

December 2016

Retail Food Establishment Owner/Manager:

Enclosed is your 2017 Retail Food Permit Application.

**YOUR APPLICATION MUST BE RECEIVED IN OUR OFFICE
ON OR BEFORE FRIDAY, JANUARY 13th, 2017**

OR

HAVE A POSTMARK DATE OF JANUARY 14, 2017 OR BEFORE.

IF NOT

YOU WILL BE CHARGED A \$200.00 FINE. THERE ARE NO EXCEPTIONS!

Processing of permits will begin in January in the order in which they are received.

Permits will be mailed directly to the establishment. It will be up to the owner/manager at each location to see that their permit is copied and sent to their corporate office if necessary. **There will be NO EXCEPTIONS to this rule.**

Should you have any questions regarding your application, please contact our office at 812-462-3281, Monday – Friday 8 am to 4 pm.

Sincerely,

Brooke Foltz
Vigo County Health Department
Environmental Health Food Division Secretary

Encl: 2017 Food Permit Application