



*Meeting
of the
Vigo County Council
February 9, 2016*

**VIGO COUNTY COUNCIL
FEBRUARY 9, 2016
5:00 P.M.**

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VIGO COUNTY COUNCIL
Agenda
Tuesday February 9, 2016 at 5:00 P.M.
Council Chambers, Vigo County Annex

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed
 - a. October 28, 2015
 - b. November 10, 2015
 - c. November 23, 2015
 - d. January 5, 2016
4. Public comment
5. Communications from elected officials, other officials, or agencies of the County
6. Reports from standing committees
7. Reports from select committees
8. Ordinances relating to appropriations
 - a. Personnel Committee
 - i. Salary Ordinance 2016-01
 - ii. Additional Appropriation 2016-01
 - iii. Salary Ordinance 2016-02
 - iv. Additional Appropriation 2016-02
 - v. Salary Ordinance 2016-03
 - vi. Additional Appropriation 2016-03
 - b. Budget Adjustment Committee
 - i. Additional Appropriation 2016-04
9. Honorary resolutions
10. Resolutions relating to fiscal policies of the Council
11. First reading by summary reference of proposed ordinances and resolutions
12. Appointments
13. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on February 9, 2016 to consider the following appropriations in excess of the budget of the current year.

COUNTY GENERAL

PUBLIC DEFENDER

Payroll	\$202,763
FICA	\$17,042
PERF	\$31,633
Group Insurance	\$122,808

TOTAL COUNTY GENERAL \$374,246

RECORDER RECORDS PERPETUATION

Payroll	\$15,080
FICA	\$1,154

TOTAL RECORDER RECORDS PERP \$16,234

RECORDER SECURITY PROTECTION

Redacting	\$20,000
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TOTAL REC SECURITY PROTECTION \$20,000

PARKS & RECREATION

Payroll	\$31,660
FICA	\$2,422

TOTAL PARKS & RECREATION \$34,082

TIMOTHY M. SEPRODI
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday January 29, 2016
TRIBUNE-STAR

SALARY ORDINANCE 2016-01

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2016, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>PUBLIC DEFENDER</u>		
Public Defender (.800) 9 Positions	\$52,003	
Public Defender (.600) 4 Positions	Delete	
Public Defender (.400) 3 Positions	Delete	

Approved on this 9th day of February 2016.

<u>AYE</u>		<u>NAY</u>
_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Rick Burger, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2016-01

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>PUBLIC DEFENDER</u>		
10010 Payroll	\$202,763	
15210 FICA	\$17,042	
15220 PERF	\$31,633	
15230 Group Insurance	\$122,808	
TOTAL COUNTY GENERAL FUND	\$374,246	

Approved on this 9th day of February 2016.

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Rick Burger, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2016-02

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2016, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County Parks & Recreation Fund the following:

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>PARKS & RECREATION</u>		
Extra Help, Maintenance (Wabashiki)	\$10/hour	
Extra Help, Maintenance (Barn)	\$10/hour	

Approved on this 9th day of February 2016.

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____
_____	Rick Burger President	_____

Attest:

Timothy M. Seprodi
Vigo County Auditor

Personnel

ADDITIONAL APPROPRIATION ORDINANCE 2016-02

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Parks and Recreation Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>PARKS & RECREATION</u>		
10010 Payroll	\$31,660	
15210 FICA	\$2,422	
TOTAL PARKS & RECREATION FUND	\$34,082	

Approved on this 9th day of February 2016.

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Rick Burger, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

SALARY ORDINANCE 2016-03

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2016, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County Recorder Records Perpetuation Fund the following:

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>RECORDER RECORDS PERPETUATION</u>		
Extra Help	\$10/hour	

Approved on this 9th day of February 2016.

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____
_____	Rick Burger	_____
	President	

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2016-03

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Recorder Records Perpetuation Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>RECORDER RECORDS PERPETUATION</u>		
10010 Payroll	\$15,080	
15210 FICA	\$1,154	
TOTAL RECORDER RECORDS PERPETUATION FUND	\$16,234	

Approved on this 9th day of February 2016.

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Rick Burger, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2016-04

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Recorder Security Protection Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>RECORDER SECURITY PROTECTION</u>		
39150 Redacting	\$20,000	
TOTAL RECORDER SECURITY PROTECTION FUND	\$20,000	

Approved on this 9th day of February 2016.

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

Rick Burger, President

Attest:

Timothy M. Saprodi
Vigo County Auditor

**VIGO COUNTY PUBLIC DEFENDERS
111 OAK STREET
TERRE HAUTE, INDIANA 47807
(812) 462-3309**

December 31, 2015

Tim Seprodi, Auditor
Vigo County Auditor's Office

RE: Council Docket for Additional Appropriation

Dear Mr. Seprodi:

I would request that the Vigo County Public Defender's Office be placed on the next Council docket. I am seeking an additional appropriation of \$397,068.80 for payroll (1000.10010.000.0271). Please find attached my Proposed Restructuring of Current Public Defenders positions. The requested additional appropriation is eligible for reimbursement up to 40% from the Public Defender Commission.

We are also proposing two means of off-setting the costs of this requested appropriation: first, \$20,000.00, from line item 1000.30700.000.0271, Legal Services be transferred to payroll; secondly the \$11,250.00, already appropriated for Extra Help-Transcripts be applied towards the requested additional salary costs. Legal Services will be budgeted out of the Supplemental Budget by transferring the contractual money to Legal Services.

If you need any further information, please feel free to contact me.

Sincerely,



Gretchen H. Etling,
Chief Public Defender

GHE:lt

Enclosure: Proposed Restructuring

PROPOSED RESTRUCTURING OF CURRENT PUBLIC DEFENDERS

All costs listed below eligible for reimbursement up to 40% from PD Commission.
BASED ON 26 PAY PERIODS PER YEAR

CURRENT: 3 part-time .400 Public Defenders

@ \$26,002.00/year	\$ 78,006.00
FICA @ 7.65 %	5,967.46
PERF	0.00
MEDICAL INSURANCE	<u>18,301.32*</u>
*only one grandfathered in	
TOTAL	\$102,274.78

PROPOSED: 3 full time .800 Public Defenders

@52,003.00/year	\$156,009.00
FICA	11,934.69
PERF	22,153.28
MEDICAL INSURANCE	<u>54,903.96</u>
TOTAL	\$245,000.93

DIFFERENCE:

SALARY	\$ 78,003.00	
FICA	5,967.23	
PERF	22,153.28	
MEDICAL	<u>36,026.40</u>	
TOTAL		\$142,149.91

.....

CURRENT: 4 part-time .600 Public Defenders

@39,002.00/year	\$156,008.00
FICA	11,934.61
PERF	22,153.14
MEDICAL INSURANCE	<u>36,602.64*</u>
*2 grandfathered	
TOTAL	\$226,698.39

PROPOSED: 4 full time .800 Public Defenders

@52,003/year	\$208,012.00
FICA	15,912.92
PERF	22,153.14
MEDICAL INSURANCE	<u>72,205.28</u>
TOTAL	\$318,283.34

DIFFERENCE:

SALARY	\$ 52,004.00	
FICA	3,978.31	
PERF	-0-	
MEDICAL	<u>35,602.64</u>	
TOTAL		\$ 91,584.95

.....

CURRENT: 2 contractual Public Defenders

@20,800/year paid from supplemental \$ 41,600.00

PROPOSAL: 2 full time .800 Public Defenders

@52,003.00/year \$104,006.00
FICA 7,956.46
PERF 14,768.85
MEDICAL 36,602.63

TOTAL **\$163,333.94**

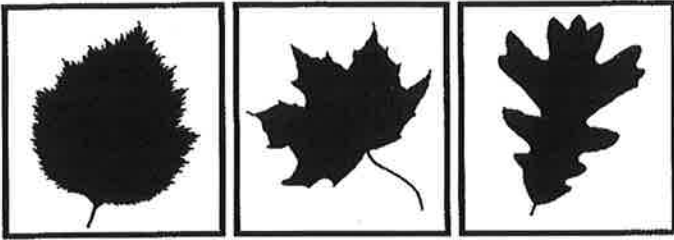
\$397,068.80

COST OFF SETS:

Transfer \$20,000 from county general Legal Services to payroll.

Transfer \$34,600 from Supplemental Budget Contractual Services to Supplemental Budget Legal Services. (City Court Public Defenders are currently retained by contract. The contracts are paid out of the Supplemental Public Defender Contractual Services line item and funded by public defender fees. The contractual money available after these positions are transferred to county general payroll, would make this money available for transfer to Legal Services.)

Currently \$11,250.00 in payroll for Extra Help-transcripts can be applied toward the requested additional appropriation.



Vigo County Parks and Recreation Department

December 31, 2015

Dear Vigo County Council President, Mr. Rick Burger, and Vigo County Council members,

The Vigo County Parks and Recreation Department respectfully requests the following adjustments (please see the completed Form 144) to our 2016 payroll appropriation for Hourly PT/OT.

This payroll request has been submitted annually in our 2012, 2013, 2014, 2015, and 2016 budget requests. Each year, our budgets are returned with the 2011 Form 144 appropriations. We have been able to employ the needed number of individuals to complete our seasonal operations due to staff turnover; however, I would like to request that the 2016 Form 144 - Hourly PT/OT be updated to reflect our needs.

Given this opportunity for adjustment, I would like to note that I have added two positions in addition to the 2016 Form 144 - Hourly PT/OT submitted previously. Over the past six months, we have discovered an increasing need for the following positions: Extra Help, Maintenance (Wabashiki) and Extra Help, Maintenance (Barn). The first position at Wabashiki would be a year-round, twenty (20) hour per week position that would be dedicated to maintaining Dewey Point and the Wabashiki Trail. We currently have an individual completing this work on a contracted basis. The second position at the Barn would be a year-round, six (6) hour per week position that would be dedicated to cleaning the Fowler Park Log Barn following rentals.

I look forward to meeting with you in a Committee meeting to further explain our request for this adjustment.

Thank you,

Kara Kish, MPA, CPRE, CPSI
Superintendent

Kara Kish, Superintendent
Adam Grossman, Assistant Superintendent

Vigo County Government Building
155 Oak Street, Terre Haute, IN 47807
Phone: 812-462-3392
Fax: 812-232-2862
www.vigocounty.in.gov

STATEMENT OF COMPENSATION TO BE PAID OFFICERS AND EMPLOYEES

Calendar Year 2016

1219 0000

Parks & Recreation Hourly PT/OT

Title/ Classification	Employee Name	Rate	Est Hours Per Year	Annual 2016	FICA 0.0765	PERF 0.1420
Park Board Members		0.00	12	0	0	0
Park Board Members		0.00	12	0	0	0
Park Board Members		0.00	12	0	0	0
Park Board Members		0.00	12	0	0	0
Park Board Members		0.00	12	0	0	0
Park Board Members		0.00	12	0	0	0
Park Board Members		0.00	12	0	0	0
Communications Specialist		10.00	1,040	10,400	796	1,477
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance		10.00	672	6,720	515	955
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance		10.00	672	6,720	515	955
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance		10.00	672	6,720	515	955
Extra Help, Maintenance		10.00	840	8,400	643	1,193
Extra Help, Maintenance (Wabashiki)		10.00	1,040	10,400	796	1,477
Extra Help, Maintenance (Barn)		10.00	312	3,120	239	444
Extra Help, Gatekeeper		10.00	960	9,600	735	1,364
Extra Help, Gatekeeper		10.00	960	9,600	735	1,364
Extra Help, Gatekeeper		10.00	960	9,600	735	1,364
Extra Help, Gatekeeper		10.00	960	9,600	735	1,364

STATEMENT OF COMPENSATION TO BE PAID OFFICERS AND EMPLOYEES

Calendar Year 2016

1219 0000

Parks & Recreation Hourly PT/OT

Title/ Classification	Employee Name	Rate	Est Hours Per Year	Annual 2016	FICA 0.0765	PERF 0.1420
Extra Help, Gatekeeper		10.00	768	7,680	588	1,091
Extra Help, Gatekeeper		10.00	768	7,680	588	1,091
Extra Help, Beach Attendant		10.00	450	4,500	345	639
Extra Help, Beach Attendant		10.00	450	4,500	345	639
Extra Help, Security		10.00	960	9,600	735	1,364
Extra Help, Security		10.00	960	9,600	735	1,364
Extra Help, Security		10.00	768	7,680	588	1,091
Extra Help, Security		10.00	960	9,600	735	1,364
Extra Help, Security		10.00	384	3,840	294	546
				205,960	9,347	17,342

Bean, Tona

From: Kish, Kara
Sent: Thursday, December 31, 2015 2:35 PM
To: Borders, Enola
Cc: Bean, Tona
Subject: Parks - Form 144 Adjustment
Attachments: 2016 Form 144 - Hourly PT-OT.xlsx

Enola,

Please see the attached document for our Hourly PT/OT adjustment request. This is what I submitted for this year's budget. I have submitted this listing for the past 3 years; however, it has never been updated. We require these positions to operate and have filled these positions for the past 3 years. I have also included the need for 2 additional maintenance positions for the Barn at Fowler Park as well as Wabashiki.

Thank you,

Kara

From: Borders, Enola
Sent: Thursday, December 31, 2015 1:52 PM
To: Kish, Kara
Subject:

Enola Savant
Programmer
Vigo County Auditor
131 Oak Street
Terre Haute, IN 47807
812.462.3361
Enola.borders@vigocounty.in.gov

Nancy Allsup
Vigo County Recorder

Vigo County Annex
199 Oak Street
Terre Haute, IN 47807

Phone
(812) 462-3301

Fax
(812) 232-2219

August 4, 2015

TO: VIGO COUNTY COUNCIL AND AUDITOR
FROM: VIGO COUNTY RECORDER
RE: PART TIME DEPUTY RECORDER POSITION

This is a request for a part time Deputy Recorder position for 2016 budget. I will also be submitting a request for the remainder of 2015.



- Funds will come from Recorder Perpetuation Fund - Non -Reverting Fund
- 29 hours a week x 52 weeks=1,508.hrs
- Amount will be whatever the going rate is.

Thank you in advance for your consideration.

Nancy Allsup

Vigo County Recorder

RECEIVED
AUG 05 2015

Timothy M. Saperstein
AUDITOR VIGO COUNTY

Nancy Allsup
Vigo County Recorder

Phone
(812) 462-3301

Vigo County Annex
199 Oak Street
Terre Haute, IN 47807

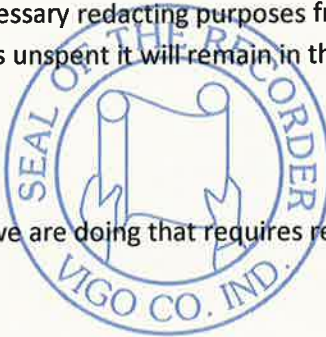
Fax
(812) 232-2219

October 16, 2015

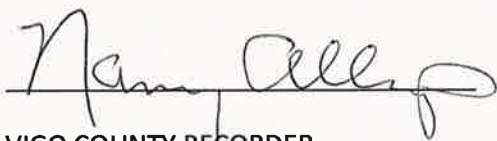
TO: VIGO COUNTY COUNCIL
FROM: VIGO COUNTY RECORDER
RE: APPROPRIATION

I am requesting appropriation for necessary redacting purposes from Security Protection Fund # 1160.39150.0000.000 If any amount is unspent it will remain in the line item for further use. Requesting additional amount of \$20,000.

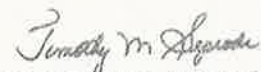
This is necessary for the project that we are doing that requires redacting **Per-State Statue** and down loading on to the computer system.



Thank You In Advance


VIGO COUNTY RECORDER

FILED
OCT 16 2015


VIGO COUNTY AUDITOR