



*Meeting
of the
Vigo County Council
April 10, 2012*

VIGO COUNTY COUNCIL
April 10, 2012
5:00 P.M.

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VIGO COUNTY COUNCIL
Agenda
Tuesday April 10, 2012 at 5:00 P.M.
Council Chambers, Vigo County Annex

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed
4. Public comment
5. Communications from elected officials of the County
6. Communications from other officials or agencies
7. Reports from standing committees
8. Reports from select committees
9. Ordinances relating to appropriations
 - a. Budget Adjustment Committee
 - i. Additional Appropriation Ordinance 2012-26
 - ii. Additional Appropriation Ordinance 2012-27
 - b. Personnel Committee
 - i. Vigo County 2012 Sheriff Deputy Salary Ordinance
 - ii. Additional Appropriation Ordinance 2012-28
 - iii. Salary Ordinance 2012-04
 - iv. Salary Ordinance 2012-05
 - v. Salary Ordinance 2012-06
 - vi. Resolution of Re-Allocation of Existing Appropriations 2012-05
 - c. Special Projects Committee
 - i. Resolution 2012-05
 - ii. Additional Appropriation Ordinance 2012-29
 - iii. Resolution 2012-04
 - iv. Resolution 2012-02 (Final Action)
10. Honorary resolutions
11. Resolutions relating to fiscal policies of the Council
12. First reading by summary reference of proposed ordinances and resolutions
13. Appointments
14. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on April 10, 2012 to consider the following appropriations in excess of the budget of the current year.

COUNTY GENERAL

EMA

Education & Training \$215

SHERIFF

Payroll \$26,721

FICA \$2,045

Group Insurance \$11,000

TOTAL COUNTY GENERAL FUND \$39,981

HIGHWAY III

Repair Equipment \$50,000

TOTAL HIGHWAY FUND \$50,000

REASSESSMENT 2015

Loan Between Funds \$306,575

TOTAL REASSESSMENT 2015 FUND \$306,575

Taxpayers appearing at this meeting shall have the right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support appropriations made within fifteen (15) days of receipt of the certified copy of the action taken.

TIMOTHY M. SEPRODI
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday March 30, 2012
TRIBUNE-STAR

ADDITIONAL APPROPRIATION ORDINANCE 2012-26

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>EMA</u>		
37650 Education, Counseling, Training	\$215	
TOTAL COUNTY GENERAL FUND	\$215	

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Budget Adjustment

ADDITIONAL APPROPRIATION ORDINANCE 2012-27

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Highway Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>HIGHWAY III</u>		
35500 Repair Equipment	\$50,000	
TOTAL HIGHWAY FUND	\$50,000	

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Budget Adjustment

VIGO COUNTY 2012 SHERIFF DEPUTY SALARY ORDINANCE

Whereas, the Indiana Legislature adopted I.C. 36-2-3 et. seq. which establishes the Vigo County Council as the fiscal body of Vigo County; and

Whereas, I. C. 36-2-5-3 grants the Vigo County Council the power to:

- (1) fix the compensation of officers, deputies and other employees;
- (2) describe and classify positions and services;
- (3) adopt schedules of compensation; and
- (4) hire or contract for persons to assist in the development of schedules of compensation; and

Whereas, Vigo County Code 1-8-5 also acknowledges this power of the Vigo County Council to set salaries of the officers, deputies, and other employees of Vigo County; and

Whereas, in an attempt by the Vigo County Council to establish position descriptions and recognize that certain positions require more skill and employees should be compensated commensurate with their responsibilities; and

Whereas, longevity should also be recognized as part of a fair and equitable compensation plan;

Now therefore, be it ordained and enacted by the Vigo County Council:

Vigo County Sheriff's Deputies are to be compensated in accordance with the following schedule and limited to the number indicated in parenthesis:

Merit Deputy (37)	\$38,596
Matron (1)	\$38,596
Chief Deputy (1)	\$50,129

In addition to the above base pay, Vigo County Sheriff's Deputies are to be additionally compensated as follows:

1. Any Merit Deputy with the exception of the Chief Deputy assigned the following classifications will receive the corresponding amount in addition to their base pay. Merit Deputies receiving classification pay are limited to the number indicated in parenthesis:
 - a. Lieutenant (6) \$3,393
 - b. First Sergeant (4) \$1,697
 - c. Sergeant (4) \$ 375
 - d. Detective (10) \$1,500
 - e. K-9 (1) \$ 566
2. A Merit Deputy Sheriff or Matron shall receive longevity pay annually commencing at the beginning of his/her 4th year in the amount of \$275. For each subsequent year of service, they shall receive longevity pay up to the maximum of \$4,400.00.
3. Merit Deputies and Matron receive \$1,650.00 per year clothing allowance.

4. Non-Merit Deputies volunteering an average of sixteen (16) hours per month during the year, receive \$1,250.00 per year clothing allowance.
5. Merit Deputies will receive one half (1/2) of the total accumulated, but unused, sick days upon retirement after twenty (20) years.
6. The overtime rate for the Merit Deputies for grant programs is to be equivalent to one and one half (1 ½) times the salary plus longevity of the highest paid road deputy as of January 1, 2012. For the calendar year of 2012 the overtime rate is established at \$34.53 per hour.
7. All other overtime is to be paid in accordance with Fair Labor and Standards Act at a rate of one and one half (1 ½) times the salary plus longevity.

Presented to the Vigo County Council, read in full and adopted as written this 10th day of April 2012 .

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-28

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNTY GENERAL</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>SHERIFF</u>		
10010 Payroll	\$26,721	
15210 FICA	\$2,045	
15230 Group Insurance	\$11,000	
TOTAL COUNTY GENERAL FUND	\$39,766	

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2012-04

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2012, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>BUILDING MAINTENANCE</u>		
Custodial Worker	Delete	
Maintenance Worker	Grade 7	

SECTION 3. Shall be retroactive to the hire date of the current employee in the position..

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2012-05

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2012, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County Highway Fund the following:

<u>HIGHWAY</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
Maintenance Worker	15.28/hour	
Laborer	Delete	

SECTION 3. Shall be retroactive to the hire date of the current employee in the position.

SECTION 4. The Vigo County Council determined the following shall apply for the remaining Laborer position, through attrition:

<u>HIGHWAY</u>	
Maintenance Worker	15.28/hour
Laborer	Delete

SALARY ORDINANCE 2012-05

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2012-06

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2012, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>INFORMATION SERVICES</u>		
Director	\$49,355	
Network Administrator	\$45,300	

SECTION 3. Effective April 17, 2012.

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION

2012-05

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>COUNTY GENERAL</u>			
<u>INFORMATION SERVICES</u>			
From:	0001.10010.000.0106 Payroll	\$5,000	
To:	0001.33300.000.0106 Contractual Services		\$5,000
	Totals	\$5,000	\$5,000

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Attest:

Kathy Miller, President

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION 2012-05

IT has been determined that the Reassessment II Fund does not have the cash balance to sustain the 2012 budget until June 23, 2012 at which time a Certificate of Deposit will mature.

THEREFORE, the Vigo County Council resolves to allow a loan between the Reassessment 2015 fund and Reassessment II fund in the amount of \$306,575.

FURTHERMORE, the loan shall be repaid upon maturity of the Certificate of Deposit scheduled for June 23, 2012.

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2012-29

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Reassessment 2015 Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>REASSESSMENT 2012</u>		
53006 Loan Between Funds	\$306,575	
TOTAL REASSESSMENT 2015 FUND	\$306,575	

Approved on this 10th day of April 2012.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

**FINAL ACTION BY COUNTY COUNCIL OF
VIGO COUNTY, INDIANA
REGARDING RESOLUTION 2012-02
(Personal Property)**

WHEREAS, the County Council of Vigo County, Indiana (hereinafter "County Council") adopted Resolution 2012-02 on the _____ day of _____, 2012, and pursuant to Indiana Law has published notice of the adoption and substance of said Resolution including a description of the affected area and notice that a description of the affected area is available for inspection in the office of the county assessor and further stating a date on which the County Council would receive and hear remonstrances and objections and take final action and consider the adoptions of the waivers; and

WHEREAS, the County Council has conducted the hearing as required by law and has received no remonstrances or objections to designation of the affected area as a revitalization area or to approval of the Statement of Benefits; and

WHEREAS, said matter is before the County Council for final action pursuant to Indiana Law; and

WHEREAS, the County Council has received and examined, prior to such hearing, a Statement of Benefits on the form prescribed by the Department of Local Government Finance and proper application for designation and has heard all appropriate evidence concerning the proposed project and has found and does find:

1. That the estimate of the cost of the new manufacturing equipment is reasonable for equipment of that type.
2. That the estimate of individuals who will be employed or whose employment will be retained as a result of the installation of the new manufacturing equipment and the proposed project can reasonably be expected from the proposed project.
3. The estimate of annual salaries of those individuals who will be employed or whose employment will be retained can reasonably be expected to result from the proposed installation of the new manufacturing equipment and the proposed project. That the benefits about which information has been requested can be expected to result from the proposed project and the installation of the equipment.
4. That the benefits can reasonably be expected to result from the proposed installation of new manufacturing equipment and the proposed project.
5. That the totality of benefits is sufficient to justify the deduction.
6. That all qualifications for establishing an economic revitalization area have been met.

NOW, THEREFORE, for final action on Resolution 2012-_____, the County Council of Vigo County, Indiana, RESOLVES, FINDS AND DETERMINES:

1. That all of the requirements for designation of the real estate described in Resolution 2012-_____ as an Economic Revitalization Area have been met, the foregoing findings are true and that all information required to be submitted has been submitted in proper form.

2. That Resolution 2012-_____ is in all respects confirmed and approved (as modified to incorporate therein this final action) and that the benefits of the proposed redevelopment are sufficient to justify personal property tax abatement over a 10-year deduction period under Indiana statutes for the proposed acquisition of the equipment described in the Statement of Benefits of petitioner and the deduction for the proposed project and acquisition of the equipment and the Statement of Benefits submitted are approved and the County Council authorizes and directs endorsement of said Statement to show such approval and that the real estate described in Resolution 2012-_____ is declared an economic revitalization area for the purposes of personal property tax abatement over a 10-year deduction period and the said real estate is hereby designated as an Economic Revitalization Area pursuant to I.C. 6-1.1-12.1-1, et seq. and petitioner is entitled to personal property tax deduction over a 10-year deduction period in connection with the proposed acquisition of the new manufacturing equipment.

3. That said Resolution supplements any other designation of the real estate as a Revitalization Area or other similar designation.

4. That this Final Action, findings and confirmation of Resolution 2012-_____ shall be incorporated in and be a part of Resolution 2012-_____.

Passed in Open Council this _____ day of _____, 2012.

VIGO COUNTY COUNCIL

Kathy Chalos Miller, President

Mark Bird

Bill Bryan

Tim Curley

Ed Ping

Brad Anderson

Bill Thomas

This instrument prepared by _____
Louis F. Britton, COX, ZWERNER, GAMBILL & SULLIVAN
511 Wabash Avenue, Terre Haute, IN 47807; (812) 232-6003.



915 South Petercheff Street
Terre Haute, IN 47803
812-462-3217 Office
812-234-0691 Fax

**Vigo County
Emergency
Management Agency**

Memo

To: Vigo County Auditor Office
CC: Kylissa Miller, JD Kesler
From: Dorene G. Hojnicky, DO *DGH*
Director, Vigo County EMA
Date: March 1, 2012
Re: EMA Donations

Please schedule Vigo EMA for the next Vigo County Council meeting. The EMA has received donations in the sum of \$215.00, as a memorial to Dr. Hojnicky's father who passed away in October 2011. These donations were made specifically for Vigo EMA Search and Rescue team for the purchase of equipment. Please appropriate these funds into the EMA line item # 1000.22850.000.0302 Training Supplies.

Borders, Enola

From: Hojnicky, Dorene
Sent: Thursday, March 01, 2012 1:29 PM
To: Borders, Enola; Kesler, JD; Miller, Kylissa
Subject: Re: Funds for Search and Rescue

Ebola,

I'm sorry but that's not acceptable to me. Please schedule me to go to the council. These donations were specifically for search & rescue.

Dorene G. Hojnicky, DO
Director
Vigo County EMA
915 S. Petercheff St.
Terre Haute, IN 47803
812-230-4688 cell
812-462-3217 office
EMA@vigocounty.in.gov
Dorene.Hojnicky@vigocounty.in.gov

Sent via DroidX2 on Verizon Wireless™

-----Original message-----

From: "Borders, Enola" <Enola.Borders@VigoCounty.IN.Gov>
To: "Kesler, JD" <JD.Kesler@VigoCounty.IN.Gov>
Cc: "Hojnicky, Dorene" <Dorene.Hojnicky@VigoCounty.IN.Gov>
Sent: Thu, Mar 1, 2012 18:11:35 GMT+00:00
Subject: Funds for Search and Rescue

JD,
Per Kylissa, I had to put the checks you brought over today for EMA/Education & Training in County General/ Misc Revenue. We are unable to place the funds in that line because they were not previously appropriated by the council. All funds in your budget must be appropriated by the council. To have the money moved into EMA/Education & Training you will have to receive approval. If you have any questions please call myself or Kylissa Miller.

Sorry for any inconvenience

Enola Borders
Programmer
Vigo County Auditor's Office
812.462.3361 ext 6234
enola.borders@vigocounty.in.gov



Vigo County Sheriff's Office

201 Cherry Street • Terre Haute, Indiana 47807

March 6, 2012

Vigo County Council
c/o Vigo County Auditor
121 Oak Street
Terre Haute, IN 47807

RE: Additional Appropriation and Direction

County Auditor/Council:

Approximately 9 years ago, the Sheriff's Office placed a deputy sheriff in the Vigo County School Corporation to work hand-in-hand with all schools and administration to provide a direct contact to law enforcement to ensure the safety of our children and staff. With the recent events of school shootings throughout the United States, I have continued this program and see it as a win-win for not only the schools but for our community as a whole.

I think you would agree that the most single important person in our lives are our children and we must continue to place an emphasis on the importance that law enforcement has in our schools. This position, known as the School Resource Office (SRO) plays a vital role in our schools today. From handling threats via all kinds of electronic media, assessing school emergency procedures, to handling all types of criminal acts in our schools, just to name a few, you can see why this is important.

Realizing that this program must continue regardless who the next Sheriff is or the next School Superintendent, I approached Mr. Tanoos about making this a permanent position by means of a memorandum of understanding (MOU) and I also asked if the school corporation would be willing to subsidize in part this program. After consideration by his staff and the Vigo County School Board of Trustees, I am pleased to announce that they too see the importance of this position and have agreed to subsidize \$30,000 of the \$52,347 deputy's salary which includes all benefits except pension at this time. I am working to get the percentage of county contribution and will prepare an updated number.

Therefore, I am requesting an additional appropriation of \$23,000 (plus pension benefit) along with the \$30,000 from the Schools to hire an additional full-time Merit Deputy Sheriff. This will allow me to keep a deputy in the schools and fill a vacancy that we desperately need.

As a suggestion, funding could be accomplished by the additional monies turned in monthly from the Sheriff's Office from tax warrant collections. Originally, this money belonged to the Sheriff

personally but due to changes in state law, the Sheriff's salary is capped at the same level as a full-time Prosecutor. The average amount generated is \$20,000 to \$30,000 annually.

Respectfully Submitted,



Greg Ewing, Sheriff



The Board of Commissioners of Vigo County

Commissioners

Mike Ciolli, 1st District

Judith A. Anderson, 2nd District

Paul Mason, 3rd District

650 S. 1st STREET
TERRE HAUTE, INDIANA 47807
(812) 462-3367
Fax: (812) 234-2409

February 22, 2012

Dear Auditor,

The Vigo County Commissioners request a Step and Grade correction be made for Randall Reedy. Randy was hired as a Maintenance Worker 7-1 in October 2011. He has been paid as a Custodial Worker 6-1 and after the raise this year a 6-2. This error may have been made under the assumption that Randy was hired to replace Jury Viara. Randy should be paid as a 7-2. We also request the correction be made retroactive to his hire date. Thank you for all considerations.

Sincerely,

Vigo County Commissioners

Mike Ciolli,

Judith A. Anderson

Paul Mason



Who was he supposed
to Replace? There were
no open maint

positions when he
was hired 11/29/11

The only position
open was a grade 6
23

Kim



Vigo County Highway Department

3250 E. Haythorne Avenue, Terre Haute, Indiana 47805

Telephone: (812) 466-9635

Fax: (812) 460-1590

February 22, 2012

Vigo County Council
127 Oak Street
Terre Haute, IN 47807

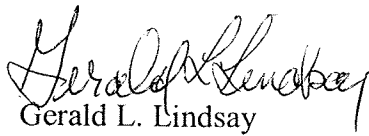
RE: Personnel Committee

I respectfully request to meet with the personnel committee regarding laborer positions within the Vigo County Highway Department. Back in 2006, when classification pay was initiated, the County Highway proposed that laborer positions be phased out and when the positions became open they would be replaced with, at that time, truck drivers and now known as Maintenance Workers. This was agreed to, by all parties, at the time but never got put in writing which is what we would like to do at this time. We currently have one employee working as a Maintenance Worker but being paid at a laborer rate -- changing this employee will involve no additional appropriation in the Highway budget.

At this time I would also like it to be written that when the one remaining laborer position we have becomes vacate, through attrition, that it too will be changed to a Maintenance Worker.

Thank you.

Sincerely,


Gerald L. Lindsay
Superintendent





Vigo County Information Technology Department

139 Oak Street; Terre Haute, Indiana 47807

(812) 462-3222

www.vigocounty.in.gov

03/06/2012

TO: Vigo County Council

The Vigo County I.T. Department has seen a significant staff decrease over the years. As of March 2012 the department now only has 2 full time employees. Scott Swan left Vigo County I.T. Dept., on Feb 24, 2012, and the position was then filled by Jeremy Snowden on Feb. 29, 2012. This has vacated the Network Technician position previously held by Jeremy Snowden.

Currently, we are not seeking to refill this position (Network Technician) and thereby increasing the scope of responsibilities of the remaining two employees. We have also found it cost beneficial to move forward using contractual services.

Due to the increase of responsibilities and the amending of the job responsibilities/descriptions, we are seeking a transfer of the already appropriated salary from the **Network Technician** position at **\$35,192** as follows:

I.T Director - **\$10,000** – Current Salary - \$39,355 – Change = \$49,355.00

Network Administrator - **\$5,000** – Current Salary - \$40,300 – Change = \$45,300.00

Contractual Services - **\$5,000** – Current Line - \$25,000 – Change = \$30,000

Leaving an appropriation of **\$15,192.00**, within the County General Fund.

Attached on **PAGE 2** you will find a comparison breakdown of salaries and benefits for the last three years, as well as an estimated salary and benefit cost for 2013 with the additions included in salaries.

If there are any questions or problems, please contact me as soon as possible

Thank You,

A handwritten signature in cursive script, appearing to read "Marc Pruett".

Marc Pruett ~ Director VCITD



Position Changes and Assignments –

Network Technician – Previously held by, Jeremy Snowden, now VACATED – Roles and assignments that were designated for the Network Technician (previously Jeremy Snowden) position have been delegated and split amongst the I.T. Director –Marc Pruett and the Network Administrator – Jeremy Snowden.

Network Administrator – Scott Swan vacated this position on Feb. 24 2012, and Jeremy Snowden took over this position on Feb. 29 2012.

Four year comparison budget totals –**2010 –**

Vigo County I.T. Department salaries totaled -	\$182,650.00
Estimated Insurance, FICA, and PERF totals -	\$45,000.00
Contractual Services -	\$69,240.00

2011 –

Vigo County I.T. Department salaries totaled -	\$111,183.00
Estimated Insurance, FICA, and PERF totals -	\$30,000.00
Contractual Services -	\$20,000.00

2012 –

Vigo County I.T. Department salaries totaled -	\$116,225.00
Estimated Insurance, FICA, and PERF totals -	\$25,000.00
Contractual Services -	\$25,000.00

2013 – ESTIMATED

Vigo County I.T. Department salaries totaled -	\$94,655.00
Estimated Insurance, FICA, and PERF totals -	\$18,000.00
Contractual Services -	\$25,000.00



Vigo County Assessor

189 Oak Street ~ Terre Haute, Indiana 47807

Phone (812) 462-3358 ~ Fax (812) 238-1217

Deborah J Lewis ~ Assessor

Susan McCarty ~ Chief Deputy

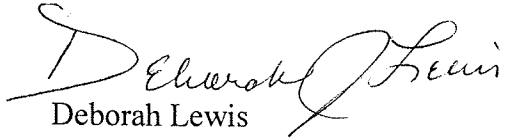
March 6, 2012

Mr. Timothy Seprodi
Vigo County Auditor
131 Oak Street
Terre Haute, IN 47807

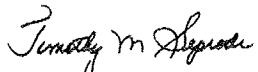
Mr. Seprodi,

I am requesting to be put on the County Council agenda in order to request a loan from the new reassessment fund 2015 in the amount of \$306,575.00, until June 22, 2012, when the invested CD in the amount of \$1,056,999.54 plus accrued interest, reaches maturity, and the loan will be repaid.

Thank you,


Deborah Lewis

RECEIVED
MAR 06 2012


AUDITOR VIGO COUNTY