

VIGO COUNTY COUNCIL
Minutes
Tuesday February 10, 2015 at 5:00 P.M.
Council Chambers, Vigo County Annex

Pledge of Allegiance

Bernie Burns, Vigo County Sheriff Dept. called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Bill Thomas, Ed Ping, Kathy Miller, Mark Bird, Mike Morris, Rick Burger, Tim P. Curley.

Corrections to the journal of the preceding meeting, if needed

- ✓ November 18, 2014
- ✓ January 6, 2015

Motion: To approve minutes as published, **Action:** Approve, **Moved by** Bill Thomas, **Seconded by** Mike Morris.
Motion passed unanimously.

Public comment

Jeff Hauser, Executive Director, Terre Haute International Airport introduced himself to the Council. Mr. Hauser became the Executive Director at the end of December of 2014.

Communications from elected officials of the County

President Rick Burger stated the Council is striving to be an outreach Council. Items the Council has recently been involved with includes:

- Meeting with City Officials and the Commissioners regarding the Hulman Center improvements
- The Griffin Bike Trail
- Board of Finance meeting
 - Mr. Burger requested Jim Bramble, Vigo County Treasurer to gather and provide the Council with bank fee information.
- The Odyssey Program
- The Mary Kramer Arts Corridor

Communications from other officials or agencies

There were none.

Reports from standing committees

There were none.

Reports from select committees

There were none.

Ordinances relating to appropriations

Personnel Committee

Salary Ordinance 2015-01

Don Pruett, Harrison Township Assessor requested a full-time position to replace two part-time positions to better serve his needs in completing the Cyclical Reassessment required by the State.

Motion: To amend Salary Ordinance 2015-01 to remove two part-time positions add one full-time position in the Reassessment 2015 Fund, not County General,

Action: Amend, **Moved by** Tim P. Curley, **Seconded by** Bill Thomas.

Motion passed unanimously.

Motion: Approve Salary Ordinance 2015-01 as amended, **Action:** Approve, **Moved by** Tim P. Curley, **Seconded by** Bill Thomas.

Motion passed unanimously.

Additional Appropriation 2015-01

Additional Appropriation Ordinance 2015-01 was created to fund the full-time position requested by Don Pruett, Harrison Township Assessor on Salary Ordinance 2015-01. Since the Salary Ordinance was amended, the funds are needed in the Reassessment 2015 fund rather than County General. Additional appropriations were advertised for County General, therefore, no action was taken on this ordinance and the funds needed will be advertised for the March 17, 2015 Council meeting.

Annual Budget Committee

Additional Appropriation 2015-02

The amount needed for the Dispatcher's longevity for the 2015 budget was erroneously omitted from the budget. Additional appropriations totaling \$1,098 in personal services are needed.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Ed Ping.

Motion passed unanimously.

Additional Appropriation 2015-03

During the 2015 budget process an employee's step was not increased in error. Additional appropriations totaling \$937 in personal services are needed.

Motion: To approve, **Action:** Approve, **Moved by** Kathy Miller, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Additional Appropriation 2015-04

The amount approved for phone stipends in the Courts for the 2015 budget was erroneously omitted from the budget. Additional appropriations totaling \$1,463 in personal services are needed.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Kathy Miller.

Motion passed unanimously.

Additional Appropriation 2015-05

The amount approved for phone stipends in the Highway Dept. for the 2015 budget was erroneously omitted from the budget. Additional appropriations totaling \$1,902 in personal services are needed.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Additional Appropriation 2015-06

The Parks and Recreation Dept. was approved for \$10,000 in Unemployment for the 2015 budget, however, this amount was erroneously omitted. An additional appropriation is needed to correct the error.

Motion: To approve, **Action:** Approve, **Moved by** Kathy Miller, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Vigo County 2015 Salary Ordinance

The Auditor's office requested an update to the 2015 Salary Ordinance to clarify the disbursement of longevity pay for the Dispatchers. The ordinance shall include the following statement: "A Dispatcher shall receive longevity pay annually commencing at the beginning of his/her 4th year in the amount of \$150. For each subsequent year of service, they shall receive longevity pay up to the maximum of \$1,500.

Motion: To approve, **Action:** Approve, **Moved by** Tim P. Curley, **Seconded by** Kathy Miller.

Motion passed unanimously.

Additional Appropriation 2015-07

Building Maintenance was approved for an appropriation of \$60,000 (\$30,000 each) for a part-time Electrician and Plumber. However, only \$30,000 was appropriated. Additional appropriations totaling \$32,295 in personal services are needed to correct the error.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Ed Ping.

Motion passed unanimously.

Budget Adjustment Committee

Additional Appropriation 2015-08

Phone stipends were approved for Building Maintenance in 2014 but were not included in the 2015 budget. Mike Schalburg, Building Maintenance Supervisor requested the stipends be included in the 2015 budget.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Kathy Miller.

Motion passed unanimously.

Additional Appropriation 2015-09

Mike Schalburg, Building Maintenance Supervisor requested an additional appropriation of \$16,800 in Contractual Services – Other to provide janitorial services for the Community Corrections building.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Additional Appropriation 2015-10

The Prosecutor's office requested to appropriate additional grant money received totaling \$5,000 in the Adult Protective Services Department of County General. The Budget Adjustment committee approved \$2,630 for Legal Services to pay an outstanding invoice. The original approved 2015 budget exceeds the grant amount awarded to Adult Protective Services.

Motion: To approve, **Action:** Approve, **Moved by** Tim P. Curley, **Seconded by** Ed Ping.

Motion passed unanimously.

Additional Appropriation 2015-11

The Prosecutor's office requested additional appropriations in the Drug Task Force/Seized Assets fund in the amounts of \$8,337 in Law Enforcement Grants to reimburse the Terre Haute Police Dept. for an extradition and \$7,051 in Contractual Services to reimburse auction proceeds to the law firm that handled the auction.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Additional Appropriation 2015-12

The Health Dept. received the 2015 Annual Indiana Local Health Dept. Trust Fund Funding distribution after the 2015 budget was approved. Joni Wise, Vigo County Health Dept. Administrator, requested to appropriate these funds along with the remaining balance from 2014. The total requested amount to appropriate is \$63,123.

Motion: To approve, **Action:** Approve, **Moved by** Mark Bird, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Additional Appropriation 2015-13

The Health Dept. was awarded a Health Immunization Grant from the State in the amount of \$95,283. The grant is 100% reimbursable. Joni Wise, Vigo County Health Dept. Administrator, requested to appropriate the funds awarded.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Tim P. Curley.

Motion passed unanimously.

Salary Ordinance 2015-02

Additional Appropriation Ordinance 2015-13 includes an appropriation for Payroll to pay a part-time nurse and other part-time help. The hourly pay rate for the part-time nurse will be \$21.93 and other part-time help pay rate will be \$10 per hour.

Motion: To approve, **Action:** Approve, **Moved by** Ed Ping, **Seconded by** Mark Bird.

Motion passed unanimously.

Resolution 2015-01

The Vigo County Council requested a resolution stating that the funds appropriated for Gasoline, account 24400, shall not be transferred within a fund into another account unless approved by the Council.

Motion: To approve, **Action:** Approve, **Moved by** Mike Morris, **Seconded by** Kathy Miller.

Motion passed unanimously.

Honorary resolutions

There were none.

Resolutions relating to fiscal policies of the Council

There were none.

First reading by summary reference of proposed ordinances and resolutions

President Rick Burger assigned the requests of Council to committees for further review.

Appointments

Property Tax Assessment Board of Appeals (Democrat) ~ Steve Lynch

Kylissa Miller, Council Administrator, stated that the Sheriff's Dept. has submitted their semi-annual report of their Commissary Fund.

Adjournment

President Rick Burger adjourned the meeting.