical-Electrical Technician position (Grade 9) and add a Fleet Manager position to be paid at Grade 11.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Bill Thomas.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Additional Appropriation Ordinance 2012-15

Additional appropriations are needed in payroll, FICA and PERF to for the position change in Salary Ordinance 2012-02.

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

Honorary resolutions

There were none.

Resolutions relating to fiscal policies of the Council

There were none.

First reading by summary reference of proposed ordinances and resolutions

President Kathy Miller removed ROC 12-017 from log sheet and it was withdrawn by Tim Seprodi, Vigo County Auditor and Michael Wright, County Attorney.

Appointments

- Vigo County Animal Control Commission ~ Brenda Kirchner, 3 years
- Vigo County Animal Control Commission ~ Mike Morris, 3 years
- Vigo County Animal Control Commission Alternate ~ Travis Martin, 3 years
- Alcoholic Beverage Board ~ Stephen Price, 1 year
- E-911 Advisory Board ~ Councilman Tim Curley, 1 year
- Emergency Management Council ~ Councilman Mark Bird, 1 year
- Pre-Disaster Planning Committee ~ Councilman Bill Thomas, 1 year
- Local Emergency Planning Commission ~ Councilman Bill Bryan, 1 year

- West Central Indiana Economic Development District, Inc (Board) ~ Councilman Bill Bryan, 1 year
- Data Processing Board ~ Councilman Mark Bird, 1 year
- Data Processing Board ~ Councilman Brad Anderson, 1 year
- Data Processing Board ~ Bob Lane, 1 year
- Data Processing Board ~ Councilman Ed Ping, 1 year
- Building Inspection Advisory Board ~ Councilman Ed Ping, 1 year
- Vigo County Fair Board ~ Councilwoman Kathy Miller, 1 year

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Bill Bryan, **Seconded by** Bill Thomas.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Bill Bryan, Bill Thomas, Ed Ping, Kathy Miller, Tim Curley.

**VIGO COUNTY COUNCIL BUDGET ADJUSTMENTS,
TRANSFERS, & APPROPRIATIONS COMMITTEE**

Minutes

Thursday, February 23, 2012 at 2:00 P.M.

Vigo County Council Chambers, Vigo County Annex

Pledge of Allegiance

Councilman Bill Thomas called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Bill Bryan, Tim Curley, Bill Thomas.

Public comment

There were none.

Communications from elected officials of the County

There were none.

Communications from other officials or agencies

There were none.

Purdue Extension: (ROC #12-009) Transfer from Office Supplies to New Equipment

Motion: To approve, **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

Building Inspection: (ROC # 12-010) Additional appropriation of \$17,000 into New Equipment for vehicle

Motion: To approve \$12,500 for a vehicle. **Action:** Approve, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

Commissioners: (ROC #12-011) Additional appropriation of \$100,000 to pay contractors due to storm damage

Motion: To approve appropriation in County General., **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

Clerk: Clerk's Record Perpetuation Fund: (ROC #12-012) Additional appropriation of \$15,000 into Office Furniture for cabinets

Motion: Postpone until confirmation from Commissioners and Engineering firm that the 5th floor can hold the weight of the files. , **Action:** Postpone, **Moved by** Tim Curley, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

Recorder: Security Protection Fund: (ROC #12-013) Additional appropriation of \$15,000

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

Park & Recreation: Park Non-Reverting Operating Fund: (ROC #12-014) Additional appropriation of \$11,625 for recreational trails project

Motion: To approve, **Action:** Approve, **Moved by** Tim Curley, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Bill Bryan, **Seconded by** Tim Curley.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Tim Curley.

VIGO COUNTY COUNCIL ANNUAL BUDGET COMMITTEE

Minutes

Thursday, February 23, 2012 at 3:00 P.M.

Vigo County Council Chambers, Vigo County Annex

Pledge of Allegiance

Councilman Bill Bryan called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Bill Thomas, Bill Bryan, Ed Ping.

Public comment

There was none.

Communications from elected officials of the County

There were none.

Communications from other officials or agencies

There were none.

Health: Local Health Department Trust Fund: (ROC #12-015)

New Vehicle \$19,000; Training \$890; Professional Services \$22,905; Printing \$281; Advertising \$1,521.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Bill Bryan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Ed Ping.

Auditor: (ROC #12-018) Technical corrections to the 2012 Vigo County Annual Budget

Motion: To approve technical corrections relating to payroll rates, **Action:** Approve,

Moved by Bill Thomas, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Ed Ping.

E-911 & E-910

Move Director salary, FICA and PERF into E-911 fund. All other salaries, FICA and PERF to be in E-910. Transfers and adjustments needed to correct appropriations.

Motion: To approve changes within E-910 & E-911 funds, **Action:** Approve, **Moved by** Bill Thomas, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Ed Ping.

Motion: Reduce Phones appropriation to \$200,000., **Action:** Adjourn, **Moved by** Bill Thomas, **Seconded by** Ed Ping

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Ed Ping.

Building Maintenance

Phone stipend, \$1,680 (& FICA)

Motion: To approve, **Action:** Approve, **Moved by** Bill Thomas, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Ed Ping.

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Bill Thomas, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bill Bryan, Bill Thomas, Ed Ping.

**VIGO COUNTY COUNCIL FACILITIES, SERVICES, AND
SPECIAL PROJECTS
COMMITTEE**

Minutes

**Thursday, February 23, 2012 at 3:30 P.M.
Council Chambers, Vigo County Annex**

Pledge of Allegiance

Councilman Brad Anderson called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Bernie Ridens (Not voting), Ed Ping, Brad Anderson, Mark Bird.

Public comment

There was none.

Communications from elected officials of the County

There were none.

Communications from other officials or agencies

There were none.

Commissioners: *(ROC # 12-016)* Funding for Wellness for Life Clinic

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Ed Ping.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Brad Anderson, Ed Ping, Mark Bird.

Personal Property Tax Abatement: *(ROC #12-019)* Tax Abatement ~ ADVICS
Manufacturing Indiana, LLC

Motion: To pass to full council, **Action:** Approve, **Moved by** Ed Ping, **Seconded by**
Mark Bird.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Brad Anderson, Ed Ping, Mark Bird.

Adjournment

Motion: To adjourn, **Action:** Adjourn, **Moved by** Ed Ping, **Seconded by** Mark Bird.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Brad Anderson, Ed Ping, Mark Bird.