

December 6, 2011

Commissioners' Conference Room
Vigo County Annex
Terre Haute, Indiana

Roll Call:

Present: Mike Ciolli, Judith Anderson and Paul Mason

Absent: None

Others Present: County Auditor Tim Seprodi, County Attorney Mike Wright, Ryan Oilar, Dave Crockett, Bernard Ridens, Dick Watkins, Debbie Lewis and Susan McCarty.

Road Closure / Black Beauty Coal Company. Dick Watkins of Black Beauty Coal was in office to ask the Board to extend the Road Closure for Briggs Street at the intersection of SR 246 and Briggs Street thence running South Approximately 1 mile to the intersection of Briggs Street and Trimmer Drive for an additional one (1) year period. Motion made to approve.

Motion: , **Action:** Approve, **Moved by** Judith Anderson, **Seconded by** Paul Mason.

Expenditures. County Auditor Tim Seprodi presented the Board with expenditures for 11/28/11 – 12/2/11 in the amount of \$738,630.06.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

SRI / E-Verify Affidavit. The Board was presented with the E-Verify Affidavit from SRI pursuant to Indiana Code. Motion made to approve.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

IncomeWorks Software License Agreement. Mike Wright presented the Board with an Agreement with IncomeWorks Software for the County Assessor. County Assessor Debbie Lewis stated the software would help their office in assessing the income producing property. This will be able to be used by the County Assessor and Harrison Assessor. She commented there is about 4,000 – 5,000 income producing properties in Vigo County. \$55,000 for the first year, this a year to year contract and either party has 30 days to terminate with written notice. Commissioner Ciolli questioned if the \$55,000 had been approved by council. Debbie stated she already had the money in her budget. Motion made to approve.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

Pictometry Contract. Mike Wright presented the Board with an Agreement with Pictometry International Corp. They are offering a one (1) year flyover contract for \$168,279.00, or a multi-year agreement for three (3) flyovers which would save about \$25,000.00 for 1st capture. The amounts are as follows:

- 2012 - \$143,639.00
- 2014 - \$160,359.00
- 2016 - \$168,279.00

Commissioner Anderson questioned how much was the City's portion, Debbie stated the City has not paid and did not pay in 2010. The City would have to pay for the ortho photography. Mike informed the Board the county would own the images. Debbie stated the flyover would be

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done in the spring. The payment terms would be \$18,000.00 at signing, \$53,000.00 at shipment and \$71,000.00 at first (1st) anniversary of shipment. The motion is to approve the Multi-year contract. Mike Wright will make contact with the City.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

Indiana Assessment Service / Technical Advisor. Mike Wright presented the Board with a contract with Indiana Assessment Service / Technical Advisor to do work for the County Assessor. The amount is \$81,000.00 for one year. Either party can terminate contract with a 30 day written notice. They will provide a member to the appeal board and help review assessments. Commissioner Mason stated he had a concern with this company doing the reassessment and also on the Appeal Board. Debbie Lewis commented that Ed Bisch recognizes there are some issues with the assessment, but he does not do the field work and believes in doing fair & equitable assessments to taxpayer and the county. Debbie stated there are some pre-liminary hearings being done by the field representatives to go over the property record card, especially since the county is so far behind on appeals. The taxpayer is not being denied the ability to go to the appeal board. Commissioner Ciolli commented there had been some issues with what the taxpayers were being told by the field representatives. Mr. Bisch stated he would take care of it. Motion made to approve contract.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

Indiana Assessment Service / Trending Contract. Mike Wright presented the Board with an agreement with Indiana Assessment Service / Trending Contract. The amount is \$132,189.20 which is billed in 12 (twelve) equal monthly payments. Trending is a collection of sales disclosures, neighborhood and market analysis. Debbie commented she would like to have one (1) or two (2) people in her budget working out of her office full time as field staff; they would have to be Level 2 Certified. Mike Wright questioned the \$225.00 per hour fee to be paid to contractor if they had to return for an appeal hearing. Debbie commented this is a state worded contract and has never had a problem or paid additional money before. The cost of the contract has not changed since the county started with them in 2005. Commissioner Anderson stated she would like to see proposals received every once in a while. Motion was to approve.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

WorrellCorp / Form 11. Mike Wright presented the Board with an Agreement with Worellcorp, partnering with Manatron to provide Vigo County 2011 Form – 11 print and mail services for the “Notice of Assessment of Land and Structures”. The amount is \$25,655.93 including postage. Motion made to approve.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

Local Government Online Indiana, LLC Agreement / Treasurer. Mike Wright presented the Board with an agreement with Local Government Online Indiana, LLC to allow for the Treasurer to accept debit card payments. This company works with our tax system provider so this would help protect the tax system and the taxpayer. The only fee associated to this for the Treasurer is the purchase of scanners. The fee to taxpayer is 2% plus \$2.00 fee for use of card this money stays with the provider (Local Government Online Indiana, LLC). Motion to approve.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

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TransFirst, LLC Agreement / Recorder. County Attorney Mike Wright presented the Board with an Agreement with TransFirst, LLC with the Vigo County Recorder. This will allow the Recorder to accept credit / debit card payments. According to the Recorder there is a \$3.50 per transaction fee to the taxpayer for anything under \$100.00. Motion made to approve.

Motion: , **Action:** Approve, **Moved by** Paul Mason, **Seconded by** Judith Anderson.

There being no further business, it is now ordered the Board be recessed.

ATTEST;

Timothy M. Seprodi, Auditor

Mike Ciolli, President

Judith Anderson, Secretary

Paul Mason, Member