

VIGO COUNTY COUNCIL SUNSHINE MEETING

May 8, 2024

5:00 P.M.

Table of Contents

Agenda.....	2	
Notice to Taxpayers.....	3	
CORRESPONDENCE:		
Application for Declaration of an Economic Revitalization Area and for Tax Abatement for Personal Property	4	
Application for Declaration of an Economic Revitalization Area for Tax Abatement for Real Property.....	14	
Vigo County Health Department - Resolution for Reallocation of Existing Appropriation.....	24	
Drug Free Community: operating expenses	33	
Vigo County Parks & Recreation Department: contractual services.....	34	
Vigo County Health Department: peer recovery coach and school health liaison	35	
Vigo County Health Department: AED & pads for pediatric use and AED Storage cabinet	37	
Vigo County Health Department: XRF and shipping.....	40	
Correspondence from Commissioners for Additional Appropriation requests		
As follows:		
EDIT: Special Events	42	
Commissioners: Legal Expenses, Courthouse Generator, and AED's.....	42	
ARPA: Terre Haute Boys & Girls Club	42	
Email from Chief Deputy Prosecutor requesting additional deputy prosecutor	43	
Resolution No. 2024-07 for Designation Within Vigo County, Indiana as an Economic Revitalization Area for the Purpose of a Personal Property Tax Abatement (adoption of ERA only)		49
Resolution No. 2024-08 for Designation Within Vigo County, Indiana as an Economic Revitalization Area for the Purpose of a Real Property Tax Abatement (adoption of ERA only)		67
Resolution of Reallocation of Existing Appropriation 2024-06: Local Public Health Services		85
Additional Appropriation 2024-45: Drug Free Community – Operating Expenses.....		86
Additional Appropriation 2024-46: Parks & Recreation – Contractual Services.....		87

Additional Appropriation 2024-47: Local Public Health Services – Peer Recovery Coach and School Health Liaison	88
Additional Appropriation 2024-48: Health Non-Reverting – Purchase AED & Pads for pediatric use and AED storage cabinet.....	89
Additional Appropriation 2024-49: Health, Health Non-Reverting, Health CARES Act CV2, 93.354 2021 Annual Survey Fund – Purchase XRF and Shipping.....	90
Additional Appropriation 2024-50: EDIT – Special Events	91
Additional Appropriation 2024-51: Commissioners – Legal Expenses, Medical Equipment, Capital Improvements	92
Additional Appropriation 2024-41: ARPA Grant Fund – Terre Haute Boys & Girls Club	93
Salary Ordinance 2024-52A: Prosecutor – Additional Deputy Prosecutor	94

VIGO COUNTY COUNCIL SUNSHINE MEETING
Agenda
Wednesday, May 8, 2024 at 5:00 P.M.
Council Chamber – Vigo County Government Center

1. Pledge of Allegiance
2. Calling of the roll
3. Communications from elected officials, other officials, or agencies of the County
4. Reports from committee(s)
5. Resolutions and Ordinances other than appropriations
 - i. Resolution 2024-07 - Application for Declaration of an Economic Revitalization Area and for Tax Abatement for Personal Property – ZINKPOWER-Terre Haute, LLC (adoption of ERA only)
 - ii. Resolution 2024-08 - Application for Declaration of an Economic Revitalization Area and for Tax Abatement for Real Property – ZINKPOWER-Terre Haute, LLC (adoption of ERA only)
 - iii. Resolution of Reallocation of Existing Appropriation 2024-06 – Local Public Health Services
6. Ordinances relating to appropriations-first reading
 - i. Additional Appropriation Ordinance 2024-45: Drug Free Community - Operating Expenses
 - ii. Additional Appropriation 2024-46: Parks & Recreation – Contractual Services
 - iii. Additional Appropriation 2024-47B: Local Public Health Services – Peer Recovery Coach and School Health Liaison
 - iv. Additional Appropriation 2024-48: Health Non-Reverting – Purchase AED & Pads for pediatric use and AED Storage Cabinet
 - v. Additional Appropriation 2024-50: EDIT – Special Events
 - vi. Additional Appropriation 2024-51: Commissioners – Legal Expenses, Medical Equipment, Capital Improvements
 - vii. Additional Appropriation 2024-41: ARPA Grant Fund – Terre Haute Boys & Girls Club
 - viii. Salary Ordinance 2024-52A: Prosecutor – Add Deputy Prosecutor Position (1)
7. Public comment
8. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Government Center, 127 Oak Street, Terre Haute, Indiana at 5:00 p.m. on Tuesday, May 14, 2024 to consider the following appropriations in excess of the budget of the current year. The Vigo County Council will also meet on Wednesday, May 8, 2024, at the same location for a Sunshine Meeting

	<u>REQUESTED</u>
<u>COUNTY GENERAL FUND/1000</u>	
1000.30700.000.0068 Legal Expenses	\$ 75,000
1000.44700.000.0068 Capital Improvements	\$ 330,000
1000.44512.000.0068 Medical Equipment	\$ 9,000
TOTAL COUNTY GENERAL	\$ 414,000
<u>Drug Free Community/1148</u>	
1148.36700.000.0000 Operating Expenses	\$ 61,154
Total Drug Free Community	\$ 61,154
<u>PARKS & RECREATION/1219</u>	
1219.33300.000.0000 Contractual Services	\$ 122,500
Total Parks & Recreation	\$ 122,500
<u>LOCAL PUBLIC HEALTH SERVICES/1161</u>	
1161.10010.000.0000 Salary and Wages	\$ 37,088
1161.15210.000.0000 Social Security/FICA	\$ 2,805
1161.15220.000.0000 PERF	\$ 5,202
1161.15230.000.0000 Insurance	\$ 23,560
1161.21000.000.0000 Office Supplies	\$ 5,021
1161.36100.000.0000 Printing	\$ 2,750
1161.37200.000.0000 Travel Expenses	\$ 1,750
1161.37300.000.0000 Registration Fees	\$ 1,750
1161.44510.000.0000 Equipment New	\$ 5,918
Total Local Public Health Services	\$ 85,844
<u>HEALTH/1159</u>	
1159.44510.000.0000 New Equipment	\$ 1,000
Total Health	\$ 1,000
<u>HEALTH CARES ACT CV2/8911</u>	
8911.44510.000.0000 New Equipment	\$ 2,919
Total Health CARES Act CV2	\$ 2,919
<u>93.354 2021 ANNUAL SURVEY/8915</u>	
8915.44510.000.0000 New Equipment	\$ 1,000
Total 93.354 2021 Annual Survey	\$ 1,000
<u>HEALTH NON-REVERTING/4957</u>	
4957.22000.000.0000 Operating Supplies	\$ 133
4957.30060.000.0000 Freight	\$ 86
4957.44510.000.0000 New Equipment	\$ 14,791
Total Health Non-Reverting	\$ 15,010
<u>EDIT/1112</u>	
1112.31001.000.0000 Special Events	\$ 25,000
Total EDIT	\$ 25,000
<u>ARPA/8950</u>	
8950.31613.000.0000 Terre Haute Boys & Girls Club	\$ 100,000
Total ARPA	\$ 100,000

The meeting will be made available for observance by electronic means at the following web address:

https://www.vigocounty.in.gov/department/division.php?structureid_71

Unless otherwise directed or required for public health reasons, the meetings will be open to the public.

JAMES W. BRAMBLE
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday, April 26, 2024

APPLICATION FOR DECLARATION OF AN
ECONOMIC REVITALIZATION AREA AND FOR TAX ABATEMENT FOR
PERSONAL PROPERTY

ZINKPOWER-Terre Haute, LLC (“ZINKPOWER”) applies to the Vigo County Council as the county executive designating body under I.C. §6-1.1-12.1, et seq, on behalf of Otter Creek Township, an Economic Revitalization Area (“ERA”) and to provide for the abatement of taxation on such personal property to be located on owned real estate within Otter Creek Township, and in support thereof, states and shows as follows:

1. ZINKPOWER intends to install a new hot-dip galvanizing facility. The Subject Property for the proposed Facility site is depicted in the attached Exhibit A (“Proposed Facility Subject Property” & “Property Facility Parcel List.”)
2. It is projected that the installation of equipment will begin after abatement approval with a projected construction commencement date by mid-2024 and is anticipated to be completed by the end of 2025.
3. It is expected that installation of the new manufacturing equipment will locally employ approximately one hundred (100) on-site during the duration of the construction period over eighteen (18) months.
4. The completed Facility will require approximately ninety (90) permanent full-time operations, maintenance, and support employees. All positions should be filled by the end of 2025.
5. The total cost of the new manufacturing equipment installed is estimated approximately Twenty-One Million Five Hundred Thousand Dollars and 00/100 (\$21,500,000.00), as set forth in the Statement of Benefits /Utility Distributable (Form SB-1/UD), attached hereto as Exhibit B (with “Cost Analysis Summary”).
6. An Economic Revitalization Area designation for the purposes of tax abatement for personal property is sought for the Facility in order to induce ZINKPOWER to construct and maintain the Facility in Otter Creek Township, Vigo County, Indiana.

7. Construction and maintenance of the Facility depends on, among other things, the declaration of an ERA by the Vigo County Council and a resolution approving a subsequent tax abatement for personal property for a period of ten (10) years. The abatement of taxation is a substantial incentive for ZINKPOWER to construct and develop the Facility in Otter Creek Township, Vigo County, Indiana.

Remainder of Page Left Intentionally Blank

WHEREFORE, ZINKPOWER applies to the Vigo County Council on behalf of Otter Creek Township, Indiana to adopt a resolution at its regularly constituted meeting declaring the Facility as an Economic Revitalization Area pursuant to I.C. §6-1.1-12.1, et seq. and that deductions from the facility be granted for a period of ten (10) years. ZINKPOWER requests that a public hearing on this application be held, and requests that the Vigo County Council confirm its resolution declaring the Facility as an Economic Revitalization Area.

Respectfully submitted,

ZINKPOWER-Terre Haute, LLC

By: 
Tim Pendley, CEO

Passed in open Council this _____ day of _____, 2024.

R. Todd Thacker, President

Travis Norris

David Thompson

Nancy Allsup

Marie Theisz

Vicki Weger

Aaron Loudermilk

Attest:

Jim Bramble, Vigo County Auditor

This instrument prepared by



Darrell E. Felling II, Lind & Felling Law Firm
400 Ohio Street, Terre Haute, IN, 47807; (812) 234-5463

Exhibit A

Real Estate Description:

Situated in Vigo County, State of Indiana, to-wit:

A portion of the following, containing approximately 18.965 acres as evidenced by the attached draft Plat and preliminarily identified as Lot 2B:

Lot 2 of Plasma Fusion Industrial Subdivision, being a subdivision of part of the Southeast Quarter of Section 34, and the West Half of the Southwest Quarter of Section 35, all in Township 13 North, Range 9 West, Otter Creek Township, Vigo County, Indiana as the same appears on the plat record in Plat Book 26, Page 38, recorded July 12, 1991 in the Office of the Recorder of Vigo County, Indiana and containing 68.246 acres more or less.

GENERAL NOTES

Public fresh water and sanitary sewer facilities are available to this property.
 -Potable Water Service by Indiana-American Water Company by extension
 -Sanitary Sewer Service by The Terre Haute Sanitary District
 This property is not within a Flood Hazard Area per FIRM Community-Panel No. 18167C0044C dated February 18, 2011.

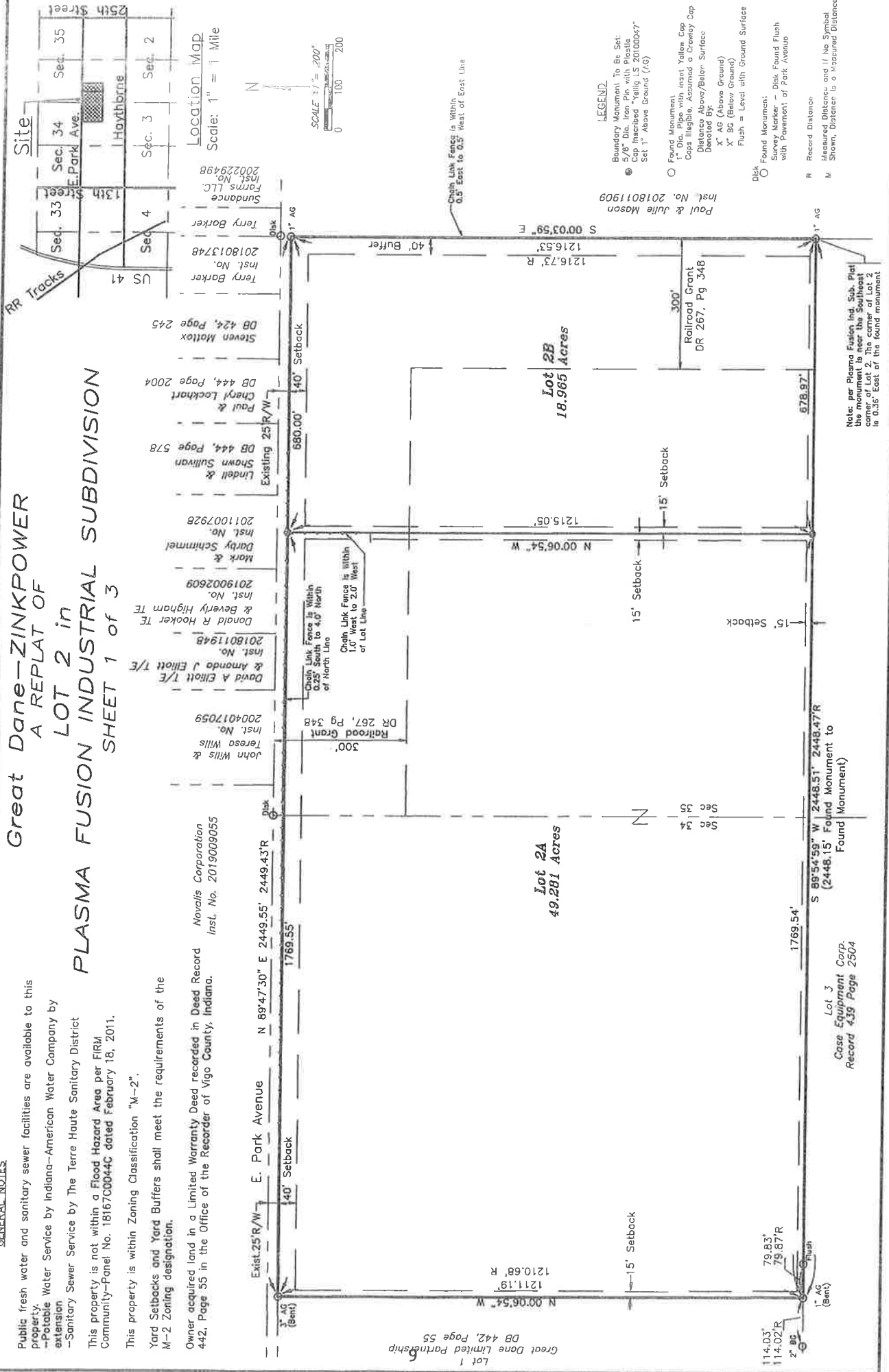
This property is within Zoning Classification "M-2".

Yard Setbacks and Yard Buffers shall meet the requirements of the M-2 Zoning designation.

Owner acquired land in a Limited Warranty Deed recorded in Deed Record 442, Page 55 in the Office of the Recorder of Vigo County, Indiana.

Navalis Corporation
 Inst. No. 2019009055

Great Dane-ZINKPOWER A REPLAT OF LOT 2 in PLASMA FUSION INDUSTRIAL SUBDIVISION SHEET 1 of 3





STORMWATER

STORMWATER

Exhibit B

Cost Analysis Summary:

Cranes	\$4,000,000.00
Kettle/Furnace	\$2,000,000.00
Pretreatment Area	\$3,700,000.00
Jigs and Related	\$2,400,000.00
Steel Related	\$1,700,000.00
Drying Oven	\$900,000.00
Baghouse	\$700,000.00
Other Personal Property	\$6,100,000.00
Total Personal Property	\$21,500,000.00



STATEMENT OF BENEFITS PERSONAL PROPERTY

State Form 51764 (R5 / 1-21)

Prescribed by the Department of Local Government Finance

FORM SB-1 / PP

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.

INSTRUCTIONS:

1. This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise this statement must be submitted to the designating body **BEFORE** a person installs the new manufacturing equipment and/or research and development equipment, and/or logistical distribution equipment and/or information technology equipment for which the person wishes to claim a deduction.
2. The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the installation of qualifying abatable equipment for which the person desires to claim a deduction.
3. To obtain a deduction, a person must file a certified deduction schedule with the person's personal property return on a certified deduction schedule (Form 103-ERA) with the township assessor of the township where the property is situated or with the county assessor if there is no township assessor for the township. The 103-ERA must be filed between January 1 and May 15 of the assessment year in which new manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment is installed and fully functional, unless a filing extension has been obtained. A person who obtains a filing extension must file the form between January 1 and the extended due date of that year.
4. Property owners whose Statement of Benefits was approved, must submit Form CF-1/PP annually to show compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
5. For a Form SB-1/PP that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/PP that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. (IC 6-1.1-12.1-17)

SECTION 1

TAXPAYER INFORMATION

Name of taxpayer

ZINKPOWER-Terre Haute, LLC

Name of contact person

Tim Pendley

Address of taxpayer (number and street, city, state, and ZIP code)

220 Fort Worth Hwy, Suite 500, Weatherford, TX 76086

Telephone number

(817) 381-5520

SECTION 2

LOCATION AND DESCRIPTION OF PROPOSED PROJECT

Name of designating body

Vigo County Council

Resolution number (s)

2024-07

Location of property

4955 N. 13th Street, Terre Haute, IN 47805

County

Vigo

DLGF taxing district number

013-Otter Creek

Description of manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment.
(Use additional sheets if necessary.)

Zinc galvanizing equipment, including kettle, hoists, crans, and related equipment

ESTIMATED

START DATE

COMPLETION DATE

Manufacturing Equipment

07/01/2024

09/01/2025

R & D Equipment

Logist Dist Equipment

IT Equipment

SECTION 3

ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT

Current Number

0

Salaries

0

Number Retained

0

Salaries

0

Number Additional

90

Salaries

5,400,000

SECTION 4

ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT

NOTE: Pursuant to IC 6-1.1-12.1-5.1 (d) (2) the COST of the property is confidential.

MANUFACTURING EQUIPMENT

R & D EQUIPMENT

LOGIST DIST EQUIPMENT

IT EQUIPMENT

COST

ASSESSED VALUE

COST

ASSESSED VALUE

COST

ASSESSED VALUE

COST

ASSESSED VALUE

Current values

0

0

Plus estimated values of proposed project

21,500,000

21,500,000

Less values of any property being replaced

0

0

Net estimated values upon completion of project

21,500,000

21,500,000

SECTION 5

WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER

Estimated solid waste converted (pounds)

Estimated hazardous waste converted (pounds)

Other benefits:

SECTION 6

TAXPAYER CERTIFICATION

I hereby certify that the representations in this statement are true.

Signature of authorized representative

Date signed (month, day, year)

04/19/2024

Printed name of authorized representative

Tim Pendley

Title

CEO

We have reviewed our prior actions relating to the designation of this economic revitalization area and find that the applicant meets the general standards adopted in the resolution previously approved by this body. Said resolution, passed under IC 6-1.1-12.1-2,5, provides for the following limitations as authorized under IC 6-1.1-12.1-2.

A. The designated area has been limited to a period of time not to exceed _____ calendar years * (see below). The date this designation expires is _____. NOTE: This question addresses whether the resolution contains an expiration date for the designated area.

B. The type of deduction that is allowed in the designated area is limited to:

1. Installation of new manufacturing equipment;
2. Installation of new research and development equipment;
3. Installation of new logistical distribution equipment.
4. Installation of new information technology equipment;

☐ Yes ☐ No ☐ Enhanced Abatement per IC 6-1.1-12.1-18
☐ Yes ☐ No Check box if an enhanced abatement was
☐ Yes ☐ No approved for one or more of these types.
☐ Yes ☐ No

C. The amount of deduction applicable to new manufacturing equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

D. The amount of deduction applicable to new research and development equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

E. The amount of deduction applicable to new logistical distribution equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

F. The amount of deduction applicable to new information technology equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

G. Other limitations or conditions (specify) _____

H. The deduction for new manufacturing equipment and/or new research and development equipment and/or new logistical distribution equipment and/or new information technology equipment installed and first claimed eligible for deduction is allowed for:

☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5 ☐ Year 6 ☐ Year 7 ☐ Year 8 ☐ Year 9 ☐ Year 10 ☐ Enhanced Abatement per IC 6-1.1-12.1-18
 Number of years approved: _____
 (Enter one to twenty (1-20) years; may not exceed twenty (20) years.)

I. For a Statement of Benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17? ☐ Yes ☐ No
 If yes, attach a copy of the abatement schedule to this form.
 If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

Also we have reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

Approved by: (signature and title of authorized member of designating body)	Telephone number ()	Date signed (month, day, year)
Printed name of authorized member of designating body	Name of designating body	
Attested by: (signature and title of attester)	Printed name of attester	

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
- (2) The number of new full-time equivalent jobs created.
- (3) The average wage of the new employees compared to the state minimum wage.
- (4) The infrastructure requirements for the taxpayer's investment.

(b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. Except as provided in IC 6-1.1-12.1-18, an abatement schedule may not exceed ten (10) years.

(c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.

APPLICATION FOR DECLARATION OF AN
ECONOMIC REVITALIZATION AREA AND FOR TAX ABATEMENT FOR
REAL PROPERTY

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2. It is projected that the installation of equipment will begin after abatement approval with a projected construction commencement date by mid-2024 and is anticipated to be completed by the end of 2025.
3. It is expected that installation of the new manufacturing equipment will locally employ approximately one hundred (100) on-site through the duration of the construction period over eighteen (18) months.
4. The completed Facility and installation of new manufacturing equipment will require ninety (90) permanent full-time employees. All positions should be filled by the end of 2025.
5. The total cost of the Facility is estimated to be approximately Twenty-Five Million Seven Hundred Thousand Dollars and 00/100 (\$25,700,000.00), as set forth in the Statement of Benefits / Utility Distributable (Form SB-1/UD) attached hereto as Exhibit B (with “Cost Analysis Summary”).
6. An Economic Revitalization Area designation for the purposes of tax abatement for real property is sought for the Facility to induce ZINKPOWER to construct and maintain the Facility in Otter Creek Township, Vigo County, Indiana.

7. Construction and maintenance of the Facility depends on, among other things, the declaration of an ERA by the Vigo County Council and a resolution approving a subsequent tax abatement for real property for a period of ten (10) years. The abatement of taxation is a substantial incentive for ZINKPOWER to construct and develop the Facility in Otter Creek Township, Vigo County, Indiana.

Remainder of Page Intentionally Left Blank

WHEREFORE, ZINKPOWER applies to the Vigo County Council on behalf of Otter Creek Township, Indiana to adopt a resolution at its regularly constituted meeting declaring the Facility as an Economic Revitalization Area pursuant to I.C. §6-1.1-12.1, et seq. and that deductions from the facility be granted for a period of ten (10) years. ZINKPOWER requests that a public hearing on this application be held, and requests that the Vigo County Council confirm its resolution declaring the Facility as an Economic Revitalization Area.

Respectfully submitted,

ZINKPOWER-Terre Haute, LLC

By: 
Tim Pendley, CEO

Passed in open Council this _____ day of _____, 2024.

R. Todd Thacker, President

Travis Norris

David Thompson

Nancy Allsup

Marie Theisz

Vicki Weger

Aaron Loudermilk

Attest:

Jim Bramble, Vigo County Auditor

This instrument prepared by



Darrell E. Felling II, Lind & Felling Law Firm
400 Ohio Street, Terre Haute, IN, 47807; (812) 234-5463

Exhibit A

Real Estate Description:

Situated in Vigo County, State of Indiana, to-wit:

A portion of the following, containing approximately 18.965 acres as evidenced by the attached draft Plat and preliminarily identified as Lot 2B:

Lot 2 of Plasma Fusion Industrial Subdivision, being a subdivision of part of the Southeast Quarter of Section 34, and the West Half of the Southwest Quarter of Section 35, all in Township 13 North, Range 9 West, Otter Creek Township, Vigo County, Indiana as the same appears on the plat record in Plat Book 26, Page 38, recorded July 12, 1991 in the Office of the Recorder of Vigo County, Indiana and containing 68.246 acres more or less.

GENERAL NOTES

Public fresh water and sanitary sewer facilities are available to this property.
 -Potable Water Service by Indiana-American Water Company by extension
 -Sanitary Sewer Service by The Terre Haute Sanitary District

This property is not within a Flood Hazard Area per FIRM Community-Panel No. 18167C0044C dated February 18, 2011.

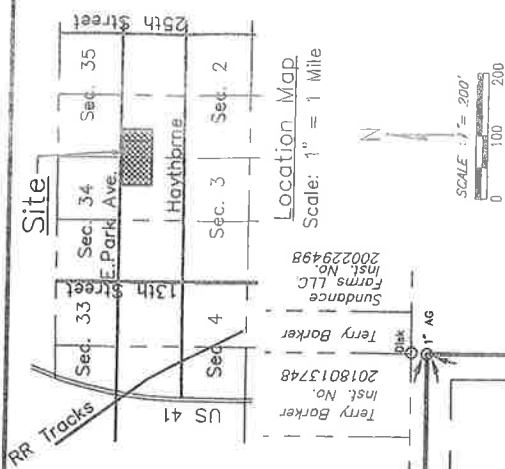
This property is within Zoning Classification "M-2".

Yard Setbacks and Yard Buffers shall meet the requirements of the M-2 Zoning designation.

Owner acquired land in a Limited Warranty Deed recorded in Deed Record 442, Page 55 in the Office of the Recorder of Vigo County, Indiana.

Novallis Corporation
 Inst. No. 2019009055

Great Dane-ZINKPOWER A REPLAT OF LOT 2 in PLASMA FUSION INDUSTRIAL SUBDIVISION SHEET 1 of 3



Great Dane Limited Partnership
 DB 442, Page 55

Exist. 25' R/W E. Park Avenue N 89°47'30" E 2449.55' 2449.43' R

40' Setback

1769.55'

Lot 2A
 49.281 Acres

15' Setback

1210.68' R
 1211.19' W

114.03'
 114.02' R
 2" BG

79.83'
 79.87' R

1769.54'

Lot 3
 Case Equipment Corp.
 Record 439 Page 2504

S 89°54'59" W 2448.51' 2448.47' R
 (2448.15' Found Monument to Found Monument)

John Willis & Teresa Willis
 Inst. No. 2004017059

David A Elliott T/E & Amanda J Elliott T/E
 Inst. No. 2018011948

Donald R Hooker T/E & Beverly Higham T/E
 Inst. No. 2019002609

Mark & Dorby Schimmel
 Inst. No. 2011007928

Lindell & Shawn Sullivan
 DB 444, Page 578

Paul & Cheryl Lockhart
 DB 444, Page 2004

Steven Kottax
 DB 424, Page 245

Terry Barker
 Inst. No. 2018013748

Sundance Forms LLC
 Inst. No. 200229498

Chain Link Fence is Within 0.25' South to 4.0' North of North Line
 Chain Link Fence is Within 0.5' East to 0.5' West of East Line

40' Buffer

SCALE: 1" = 200'

Paul & Julie Mason
 Inst. No. 2018011909

1216.73' R
 S 00°03'59" E

Lot 2B
 18.965 Acres

15' Setback

1215.05' W

300' Railroad Grant
 DR 267, Pg 348

15' Setback

678.97'

LEGEND

Boundary Monument To Be Set:
 5/8" Brass Pin
 Cap Inscribed "Yellow" US 2011000437
 Set 1" Above Ground (AG)

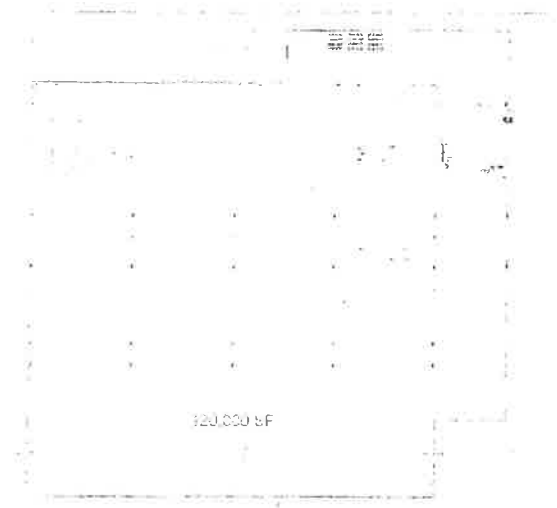
Found Monument:
 1" Brass Pin with Inscribed Yellow Cap
 Cops Illegible, Assumed to be Crowned Cap
 Denoted By:
 "X" AG (Above Ground)
 "X" BG (Below Ground)
 Flush = Level with Ground Surface

Found Monument
 Survey Marker - Disk: Found Flush with Pavement of Park Avenue

R Record Distance

M Measured Distance and if No Symbol Shown, Distance is a Measured Distance

Note: per Plasma Fusion Ind. Sub. Plat Use monument is near the Southeast corner of Lot 2 is 0.35' East of the found monument



120,000 SF

STORMWATER

STORMWATER

Exhibit B

Cost Analysis Summary

Site Preparation	\$4,700,000.00
Building – Concrete	\$2,300,000.00
Building – Masonry/Metal	\$2,800,000.00
Building – HVAC/Electrical	\$4,400,000.00
Building – Structural Steel	\$3,400,000.00
Building – Gen Contractor	\$5,000,000.00
Other Real Property	\$3,100,000.00
Total	\$25,700,000.00



REAL ESTATE IMPROVEMENTS

State Form 51767 (R7 / 1-21)

Prescribed by the Department of Local Government Finance

20 ____ PAY 20 ____

FORM SB-1 / Real Property

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.1.

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- ☐ Redevelopment or rehabilitation of real estate improvements (IC 6-1.1-12.1-4)
- ☐ Residentially distressed area (IC 6-1.1-12.1-4.1)

INSTRUCTIONS:

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise, this statement must be submitted to the designating body **BEFORE** the redevelopment or rehabilitation of real property for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the initiation of the redevelopment or rehabilitation for which the person desires to claim a deduction.
- To obtain a deduction, a Form 322/RE must be filed with the county auditor before May 10 in the year in which the addition to assessed valuation is made or not later than thirty (30) days after the assessment notice is mailed to the property owner if it was mailed after April 10. A property owner who failed to file a deduction application within the prescribed deadline may file an application between January 1 and May 10 of a subsequent year.
- A property owner who files for the deduction must provide the county auditor and designating body with a Form CF-1/Real Property. The Form CF-1/Real Property should be attached to the Form 322/RE when the deduction is first claimed and then updated annually for each year the deduction is applicable.
- For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/Real Property that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. IC 6-1.1-12.1-17

SECTION 1

TAXPAYER INFORMATION

Name of taxpayer

ZINKPOWER-Terre Haute, LLC

Address of taxpayer (number and street, city, state, and ZIP code)

220 Fort Worth Hwy, Suite 500, Weatherford, TX 76086

Name of contact person

Tim Pendley

Telephone number

(817) 381-5520

E-mail address

SECTION 2

LOCATION AND DESCRIPTION OF PROPOSED PROJECT

Name of designating body

Vigo County Council

Resolution number

2024-08

Location of property

4955 N. 13th Street, Terre Haute, IN 47805

County

Vigo

DLGF taxing district number

013

Description of real property improvements, redevelopment, or rehabilitation (use additional sheets if necessary)

Zink galvanizing plant

Estimated start date (month, day, year)

07/01/2024

Estimated completion date (month, day, year)

09/01/2025

SECTION 3

ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT

Current Number

0.00

Salaries

\$0.00

Number Retained

0.00

Salaries

\$0.00

Number Additional

90.00

Salaries

\$5,400,000.00

SECTION 4

ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT

REAL ESTATE IMPROVEMENTS

COST

ASSESSED VALUE

Current values

Plus estimated values of proposed project

Less values of any property being replaced

Net estimated values upon completion of project

25,700,000

25,700,000

25,700,000

SECTION 5

WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER

Estimated solid waste converted (pounds)

Estimated hazardous waste converted (pounds)

Other benefits

SECTION 6

TAXPAYER CERTIFICATION

I hereby certify that the representations in this statement are true.

Signature of authorized representative

Date signed (month, day, year)

04/19/2024

Printed name of authorized representative

Tim Pendley

Title

CEO

We find that the applicant meets the general standards in the resolution adopted or to be adopted by this body. Said resolution, passed or to be passed under IC 6-1.1-12.1, provides for the following limitations:

A. The designated area has been limited to a period of time not to exceed _____ calendar years* (see below). The date this designation expires is _____. *NOTE: This question addresses whether the resolution contains an expiration date for the designated area.*

B. The type of deduction that is allowed in the designated area is limited to:

1. Redevelopment or rehabilitation of real estate improvements ☐ Yes ☐ No
2. Residentially distressed areas ☐ Yes ☐ No

C. The amount of the deduction applicable is limited to \$ _____.

D. Other limitations or conditions (specify) _____

E. Number of years allowed: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5 (* see below)
☐ Year 6 ☐ Year 7 ☐ Year 8 ☐ Year 9 ☐ Year 10

F. For a statement of benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17?

☐ Yes ☐ No

If yes, attach a copy of the abatement schedule to this form.

If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

We have also reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

Approved (signature and title of authorized member of designating body)	Telephone number ()	Date signed (month, day, year)
Printed name of authorized member of designating body	Name of designating body	
Attested by (signature and title of attester)	Printed name of attester	

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

- A. For residentially distressed areas where the Form SB-1/Real Property was approved prior to July 1, 2013, the deductions established in IC 6-1.1-12.1-4.1 remain in effect. The deduction period may not exceed five (5) years. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. Except as provided in IC 6-1.1-12.1-18, the deduction period may not exceed ten (10) years. (See IC 6-1.1-12.1-17 below.)
- B. For the redevelopment or rehabilitation of real property where the Form SB-1/Real Property was approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. (See IC 6-1.1-12.1-17 below.)

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
- (2) The number of new full-time equivalent jobs created.
- (3) The average wage of the new employees compared to the state minimum wage.
- (4) The infrastructure requirements for the taxpayer's investment.

(b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. Except as provided in IC 6-1.1-12.1-18, an abatement schedule may not exceed ten (10) years.

(c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.

VIGO COUNTY HEALTH DEPARTMENT

Darren Brucken, M.D.

Health Commissioner

DATE: April 22, 2024

TO: Vigo County Council and Auditor

RE: Health First Indiana Budget Adjustment

Transfer from: 1161- 10010 Payroll Salaries \$20,000 from administrator stipend and \$15,000 from public health nurse stipend in the total amount of: **\$ 35,000**

To: 1161-33300 Contractual Services **\$ 35,000**

For: Inspect2go Software Package

The Inspect2GO Software Package provides out-of-the-box functionality for all requirements requested by Vigo County Health Department Environmental Health Division. The software will improve the agency's efficiency, regulatory compliance, reporting, tracking, permitting, and field inspection capabilities. The system is already fully developed and has been in use for many years by similar agencies nationwide. The system requires no new development and merely requires tailoring of the forms and processes to those of Vigo County Health Department.

Inspect 

BIG Productivity improvement metrics resulting from Inspect2GO

Description	2014	2020	Improvement (Count)	Improvement (Percentage)
Inspections per Year per Inspector	~500	~700	~200	<u>40%*</u>
FDA Standard #4	63%	76%	13 Points	<u>20%</u>
FDA Standard #6	51%	91%	40 Points	<u>78%</u>

***Strong financial Return On Investment (ROI) since staff is more efficient**

40% Efficiency Improvement Example: The above efficiency improvement figures were published by the Oklahoma City-County Health Department and presented at the NEHA 2021 conference by County staff.

Thank you for the consideration,



Joni K. Wise
Administrator

Attachment: Contract and pricing

**Proposal and Statement of Work
for
Inspect2Go Software Package
Prepared for
Vigo County, IN Health Department
4-17-2024**

TABLE OF CONTENTS

1. Executive Summary
2. Efficiency Improvement
3. Cover Letter
4. Preliminary SOW (Statement of Work)
5. Schedule
6. Price
7. Terms of Sale
8. Signatures

1) EXECUTIVE SUMMARY

The Inspect2GO Software Package provides out-of-the-box functionality for all requirements requested by Vigo County Health Department. The software will improve the agency's efficiency, regulatory compliance, reporting, tracking, permitting, and field inspection capabilities. The system is already fully developed and has been in use for many years by similar agencies nationwide. The system requires no new development and merely requires tailoring of the forms and processes to those of Vigo County Health Department.

2) EFFICIENCY IMPROVEMENT



BIG Productivity Improvement metrics resulting from Inspect2GO

Description	2019	2020	Improvement (Count)	Improvement (Percentage)
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***Strong financial Return On Investment (ROI) since staff is more efficient**

40% Efficiency Improvement Example: The below efficiency improvement figures were published by the Oklahoma City-County Health Department and presented at the NEHA 2021 conference by County staff(see 5-Min, 30-Sec mark on this video)

<https://www.youtube.com/watch?v=HINUbdQiQRU&t=334s>

3) COVER LETTER

4/16/2024

To: Amanda Bales-Puller
Regarding: Inspect2go Software Package

Dear Mrs. Bales-Puller,

Inspect2go, Inc. hereby submits this proposal for its Inspect2go Software Package. The software is configured for the needs of Vigo County, IN Health Department, per our recent discussion, as documented in the Statement of Work section of this document.

Sincerely,



Paul Smith President Inspect2go, Inc.
949.429.4620
psmith@inspect2go.com
1001 Avenida Pico #C110, San Clemente, CA 92673

4) PRELIMINARY STATEMENT OF WORK

CUSTOMER-PROVIDED DOCUMENTS:

 20240415085114

Option 1:

Bartholomew County, IN system clone, Food Only

- Food Program Only
- No Online Applications
- No Online Payments
- Online only inspections
 - No Offline Capable Native Inspection Applications
 - The Header / Logo of the agency on documents
- No changes to the application form
- No Form Letters (besides the certificates)
- No Complaints
- Includes Inspect2GO Turn-key hosted server
- Includes Updates and minor changes
- Includes single point of contact account manager

Option 2:

Bartholomew County, IN system base, Food Only

Same as Option 1 except:

- Add a mailing label batch print Form Letter
- Add changes to the application fields for the food programs based on the provided documents.
- Uses the forms from the "Customer-Provided Documents above"
 - Additional forms or substantial changes to the forms may incur a change order and additional fees.

Option 3:

Bartholomew County, IN system clone, Food, Pools, Onsite Sewage, & Complaints

- No Online Applications
- No Online Payments
- No changes to the application forms
- No Form Letters
- Online only inspections
 - No offline capable native inspection applications
 - The Header / Logo of the agency on documents

Option 4:

Bartholomew County, IN system base, Food, Pools, Onsite Sewage, and Complaints

Same as Option 3, except:

- Add a mailing label batch print Form Letter
- Add changes to the application fields for each program.
- Adds Regular Artist Licenses
- Add changes to the inspection forms for each program.
- Uses the forms from the "Customer-Provided Documents above"
- Additional forms or substantial changes to the forms may incur a change order and additional fees.

Inspect2Go

Option 5:

Bartholomew Base + Offline iPad Native Inspection Application

Same as Option 4, except:

- Add an offline capable inspection application for all inspections
 - Only works on iPads
 - Devices not included
 - Apple Business Manager account cost not included

5) SCHEDULE

Phase	Description
1	ORDER Year #1 Payment and Purchase Order are received
2	DISCOVERY - Kickoff Meeting - Customer provides complete and final versions of all documents and data related to the project - Company/Customer discussions are held to discuss all details - Depending on the complexity of the project, our Account Manager might visit the customer in-person for up to 1-week to shadow all agency users, and discuss the project with all agency staff and with the IT department. (in-person scoping visit is unnecessary this project)
3	SPECIFICATION - Specification (including lead times) is completed by Company and signed by both parties. - Any new requirements, documents or data that are provided after this phase will substantially delay delivery.
4	CONFIGURE/BUILD - Build ensues - UI approval of all major screens - Periodic meetings to review work in progress
5	TEST 1st Module UAT - User Acceptance Testing of first Modules
6	TEST Additional Modules UAT
7	DELIVERY - Release of system to customer for production use - Training is conducted (Unlimited training is included. Agency-wide training usually occurs during the 2-week period following product approval. Additional retraining is also provided when system enhancements are implemented)
8	SUPPORT - Ongoing Support - Some ongoing refinements remain

Estimated Delivery:

Lead Time: Phases 1, 2, 3 and 5 vary by client and are outside of our control. However, the lead time between the completion of Phase 3 and initiation of Phase 5 is within our control and is estimated at 8-12 weeks.

6) PRICE

Description	\$ Year-1	\$ Year 2+
Option 1: Per this proposal document and it's Statement of Work and Separate MSA-Version D	\$15,000	\$15,000 + Inflation per MSA
Option 2: Per this proposal document and it's Statement of Work and Separate MSA-Version D	\$18,000	\$18,000+ Inflation per MSA
Option 3: Per this proposal document and it's Statement of Work and Separate MSA-Version D	\$28,000	\$28,000 + Inflation per MSA
Option 4: Per this proposal document and it's Statement of Work and Separate MSA-Version D	\$32,000	\$32,000 + Inflation per MSA
Option 5: Per this proposal document and it's Statement of Work and Separate MSA-Version D	\$40,000	\$40,000 + Inflation per MSA

Notes:

1. The year 1 fee is due with the purchase order. All other fees (years 2 onward) are due at the beginning of each following year. For example, the year 2 fee is due 365 days following the date of the year 1 fee.
2. Note: The price is comprehensive and includes implementation, licensing, training, hosting, data storage, maintenance and customer support.

7) TERMS OF SALE

Refer to separate Master Service Agreement (MSA) Version D.

8) SIGNATURES

	COMPANY	CUSTOMER
Organization	Inspect2go, Inc.	
By	Paul Smith	
Title	President	
Signature		
Date	04/17/2024	

Drug Free Vigo County

Monday, March 25, 2024

Vigo County Auditor
ATTN: Judith DeLisle
127 Oak Street
Terre Haute, IN 47807

Dear Judy:

Drug Free Vigo County (Local ⁹⁴Coordinating Council) respectfully requests the Vigo County Council to appropriate \$61,154.⁹⁴~~42~~ (total for fiscal year 2023) into the Operating Expenses account (1148.36700.000.0000) for the Drug Free Community Fund.

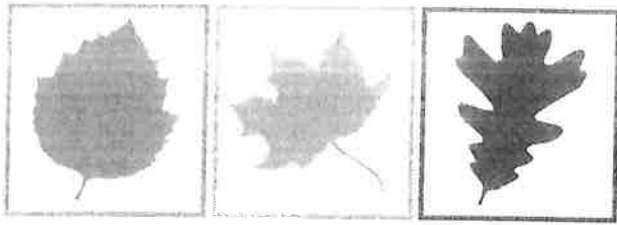
This program is funded by court user fees paid via the Vigo County Clerk's office and City of Terre Haute Clerk's office.

Should you have any questions, please do not hesitate to contact me at (812) 241-6262 or by email at bhalleck@casyonline.org.

Sincerely yours,

A handwritten signature in dark ink, appearing to read 'Brandon Halleck', with a large, stylized initial 'B' and a long horizontal flourish extending to the right.

Brandon Halleck
Treasurer



VIGO COUNTY
PARKS & RECREATION
DEPARTMENT

April 19, 2024,

To the Vigo County Council,

The Vigo County Parks and Recreation Department respectfully requests an appropriation to Contractual services (1219.33300.000.0000)

This appropriation is from the HFI funds that went through the budget process last year. We currently have a check from that fund; we just needed the appropriation to spend. This is for the Griffin Bike Park building.

appropriation Request:

Contractual Services:

1219.33300.000.0000 **\$122,500.00**

Please let us know if you have any questions.

Thank you,

Adam Grossman, Superintendent

VIGO COUNTY HEALTH DEPARTMENT

Darren Brucken, M.D.

Health Commissioner

DATE: April 12, 2024

TO: Vigo County Council and Auditor

RE: Additional appropriation: Local Health Maintenance Carry-Over Fund 1161

An **additional appropriation** is requested in the amount of **\$85,844.16** for a Peer Recovery Coach and School Health Liaison.

1161-10010	Salary and Wages	\$ 36,668.06
1161-15210	Social Security/FICA	\$ 2,805.27
1161-15220	PERF	\$ 5,202.00
1161-15230	Insurance	\$ 23,560.00
1161-	Phone Stipend	\$ 420.00
1161-21000	Office Supplies	\$ 5,020.83
1161-36100	Printing	\$ 2,750.00
1161-37200	Travel Expenses	\$ 1,750.00
1161-37300	Registration Fees	\$ 1,750.00
1161-44510	Equipment New	\$ 5,918.00

We currently have 1 FTE peer recovery coach (PRC) to address adverse behavioral health outcomes as per IC 16-30-3-2.4. We need an additional PRC from July 1 to December 31, 2024. Both PRC positions will be on the HFI 2025 budget.

The peer recovery coach will walk side by side with individuals seeking recovery from substance use disorders. The PRC will help others to create their own recovery plans, and develop their own recovery pathways.

FTE School Health Liaison from July 1 to December 31, 2024. The position shall be added to the 2025 HFI budget. The School Health Liaison will collaborate with schools, based on community need, to implement wellness policies and comprehensive strategies to promote student health.

Thank you for the consideration,



Joni Wise
Administrator

Attachment: Budget for the Indiana Department of Health

Local Health Department Name:		Vigo County		
Local Public Health Funding Amount:		LOCAL HEALTH MAINTENANCE FUND		
Total Budget Breakdown				
Section Number and Name		LHMF Carryover Request	ILHDTA Carryover Request	
1	Personnel Services	\$68,655.33	\$0.00	
2	Supplies	\$5,020.83	\$0.00	
3	Other Services and Charges	\$6,250.00		
4	Capital Outlays	\$5,918.00	\$0.00	
		* TOTAL	\$85,844.16	\$0.00
Sub-Section				
Personnel Services				
1. Salaries and Wages: Position/Title		# of Positions	Salary or Hourly Rate/Range	LHMF Carryover Request
School Health Liaison		1	FTE	\$18,911.06
Peer Recovery Coach		1	FTE	\$17,757.00
Subtotal will total automatically. Please do not enter anything into this row. 1. Salaries and Wages Subtotal:				\$36,668.06
2. Employee Benefits: Position/Title		Benefits Covered		LHMF Carryover Request
Peer Recovery Coach		Insurance/FICA/SS/PERF/\$35 monthly phone stipend		\$15,870.00
School Health Liaison		Insurance/FICA/SS/PERF/\$35 monthly phone stipend		\$16,117.27
Subtotal will total automatically. Please do not enter anything into this row. 2. Employee Benefits Subtotal:				\$31,987.27
Supplies				
3. Office Supplies		Quantity	LHMF Carryover Request	ILHDTA Carryover Request
Peer Recovery Coach supplies			\$2,020.83	
School Health Liaison supplies			\$3,000.00	
Subtotal will total automatically. Please do not enter anything into this row. 4. Office Supplies Subtotal:				
Other Services and Charges				
Conference and training fees, travel cost for trainings, overnight accommodations, daily per diem and mileage			\$3,500.00	
Subtotal will total automatically. Please do not enter anything into this row. 9. Communication and Transportation Subtotal:			\$3,500.00	\$0.00
10. Printing and Advertising			LHMF Carryover Request	ILHDTA Carryover Request
School Health Liaison printed materials			\$2,000.00	
Peer Recovery Coach printed materials			\$750.00	
Subtotal will total automatically. Please do not enter anything into this row. 10. Printing and Advertising Subtotal:			\$2,750.00	\$0.00
Capital Outlays				
21a. Machinery and Equipment (No Vehicles)		Quantity	LHMF Carryover Request	ILHDTA Carryover Request
HP PC Elite 600 series SSF desktop computers		2	\$1,380.00	
Laptop Computers		2	\$1,800.00	
BenQ 24" Monitor		2	\$190.00	
Logitech MK540 wireless Keyboard/Mouse		2	\$83.00	
Union & Scale FlexFit Swivel Task Chairs		2	\$400.00	
Clear Office Chair Mats		2	\$65.00	
Desks and Shelving		2	\$2,000.00	
Subtotal will total automatically. Please do not enter anything into this row. 21a. Machinery and Equipment (No Vehicles) Subtotal:			\$5,918.00	\$0.00

VIGO COUNTY HEALTH DEPARTMENT

Darren Brucken, M.D.

Health Commissioner

DATE: April 17, 2024
TO: Vigo County Council and Auditor
RE: Appropriation for AED & Pads for Pediatric use and the AED Storage Cabinet all for the Vigo County Health Department Clinic.

Non-Reverting Fund:

4957.44510.000.0000	New Equipment	\$1,967.73
4957.44510.000.0000	New Equipment	\$ 441.43
4957.22000.000.0000	Operating Supplies	\$ 132.43
4957.30060.000.0000	Freight	\$ 5.75
	Total	\$2,547.35



An AED, or automated external defibrillator, is used to help those experiencing sudden cardiac arrest. It's a sophisticated, yet easy-to-use, medical device that can analyze the heart's rhythm and, if necessary, deliver an electrical shock, or defibrillation, to help the heart re-establish an effective rhythm.

Thank you for the consideration,

Joni Wise
Administrator

This order has not been placed yet. Please review your order once more then click the place order button.

SHIPPING AND BILLING ADDRESS

Account #: **1136061**
Vigo County Health
Department

147 Oak St
Darren Brucken MD
Terre Haute, IN 478073438
United States of America

Account #: **1136060**
Vigo County Health
Department

147 Oak Street
Terre Haute, IN 478073438
United States of America

812-462-3428

812-462-3428

SHIPPING AND PAYMENT METHODS

UPS Standard Delivery

Payment Method

Bill On Account

SAVE TO SHOPPING LIST

REVISE ORDER

ORDER



AED Plus AED Cabinet New For AED 17-3/10x17-3/10x3-1/2" Ea
1087520 | Zoll Medical — 8000-0814

**Est. Delivery Date
see message
below.

\$441.43

QTY
1 EA

Total
\$441.43



Pedi-Padz II Multifunction Pad Pediatric New f/ Less Than 55lbs Defib Gel Pair
2037054 | Zoll Medical — 8900-0810-01

**Est. Delivery Date
4/19/2024

\$132.43

QTY
1 EA

Total
\$132.43



AED Plus PS Series AED Defibrillator New Automatic Ea
1197910 | Zoll Medical — 21400710702011010

**Est. Delivery Date
see message
below.

\$1,967.73

QTY
1 EA

Total
\$1,967.73

*Options may vary



Shipping:

Order Total:

\$5.75

\$2,547.34

Items

3

Subtotal

\$2,541.59

Tax

\$0.00

Shipping

\$5.75

Total

\$2,547.34

Savings

\$656.38

Shipping Method

UPS Standard Delivery

Payment Method

Bill On Account

REVISE ORDER

Budget Information

Minimum Per Order Total

\$200.00

* Future order prices may vary on date of processing. Final order total may differ than that displayed due to variations in product availability, discounts, taxes, shipping, hazardous materials, small order charges, and/or handling charges. Products requested on future orders may not be available on date of processing. Do not request pre-book products on a future order. Not responsible for typographical errors. This sale is subject to our terms and conditions.

** Estimated Delivery Dates may vary based on product availability at the time of processing. Also, first-time web orders, orders with comments, and orders containing restricted substances may be delayed for verification and review. Actual delivery dates will be provided in a shipment confirmation e-mail after this order is placed.

Shop Our Top Sellers

VIGO COUNTY HEALTH DEPARTMENT

Darren Brucken, M.D.

Health Commissioner

DATE: April 17, 2024
TO: Vigo County Council and Auditor
RE: Appropriation for an XRF and shipping.

\$17,300.00 XRF Equipment

\$ 80.00 Shipping

\$17,380.00 Total

Appropriations from the following funds is requested:

8911.44510.000.0000	New Equipment	\$ 2,918.57
8915.44510.000.0000	New Equipment	\$ 1,000.00
1159.44510.000.0000	New Equipment	\$ 1,000.00
4957.44510.000.0000	New Equipment	\$12,381.43
<u>4957.30060.000.0000</u>	<u>Freight</u>	<u>\$ 80.00</u>

\$17,380.00



The XRF is an essential piece of equipment used during our lead risk assessments, which are mandated by IDOH.

XRF instruments measure the amount of lead on a painted surface or soil by exposing the surface to high-energy radiation (gamma rays in this case). The radiation causes lead to emit x-rays at a characteristic frequency.

The intensity of the rays is measured by the instrument's detector and converted to a number that represents the amount of lead per unit area. By using the XRF instrument, the amount of lead in paint, both surface and buried can be determined immediately.

Thank you for the consideration,

Joni Wise
Administrator

Attachment: quote for XRF



Quote #: Q-06378

Date: April 16, 2024

Expires On: June 15, 2024

Prepared For:

Amanda Baies

Account:

Vigo County Health Department

Billing Address:

147 Oak St.

Terre Haute, Indiana 47807

United States

Account Manager: Christian Balotescu

Phone: +1 2039158546

Email: chris@techmeasurement.com

Phone: +1 617-467-5526

Fax: +1 617-467-5024

Email: sales@vikendetetection.com

2-4 Weeks

To be confirmed at Order Acceptance

Prepaid, Net 30 subject to credit approval

12-100327	Pb200e with Accessories Kit	1	\$17,300.00	\$17,300.00
10-000002	Domestic 3 Day Shipping	1	\$80.00	\$80.00

Pb200e with Accessories Kit - Pb200i/e Extended Warranty	Included	Declined Coverage	Declined Coverage	Declined Coverage	Declined Coverage
Warranty Net Price Per Year	Included	0	0	0	0

Products and Services Subtotal	\$17,300.00
Shipping and Handling Subtotal	\$80.00
Extended Warranty Subtotal	\$0.00
Total Discount	\$0.00
Total Price	\$17,380.00

Please note that applicable sales taxes have not been included in the total price. This will be the buyer's responsibility unless a copy of a tax exempt certificate has been provided.

Signature:	_____	Effective Date:	____ / ____ / ____
Name (Print):	_____	Title:	_____
Purchase Order Number:	_____	Sales Tax Exempt:	Yes / No (If Yes, attach a copy of sales tax exempt certificate)



THE BOARD OF COMMISSIONERS OF VIGO COUNTY

Commissioners

Mark Clinkenbeard, 1st District
Chris Switzer, 2nd District
Mike Morris, 3rd District

650 S. 1st Street
Terre Haute, Indiana 47807
(812) 462-3367

April 22, 2024

Mr. Bramble
Vigo County Auditor
131 Oak Street
Terre Haute, IN 47807

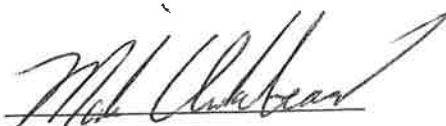
Mr. Bramble,

The Vigo County Commissioners are requesting \$25,000 out of Edit (1112) to help support the Terre Haute Air Show 2024. We would also like to request \$100,000 out of ARPA (8950) for the Boys and Girls Club. Legal Expenses \$75,000, Courthouse Generator \$330,000 and AED's for \$9000 out of General Fund (1000).

Sincerely,


Chris Switzer

Ivan Morris


Mark Clinkenbeard

Fw: Request for Additional Deputy Prosecutor**Bramble, James** <James.Bramble@VigoCounty.IN.Gov>

Mon 4/8/2024 10:05 AM

To: McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

 2 attachments (753 KB)

April 2024 Request - Additional Deputy Prosecutor.doc; 2023 Proposed 5 year Staffing Place for Prosecutor's Office.doc;

From: Roberts, Rob <Rob.Roberts@VigoCounty.IN.Gov>**Sent:** Sunday, April 7, 2024 3:32 PM**To:** Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>; Bramble, James <James.Bramble@VigoCounty.IN.Gov>; Thacker, Todd <Todd.Thacker@VigoCounty.IN.Gov>; Andis, Jewellyn <Jewellyn.Andis@VigoCounty.IN.Gov>**Cc:** Terry Modesitt <tmodesitt@modesittlawfirm.com>**Subject:** Request for Additional Deputy Prosecutor

Council President Thacker:

At the request of Prosecutor Modesitt, I am submitting our request for an additional deputy prosecuting attorney. We ask that this be considered for the upcoming May, 2024 County Council meetings.

In conjunction with this request, I am attaching the proposal and supporting information that was provided to the 2023 Budget Committee indicating that the Vigo County Prosecutor's Office remains at roughly half of the recommended attorneys for a case load the size of Vigo County's. In addition, we believe this will continue to assist the County in demonstrating to Judge Magnus-Stinson our continued efforts to respond to the jail overcrowding.

Thank you for your consideration.

Respectfully,

Robert E. Roberts

Chief Deputy Prosecuting Attorney

Vigo County Prosecutor's Office

33 South Third Street

Terre Haute, Indiana 47807

(812) 462-3305 Ext 7514

Fax: (812) 208-1096





TERRY R. MODESITT
PROSECUTING ATTORNEY
OF VIGO COUNTY
VIGO COUNTY COURT HOUSE
33 SOUTH THIRD STREET, RM. 45
TERRE HAUTE, IN 47807
PHONE (812) 462-3305
FAX (812) 238-1096



To: Vigo County Council

April 8, 2024

RE: Vigo County Prosecutor's Office Council Request

It is respectfully requested that the following request be discussed at the next Council Meeting.

An additional Specialized Deputy Prosecutor Position be approved.

Any necessary amendments to the budget and/or salary ordinances to fund such a position.

This request is made consistent with the June, 2023 Proposed Five-year Staffing plan submitted to the Budget Committee. This plan was to slowly increase the staffing of the Vigo County Prosecutor's Office so that, at the end of the five year period, staffing would be at approximately 75% of the recommended number of attorneys and 50% of the recommended staff.

At the time of the original Proposal, it was requested that two additional deputy prosecutor positions be approved in 2024 – one criminal and one child support. Given efforts that were made by the Vigo County Council to improve salaries throughout the county in 2023, we are amending the request to only one additional deputy prosecutor at this time.

A copy of the 2023 proposal is included with this request.

Respectfully Submitted,

/s/ Robert E. Roberts

Robert E. Roberts
Chief Deputy Prosecuting Attorney
Vigo County, Indiana



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June 12, 2023

County Council Members
c/o 2023 County Council Budget Committee

RE: Request for Additional Positions for the
Vigo County Prosecutor's Office

We are requesting the County Council Budget Committee consider this five-year plan request for additional positions in the Vigo County Prosecutor's Office. This request was not made by the deadline for budget submissions because it was unknown at that time which of the requests previously before the Council were going to be considered at the June meetings. At the June 6, 2023 sunshine meeting, it was determined that only the salary requests were to be reviewed and the requests for additional staff remains tabled. At the last Council meeting, we respectfully withdrew those tabled requests so that the Budget Committee, and hopefully the entire council, will consider the requests as outlined below.

As has been discussed by the Judge Magnus-Stinson, our local Judges, and the attorneys working these cases, we anticipate a schedule being implemented by the County Judges for all criminal cases. While this is a necessary change, such a schedule will put an exceptional burden on the Prosecutor's Office to meet the requirements for each case – meeting discovery requirements, meeting and exceeding victim's rights, protecting and meeting defendant's rights – all implemented in a narrow and rigid schedule. The numbers presented below demonstrate that we are understaffed without having experienced the backlog of cases that piled up during COVID. We are prepared to work hard to meet the needs of the criminal justice system. And we thank the Council, in advance, for their recognition and consideration of the staffing needs to fulfill our obligation to the community.

As a primer for our request, I would provide the following studies from the Indiana Prosecuting Attorneys Council for attorney and staff numbers based on case filings in 2019, the most recent year of data available not impacted by COVID.

Currently, there are no studies that suggest how a prosecutor case load should be weighted or should be divided. The graph below contains two conclusions. The first number column is the case filings for 2019 by category where the Vigo County Prosecutor represents the State of Indiana. The second column shows how those numbers of case filings translate into the "weighted caseload" system in use for Public Defenders in Indiana and the number of attorneys needed to handle such a caseload. For example, one attorney should be able to handle six (6) murder cases, therefore the three (3) murder cases in 2019 should take up 50% of an attorney's caseload, or as noted in the column, .5 attorneys.

Vigo County - Population 106,153

Murder	3		0.5	
All felonies less L6	232		1.93	
L6 felonies	1352		6.76	
PCR	13		0.26	
Misdemeanors	9369		8.42	
Miscellaneous	2044		5.11	
Total Criminal	7530			
Intoxications	7627		0.64	
Juvenile	216		0.72	
IVD	5950		4.96	
Total attorneys	15	53%	29.3	35.16

When the full caseload for Vigo County is calculated using that same weighted system, Vigo County should have had the equivalent of 29.3 full time deputy prosecuting attorneys. At that time, we had 15 full time deputies and the 6 trial deputies, or roughly the equivalent of 18 deputy prosecutors.

The second conclusion the numbers revealed is based on using the same weighted caseload system standard with a workload measure that is used for Indiana judges. When this standard is applied to those numbers, the Vigo County Prosecutor's Office should have 35.1 attorneys.

I do want to pick apart their numbers for a moment. The Miscellaneous cases (2044) are generally not a full case, and do not need to have a full amount of attorney support. So we can remove the 5.11 attorneys listed on this line. However, the "All felonies less L6" is significantly underreported. According to the website maintained by the State of Indiana for these statistics, <https://publicaccess.courts.in.gov/ICOR>, Vigo County had 749 of these cases in 2019. If 232 cases is worth 1.93 attorneys, 749 of these cases is worth 6.25 attorneys. A potential net difference of one (1) less attorney as recommended by the study, or 28.3 full time attorneys.

An additional study was conducted by the Indiana Prosecuting Attorney's Council to assist with non-attorney staffing levels. Numbers were generated for both Child Support Title IV-D staff (based on federal child support performance measures) and for non-attorney criminal staff – support staff, investigators and victim's advocates. The study recommends the following:

Title IV-D Child Support staffing

- 1 support staff person for every 300 cases
- 1 attorney for every 1200 cases

Currently, our Title IV-D Child Support division has 4877 open cases as of June 12, 2023. Thus, the study would recommend we have 16 staff and 4 attorneys. Currently, we have 14 child support legal secretaries, one (1) receptionist, and one (1) attorney. We are very close to meeting recommendations for support staff in Child Support, which supports our contention that it may be better to transfer a child support legal secretary position to a criminal legal secretary. Based on the federal child support performance measures, we should have three (3) additional attorneys in child support.

Criminal Staffing

- 1.1 support staff for 1 attorney
- 1 investigator for every 3.6 attorneys
- 1 victim's advocate for every 5.9 attorneys

These numbers are based on the averages for prosecutor offices in a federal study done in 2001. Certainly technology has changed how this study should be viewed, but these numbers are based on the only study of its type that has been completed, and that study has not been updated. To analyze, we need to look at these ratios based on the current number of attorneys and based on the above numbers showing how many attorneys the office should have under a case weight system.

	Current	Suggested
Recommended Staffing Ratios	15 attorneys	28 attorneys
Support Staff - 1.1 per attorney	16.5	30.8
Investigators - 1 per 3.6 attorneys	4.2	7.8
Victim's Advocates - 1 per 5.9 attorneys	2.5	4.7
Current Staffing Levels (as of 6/12/23)	Current Need	Projected Need
Support Staff - 10	6.5	20.8
Investigators - 2	2.2	5.8
Victim's Advocates - 2	0.5	3.7
(Note - current staffing includes currently unfilled positions.)		

The numbers are revealing. To meet the staffing suggestions based on the current number of full time attorneys in the office, we should have an additional six (6) legal secretaries and two (2) investigators. To meet the levels suggested by the recommended number of attorney based on the case weighted 2019 numbers, an additional 21 legal secretaries, almost six (6) investigators and nearly four (4) victim advocates would be needed.

That being said, certainly our efforts over the last 10 years to modernize our office has changed the needed ratio for legal secretaries in the office. However, modernization cannot account for the face to face work that is done by investigators and victim's advocates.

We acknowledge that the Vigo County Council cannot immediately meet all of the needs that these studies suggest. And we also acknowledge that the needs suggested by this research are a best case scenario, which we are not asking to be provided.

Request for Consideration

Based on these numbers and the reality of Vigo County's financial situation, we are asking the County Council adopt a five-year plan for increasing the numbers within the office in a way that is responsible for taxpayer dollars, victims of crime, and community safety. Therefore, we would request the following:

	Criminal Deputy Prosecutors	Child Support Deputy Prosecutors	Criminal Support Staff	Criminal Investigators	Victim Advocates	Child Support Staff
Year						
2024	1	1	1*			-1*
2025	1			1		
2026	1		1		1	
2027	1			1		
2028	1		1			
Total	20	2	13	4	3	14

* - For 2024, the State would renew the request to convert a child support legal secretary spot into a criminal legal secretary spot. However, this is not a financial wash. Currently, a portion of the Child Support Legal Secretary costs is reimbursed by the Federal Government under the Title IV-D program and distributed between the Clerk, Title IV-D Court and the Prosecutor's Office. This reimbursement amount would be lost in the conversion. Along that same line of consideration, the additional Child Support Deputy Prosecutor would receive reimbursement back to the County.

The requested numbers would give us the following results in 2028:

- 22 deputy prosecutors out of a recommended 28.
(This number includes the 2 Title IV-D child support deputy prosecutors out of a recommended 4.)
- 13 criminal support staff out of a recommended 22.
- 4 criminal investigators out of a recommended 6.
- 3 victim advocates out of a recommended 4.
- 14 Title IV-D support staff out of a recommended 16.

We thank you for your continued consideration for the needs of the office. As noted above, we understand that the Vigo County Judges will soon be adopting a case schedule for steering cases through the criminal just system in a more controllwed fashion. A primary goal with these requests is that we will be able to adequately meet this schedule bringing cases to a resolution faster, resulting in fewer days of incarceration for inmates in the Vigo County Jail.

Respectfully Requested,

/s/ Terry R. Modesitt

Terry R. Modesitt, Prosecutor
Vigo County, Indiana