



**Sunshine Meeting
of the
Vigo County Council
March 3, 2026**

VIGO COUNTY COUNCIL SUNSHINE MEETING
Tuesday, March 3, 2026
Council Chamber – Vigo County Government Center
5:00 P.M.
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VIGO COUNTY COUNCIL SUNSHINE MEETING
Agenda
Tuesday, March 3, 2026 at 5:00 P.M.
Council Chamber – Vigo County Government Center

- 1. Pledge of Allegiance**
- 2. Calling of the Roll**
- 3. Communications from Elected Officials, Other Officials, or Agencies of the County**
 - a. Thrive West Central Update Presentation**
 - b. Hamilton Center Update**
- 4. Reports from Committees**
- 5. Resolutions and Ordinances Other than Appropriations**
 - a. An Amended Ordinance Adopting the 2026 Salary Schedule and Compensation Policies for Vigo County Indiana** Adjusting Pre-Trial Screener (2) Salary, Election Board Stipend Clarifications, Deputy Coroner Compensation Clarifications
- 6. Ordinances Relating to Appropriations**
 - a. Additional Appropriation 2026-5:** Courts – Pre-Trial Screener Salary Funding
 - b. Additional Appropriation 2026-13:** Community Corrections – Employee Benefits
 - c. Additional Appropriation 2026-14:** Assessor’s Office – New CAMA System
 - d. Additional Appropriation 2026-15:** Prosecutor’s Office – City Hall to Courthouse Office Relocation Costs
 - e. Additional Appropriation 2026-16:** Terre Haute Mayor’s Office – Re-Appropriating Unencumbered Funds for Warming Center
- 7. Public Comment**
- 8. Appointments**
- 9. Adjournment**

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of Vigo County, Indiana that the Vigo County Council will meet at the Vigo County Government Center, 127 Oak Street, Terre Haute at 5:00 p.m. on Tuesday, March 3, 2025 to consider the following appropriations in excess of the budget of the current year. The Vigo County Council will also meet on Tuesday, March 10, 2025 at the same location for a voting meeting.

COUNTY GENERAL/1000

Prosecuting Attorney/0009

1000.33300.00000.0009	Contractual Services	\$ 1,350.00
1000.44600.00000.0622	Office Machines	\$ 3,848.00
1000.44800.00000.0622	Office Furniture	<u>\$ 6,500.00</u>

Total Prosecuting Attorney: \$ 11,698.00

Benefits/Community Corrections

1000.15210.00000.0000	FICA	\$ 100,394.00
1000.15220.00000.0000	PERF	\$ 186,351.00
1000.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>

Total Benefits/Community Corrections: \$ 694,708.00

Auditor/0002

1000.10010.00000.0002	Payroll Salaries	\$ 9,189.00
1000.15210.00000.0002	FICA	\$ 703.00
1000.15220.00000.0002	PERF	<u>\$ 1305.00</u>

Total Auditor: \$ 11,197.00

TOTAL COUNTY GENERAL/1000: \$ 717,603.00

OPIOID RESTRICTED/1237

1237.15210.00000.0000	FICA	\$ 100,394.00
1237.15220.00000.0000	PERF	\$ 186,351.00
1237.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>

Total Opioid Restricted: \$ 694,708.00

OPIOID UNRESTRICTED/1238

1238.15210.00000.0000	FICA	\$ 100,394.00
1238.15220.00000.0000	PERF	\$ 186,351.00
1238.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>

Total Opioid Unrestricted: \$ 694,708.00

LIT- CERTIFIED SHARES/7330

7330.15210.00000.0000	FICA	\$ 100,394.00
7330.15220.00000.0000	PERF	\$ 186,351.00
7330.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>

Total LIT- Certified Shares: \$ 694,708.00

LIT- PUBLIC SAFETY/7331

7331.15210.00000.0000	FICA	\$ 100,394.00
7331.15220.00000.0000	PERF	\$ 186,351.00
7331.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>

Total LIT- Public Safety: \$ 694,708.00

LIT- ECONOMIC DEVELOPMENT/7332

7332.15210.00000.0000	FICA	\$ 100,394.00
7332.15220.00000.0000	PERF	\$ 186,351.00
7332.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>

Total LIT- Economic Development: \$ 694,708.00

REASSESSMENT/1224

1224.39200.00000.0008 Service Agreements \$ 231,306.00

Total Reassessment: \$ 231,306.00

The Meeting will be made available for observance at the following web address:

https://www.youtube.com/channel/UCzmzvzRWqm-L5pW8F389_Tg

Unless otherwise directed for public health reasons, the meeting will be open to the public. Members of the public may submit comments prior to the meeting to:

county.council@vigocounty.in.gov

LARRY T. HUTCHINGS, II
VIGO COUNTY AUDITOR

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of Vigo County, Indiana that the Vigo County Council will meet at the Vigo County Government Center, 127 Oak Street, Terre Haute at 5:00 p.m. on Tuesday, March 3, 2025 to consider the following appropriations in excess of the budget of the current year. The Vigo County Council will also meet on Tuesday, March 10, 2025 at the same location for a voting meeting.

Rainy Day Fund/1186

1186.37850.0000.0000 \$ 15,000.00

Total Rainy Day Fund: \$ 15,000.00

The Meeting will be made available for observance at the following web address:

https://www.youtube.com/channel/UCzmzvzRWqm-L5pW8F389_Tg

Unless otherwise directed for public health reasons, the meeting will be open to the public. Members of the public may submit comments prior to the meeting to:

county.council@vigocounty.in.gov

LARRY T. HUTCHINGS, II
VIGO COUNTY AUDITOR



Vigo County Human Resources Department

650 S. 1st STREET
TERRE HAUTE, INDIANA 47807
812-462-3249
Fax: 812-231-5617

Council,

The request to clarify the verbiage in the 2026 Salary Ordinance is to make it more clear on how the Deputy Coroners and Chief Deputy Coroner are paid. They receive their annual amount divided by twenty six (26) pays regardless of specific days or hours worked. Payroll has confirmed this information. I've provided the verbiage below for 2024, 2025, and 2026 Salary Ordinances.

2024 Salary Ordinance

"Deputy Coroners (4) shall be compensated at an annual rate of \$6,444. The Chief-Deputy Coroner shall be compensated at the annual rate of \$22,396.00."

2025 Salary Ordinance

"Deputy Coroners (4) shall be compensated at an annual rate of \$6,637. The Chief-Deputy Coroner shall be compensated at the annual rate of \$23,068."

2026 Salary Ordinance

"Deputy Coroners (4) shall be compensated at an annual rate of \$25.53 per hour and are estimated to work 260 days in the year. The Chief-Deputy Coroner shall be compensated at the annual rate of \$88.72 per hour and is estimated to work 250 days in the year."

Thank you,

A handwritten signature in blue ink, appearing to read "J. Gackle".

Jordynne Gackle

Human Resources Director



Vigo County Auditor
VIGO COUNTY ANNEX
131 OAK STREET
TERRE HAUTE, INDIANA 47807
(812) 462-3361 FAX: (812) 231-0091

February 24, 2026

Council,

The request to clarify the verbiage in the 2026 Salary Ordinance is to make it clear on what the total amount of stipends are that are to be paid to election workers .

Section 13. The Vigo County Election Board will receive the following stipends:

- | | |
|---|---------|
| a. Clerk – Member | \$8,000 |
| b. Chief – Deputy Clerk | \$6,400 |
| c. Democrat/Republican Primary Member | \$4,000 |
| d. Democrat/Republican Alternate Member | \$2,000 |

These stipends shall be disbursed in two (2) equal semi-annual payments totaling the amount of the above stipends on a pay date that includes Election Day.

Thank you,

A handwritten signature in cursive script that reads "Autumn Seprodi".

Autumn Seprodi
Payroll Administrator

**AN ORDINANCE ADOPTING THE 2026 SALARY
SCHEDULE AND COMPENSATION POLICIES
FOR VIGO COUNTY, INDIANA**

WHEREAS the County of Vigo, Indiana is an Equal Opportunity Employer, and

WHEREAS it is **the** intent of Vigo County, Indiana to comply with applicable federal and State of Indiana employment **laws** and regulations, and

WHEREAS Indiana Code 36-2-5-3 Section 3. (a) establishes that the county fiscal body shall **fix** the compensation of officers, deputies, and other employees whose compensation is payable from the County **General** fund, County Highway fund, County Health fund, County Park and Recreation fund, or any **other** fund from which the county auditor **issues** warrants for compensation with the exception of the Convention and Visitors Bureau and Community Corrections funds. This includes the power to:

- (1) fix the number of officers, deputies, and other employees:
- (2) describe and classify positions and services:
- (3) adopt schedules of compensation;
- and:
- (4) hire or contract with persons to assist in the development of compensation, and.

NOW THEREFORE, **it** is ordained as follows:

SECTION 1. The attached FLSA exempt, non-exempt, and excluded classifications are hereby adopted for the purposes of calculating overtime for employees holding non-exempt positions; employees holding exempt or excluded positions are not eligible for FLSA overtime or FLSA compensatory **time**.

SECTION 2. The Vigo County Personnel Policy, effective September 12, 2017, and all adopted addendums, are hereby adopted by reference; compliance with such policies are a term and condition of County employee compensation; County employees are entitled to pay for **leave** policies specified in **the** Vigo County Personnel Policy; and the County Auditor shall not issue pay warrants for paid leave not specified in the Vigo County Personnel Policy;

SECTION 3. Employees shall not receive compensation above the salary range authorized for their position in the salary ordinance; and the County Auditor shall not issue **pay** warrants for pay that exceeds the authorized amount specified in the salary ordinance.

SECTION 4. The number of officers, deputies, and other employees shall not exceed the number authorized in this salary ordinance.

SECTION 5. Any job description will comply with the language adopted regarding the jurisdiction of a potential employee's driver's license:

All County Council adopted job descriptions having a job requirement **that** states, "Possession of a valid Indiana driver's license and a demonstrated safe driving record," shall **be** amended to state: "Possession of a **valid** driver's license and a demonstrated safe driving record."

SECTION 6. That probation officers shall be paid pursuant to the 2026 Minimum Salary Probation Officers Schedule or shall receive a 15% increase in their yearly salary, whichever is less.

- a. Number of positions are set as follows:
 - i. Adult Probation Officers
 - 1. County General – twelve (12)
 - 2. Adult Probation DOC Grant – (1)
 - ii. Juvenile Probation Officers
 - 1. County General – (7)

SECTION 7. The following positions in the judicial system will be compensated at the following rate:

a. Circuit Courts: Pre-Trial Screener (2)	\$42,020.00*
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*This compensation rate will cause the two (2) Pre-Trial Screener positions funded by Vigo County to match the compensation rate of the other two (2) Pre-Trial Screener positions that are currently funded by grant monies.

SECTION 8. Employees providing services for the Juvenile Drug Court will receive the following stipends in addition to their base compensation:

- | | |
|---------------------|------------------|
| a. Coordinator (1) | \$5,000 annually |
| b. Case Manager (1) | \$5,000 annually |

SECTION 9. Deputy County assessors and deputy township assessors that **have** achieved Level II certification shall receive \$500 annually in addition to **the base** salary. Deputy county **assessors** and deputy township assessors **that have** achieved Level III certification shall receive \$500 annually in addition to **the** base salary plus compensation for Level II certification (a total of

\$1,000 in addition to the base salary for Level III certification).

SECTION 10. Hours worked by temporary and/or part-time employees shall not exceed 29 hours per **defined work week**. **Rates** are established as follows:

- a. Temporary employees, part-time employees, and extra help shall be compensated at a rate of **\$18.00** per hour unless otherwise approved.
- b. Temporary employees, part time employees, and extra help for the positions of Process Servers shall be compensated at a rate of \$20.00 per hour.
- c. Deputy Coroners (4) shall be compensated at an annual rate of \$6,637. The Chief-Deputy Coroner shall be compensated at the annual rate of \$23,068.
- d. Part-time employee for the position of Electrician in the Building Maintenance department shall be compensated at a rate of \$30.97 per hour unless otherwise approved.

SECTION 11. The Property Tax Appeals Board Members are to be compensated based on a daily rate. Meetings lasting four (4) hours or less are to be compensated at one half (1/2) of the daily rate. Meetings lasting more than four (4) hours are to be compensated at the daily rate.

SECTION 12. One employee of the Assessor's Office will receive a \$5,000 stipend to be the Secretary to the PTABOA Board. Paid from the Reassessment Fund.

SECTION 13. The Vigo County Election Board will receive the following stipends:

- | | |
|---|---------|
| a. Clerk – Member | \$8,000 |
| b. Chief- Deputy Clerk | \$6,400 |
| c. Democrat/Republican Primary Member | \$4,000 |
| d. Democrat/Republican Alternate Member | \$2,000 |

These stipends shall be disbursed in two (2) equal semi-annual payments totaling the amount of the above stipends, with the first payment disbursed on payroll dated May 22, 2026 and the second payment disbursed on payroll dated November 20, 2026.

SECTION 14. The Vigo County Drainage Board will be compensated at the following rate: \$35.00 per month for one year.

SECTION 15 The Building Inspection Board will be compensated at the following rate: \$25.00 per meeting with an estimated four (4) meetings per year.

SECTION 16. Full-time employees in PERF covered positions determined ineligible for PERF **per** state statute shall receive a stipend equal to the defined employee contribution rate (3.00%) to be **paid** in each **pay** period.

SECTION 17. All full-time Vigo County Employees shall receive longevity pay annually commencing at the beginning of the calendar year of his/her 2nd year in accordance with the attached longevity schedule. For each subsequent year of service, they shall receive longevity pay up to the maximum of \$6,250.

SECTION 18. This ordinance does not apply to employees who are covered by collective bargaining agreement, merit officers of **the** Vigo County Sheriff's Department, Compensation established by other Vigo County Salary Ordinances, persons whose compensation is **governed by** statute, persons whose compensation is **established by a state agency** or grant, and **elected** officials.

SECTION 19. Any employee who enters into lost time with the County (where they do not have any eligible paid time off and are not actively working) will not be eligible for any form of payment which they would be eligible for when working or in paid time off status. This provision does not prohibit additional discipline if an employee enters lost time status with the County without good reason.

2026 Longevity Schedule

Year

1	
2	\$ 125
3	\$ 250
4	\$ 375
5	\$ 500
6	\$ 781
7	\$ 938
8	\$ 1,094
9	\$ 1,250
10	\$ 1,406
11	\$ 1,875
12	\$ 2,063
13	\$ 2,250
14	\$ 2,438
15	\$ 2,625
16	\$ 3,281
17	\$ 3,500
18	\$ 3,719
19	\$ 3,938
20	\$ 4,156
21	\$ 5,000
22	\$ 5,250
23	\$ 5,500
24	\$ 5,750
25	\$ 6,000
26	\$ 6,250

2026 Salary Ordinance Vigo County General

[illegible]

2026 Salary Ordinance
Vigo County General

Department	Fund	Position	FSLA Status	Grade	GF	2026 Salary Base	2026 Hourly Base
Clerk	General	Deputy Clerk Assistant Supervisor	Non-Exempt	9			\$27.54
Clerk	General	Deputy Clerk Assistant Supervisor	Non-Exempt	9			\$27.54
Clerk	General	Deputy Clerk Supervisor	Non-Exempt	10			\$29.33
Clerk	General	Deputy Clerk Supervisor	Non-Exempt	10			\$29.33
Clerk	General	Deputy Clerk Supervisor	Non-Exempt	10			\$29.33
Clerk	General	Deputy Clerk Supervisor	Non-Exempt	10			\$29.33
Clerk	General	Deputy Clerk Supervisor	Non-Exempt	10			\$29.33
Clerk	General	Chief Deputy Clerk	Excluded	12		\$60,538.00	
Commissioners	General	V.C. Government Operations Coordinator	Exempt	14		\$68,661.86	
Commissioners	General	Administrative Assistant Commissioners	Non-Exempt	5			\$21.40
Coroner	General	Deputy Coroner Office Manager	Excluded	9	*	\$52,347.99	
Council	General	Council Administrator	Non-Exempt	11			\$31.23
EMA	General	EMA Director	Exempt	16		\$77,878.30	
EMA	General	EMA Deputy Director, Operations	Non-Exempt	14		\$68,661.86	
EMA	General	EMA Deputy Director, Planning PIO	Non-Exempt	14		\$68,661.86	
Extension Office	General	Secretary II	Non-Exempt	6			\$22.80
Extension Office	General	Program Assistant / Secretary	Non-Exempt	6			\$22.80
Extension Office	General	Program Assistant / Secretary	Non-Exempt	6			\$22.80
GIS	General	GIS Director	Exempt	15		\$73,124.85	
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Group Homes Youth Care Specialist	Non-Exempt	9			\$24.09
Group Homes	General	Compliance/Finance Manager	Non-Exempt	12			\$33.26
Group Homes	General	Family and Youth Services Director	Exempt	13		\$64,473.29	
Group Homes	General	Operations Director	Exempt	15		\$73,124.85	
Group Homes	General	Treatment/Licensing Director	Exempt	16		\$77,878.30	
Group Homes	General	Group Homes Executive Director	Exempt	17		\$85,276.79	
Harrison Twp Assessor	General	Deputy Assessor/Field Agent	Non-Exempt	7			\$24.28
Harrison Twp Assessor	General	Reassessment Deputy Assessor	Non-Exempt	7			\$24.28
Harrison Twp Assessor	General	Reassessment Deputy Assessor	Non-Exempt	7			\$24.28
Harrison Twp Assessor	General	Deputy Assessor/Field Agent	Non-Exempt	7			\$24.28
Harrison Twp Assessor	General	Chief Deputy Assessor	Excluded	11		\$56,841.58	
Human Resources	General	Human Resources Director	Exempt	16		\$77,878.30	
Human Resources	General	Human Resources Coordinator	Non-Exempt	10			\$29.33
Information Services	General	Network Administrator	Non-Exempt	11		\$56,841.58	
Information Services	General	Senior Network Administrator	Non-Exempt	12		\$60,538.19	
Information Services	General	Information Technology Director	Exempt	16		\$77,878.30	
Juvenile Center	General	Juvenile Detention Director	Exempt	17		\$85,276.79	
Juvenile Center	General	Juvenile Detention Compliance Manager	Non-Exempt	12			\$33.26
Juvenile Center	General	Juvenile Detention Assistant Director	Exempt	14		\$68,661.86	
Juvenile Court	General	Staff Advocate	Non-Exempt	8			\$25.86
Juvenile Court	General	Staff Advocate	Non-Exempt	8			\$25.86
Juvenile Court	General	Staff Advocate	Non-Exempt	8			\$25.86
Juvenile Court	General	Staff Advocate	Non-Exempt	8			\$25.86
Juvenile Court	General	Staff Advocate	Non-Exempt	8			\$25.86
Juvenile Court	General	Staff Advocate Supervisor	Non-Exempt	10		\$53,372.54	
Juvenile Court	General	Staff Advocate Supervisor	Non-Exempt	10		\$53,372.54	
Juvenile Court	General	Staff Advocate Supervisor	Non-Exempt	10		\$53,372.54	
Juvenile Court	General	Staff Advocate Supervisor	Non-Exempt	10		\$53,372.54	
Juvenile Court	General	CASA Director	Exempt	13		\$64,470.79	
Prosecutor	General	Prosecutor Administrative Assistant	Non-Exempt	7	*		\$24.53
Prosecutor	General	Legal Secretary	Non-Exempt	8			\$25.86
Prosecutor	General	Legal Secretary	Non-Exempt	8			\$25.86
Prosecutor	General	Legal Secretary	Non-Exempt	8			\$25.86

2026 Salary Ordinance
Vigo County General

[illegible]

**2026 Salary Ordinance
Vigo County General**

Department	Fund	Position	FSLA Status	Grade	GF	2026 Salary Base	2026 Hourly Base
Voter Registration	General	Co-Director Voter Registration	Non-Exempt	7	*	\$48,564.82	
Voter Registration	General	Co-Director Voter Registration	Non-Exempt	7	*	\$48,564.82	
Weights & Measures	General	Weight and Measures Inspector	Exempt	11	*	\$60,110.00	
Assessor	Reassessment 1224	Reassessment Deputy Assessor	Non-Exempt	7			\$24.28
Assessor	Reassessment 1224	Reassessment Sales Disclosure Deputy	Non-Exempt	7			\$24.28
Assessor	Reassessment 1224	Deputy Assessor	Non-Exempt	7			\$24.28
Assessor	Reassessment 1224	Deputy Assessor	Non-Exempt	7			\$24.28
Clerk	Clerk Perpetuation 1119	Deputy Clerk	Non-Exempt	7			\$24.28
Harrison Twp Assessor	Reassessment 1224	Reassessment Deputy Assessor	Non-Exempt	7			\$24.28
Harrison Twp Assessor	Reassessment 1224	Reassessment Deputy Assessor	Non-Exempt	7			\$24.28
Engineer Services	Engineer 4972	Assistant County Engineer	Exempt	17		\$85,276.79	
Engineer Services	Engineer 4972	Engineer/Highway Director	Exempt	19		\$112,462.77	
Engineer Services	Engineer 4972	Permit Inspector	Non-Exempt	7			\$24.28
Recorder	Recorder Perp 1189	Deputy Records Clerk	Non-Exempt	6			\$22.80
Recorder	Recorder Perp 1189	Deputy Records Clerk	Non-Exempt	6			\$22.80
Adult Probation	Supp Adult Probation 2100	Office Manager-Adult Probation	Non-Exempt	7			\$24.28

Hours
1820

* Incumbants are grandfathered at higher rate

**AN AMENDED ORDINANCE ADOPTING THE 2026 SALARY
SCHEDULE AND COMPENSATION POLICIES
FOR VIGO COUNTY, INDIANA**

Approved on this 10th Day of March, 2026.

Aye	☐	Absent	☐	Randy Gentry_____
Nay	☐	Abstain	☐	
Aye	☐	Absent	☐	Nancy Allsup_____
Nay	☐	Abstain	☐	
Aye	☐	Absent	☐	Brenda Wilson_____
Nay	☐	Abstain	☐	
Aye	☐	Absent	☐	Steve Ellis_____
Nay	☐	Abstain	☐	
Aye	☐	Absent	☐	Vicki Weger_____
Nay	☐	Abstain	☐	
Aye	☐	Absent	☐	Brad Anderson_____
Nay	☐	Abstain	☐	
Aye	☐	Absent	☐	David Thompson _____
Nay	☐	Abstain	☐	

Attest:

Larry T. Hutchings, II
Vigo County Auditor



Vigo County Community Corrections
104 South 1st St.
Terre Haute, IN 47807
812-462-3381

Vigo County Superior Court
Request for Appropriation – Calendar Year 2026

We are submitting this request for funds to make the salary for the Pretrial Screeners positions equal for 2026.

The requested funding is necessary to make the Court Pretrial Screener positions equal with the Grant Pretrial Screener positions for the calendar year 2026. The estimated cost for this funding is \$2,982.46.

Salary - \$2,447.64
FICA - \$ 187.25
PERF - \$ 347.57



**Vigo County Community Corrections
104 South 1st St.
Terre Haute, IN 47807
812-462-3381**

**Vigo County Community Corrections Department
Request for Appropriation – Calendar Year 2026**

I am submitting this request for Opioid funds to cover the employee benefit packages for personnel of Vigo County Community Corrections for Calendar Year 2026.

The requested funding is necessary to meet statutory and contractual obligations associated with employee compensation and to ensure the continued provision of essential benefits. The estimated costs for Calendar Year 2026 are as follows:

- **Health Insurance:** \$407,962.72
- **PERF Contributions:** \$186,350.75
- **FICA Contributions:** \$100,393.19

The total funding requested for employee benefits for Calendar Year 2026 is \$694,706.66.

It is important to note that for more than **26 years**, Vigo County Community Corrections has been paying benefits without any assistance. The Community Corrections user fee fund has been used to help cover these costs. The same user fee fund has also been used to offset additional operational expenses, including facility utilities, lease payments, and salaries.

Since **2014**, Vigo County Community Corrections has paid **\$4,316,642.01** from the user fee fund solely for employee benefit package coverage. In addition, the department covered **facility lease payments totaling \$2,526,658.73 between 2006 and 2014**, as well as **utility expenses totaling \$757,158.08 from 2006 through 2025**, and **salaries totaling \$10,643,311.78**.

Collectively, these figures demonstrate that Vigo County Community Corrections has supplied **\$18,243,770.60** in funding from departmental resources. This total does **not** include benefit package costs incurred between **2000 and 2014**. Prior to the year 2000, employee benefit packages were funded by Vigo County Government from **1991 through 2000**.

This history highlights the long-standing financial responsibility assumed by Vigo County Community Corrections in supporting both employee benefits and essential operational costs. Approval of this request would provide critical fiscal relief, support staff retention, and help ensure the continued stability and effectiveness of Community Corrections operations.

Thank you for your consideration of this request.

Vigo County Assessor

189 Oak Street, Terre Haute, Indiana 47808

Phone (812) 462-3358

Kevin L Gardner - Assessor

Deana G Chrisman – Chief Deputy

February 17, 2026

Larry Hutchings

Vigo County Auditor

131 Oak Street

Terre Haute, IN 47807

Mr. Hutchings,

Please enter the following requests to the County Council for their next call:

REASSESSMENT

Appropriation for 1224.39200.000.0008	Service Agreements	\$231,306
---------------------------------------	--------------------	-----------

I request that you allow me this appropriation to cover the cost of a new CAMA system.

The cost of the new system, including the install, file conversion, and training is \$390,090 with a \$71,000 yearly maintenance fee. Because the initial purchase will be spread over 3 years, and the maintenance fee is less than we currently pay of \$123,928, I will only need \$231,306 to pay the difference. After 3 years we will only be paying roughly \$71,000 per year. This will be a savings to the county of between \$53,000 and \$86,000 depending on the projections. The first payment for the software will be in January 2027.

Thank you for your consideration

Kevin L. Gardner



TERRY R. MODESITT
PROSECUTING ATTORNEY
OF VIGO COUNTY
VIGO COUNTY COURT HOUSE
33 SOUTH THIRD STREET, RM. 45
TERRE HAUTE, IN 47807
PHONE (812) 462-3305
FAX (812) 238-1096



To: Vigo County Council
RE: Prosecutor's Office Request for Additional Appropriations

February 13, 2026

REQUEST FOR ADDITIONAL APPROPRIATION

It is respectfully requested that the following request be discussed at the March, 2026 Council Meetings.

- An additional appropriation to General – Prosecutor – Office Furniture Line item 44480 in the amount of \$6,500
- An additional appropriation to General – Prosecutor – Office Machines Line Item 44600 in the amount of \$3,847.08
- An additional appropriation to General – Prosecutor – Contractual Services Line Item 33300 in the amount of \$1349.20.

The request for \$6,500 for Office Furniture is being made to accommodate additional personnel being squeezed into the available Courthouse space. The attached quotes totaling \$5,858 were generated after meeting with the representative from Thiemann Office Products and taking his recommendations for desk size and functionality based on the available space. These desks are necessary because two employees must be moved from City Hall to the Courthouse based on the changes in where Misdemeanor cases are being filed and to accommodate the new attorney that was approved by the County Council in December, 2025. It is anticipated that the additional amount plus the previously allocated \$600 will be used to purchase any additional needed items, primarily office chairs.

The request for \$3,847.08 for Office Machines is being made to cover the costs of three Computer Systems that were purchased by the Vigo County IT Department for the two legal secretaries and the new deputy prosecutor with a cost of \$3,847.08. The current 2026 appropriation for Office Machines will be utilized to purchase a laptop for the new deputy prosecutor, as needed to access our digital case files in the Courtroom and to take home as needed for afterhours and weekend court work.

The request for \$1,349.20 for Contractual Services is to cover the cost of a new data line being installed in an office that will now house a 2nd attorney. Courthouse Systems Administrator Joe Lebreer advised the additional line will be necessary and requested the attached quote for the installation work.

Respectfully Submitted,

/s/ Robert E. Roberts

Robert E. Roberts

Chief Deputy Prosecuting Attorney, Vigo County



1904 N 1st Street
Terre Haute IN 47804
(812) 232-8600,
Sclark@ics-networking.com

Estimate

ESTIMATE # 84082151

DATE: 02/11/2026

CUSTOMER

Vigo County Courthouse
33 N 3rd St
Terre Haute, Indiana, 47807

SERVICE LOCATION

33 N 3rd St
Terre Haute, Indiana, 47807

DESCRIPTION

Install 3 new network drops at the Vigo County Courthouse, in the office of Prosecutor Terry Modesitt.
Two (2) new data drops at the new employee's desk
One (1) new data drop in the ceiling for a wireless access point (WAP)

Estimate

Description	Qty	Rate	Tax	Total
CAT6-PLN Category 6 Data Cable. (Plenum Rated)	560.00	\$0.52	\$0.00	\$291.20
HUB-HXJ6 Hubbell, Category 6 Data Jack.	6.00	\$16.00	\$0.00	\$96.00
HUB-IFP120W 2 Port, Single Gang, Face Plate.	1.00	\$5.00	\$0.00	\$5.00
HUB-HSB10W Hubbell, 1 Port, Surface Mount box.	1.00	\$5.00	\$0.00	\$5.00
ICS-176-25 25 Ft. Category 6, Data Patch Cable.	1.00	\$19.00	\$0.00	\$19.00
ICS-176-10 10 Ft. Category 6, Data Patch Cable.	1.00	\$12.00	\$0.00	\$12.00
ICS-176-3 3 Ft. Category 6, Data Patch Cable.	3.00	\$7.00	\$0.00	\$21.00
ICS150 Labor.	6.00	\$150.00	\$0.00	\$900.00
Indiana Sales Tax 7%		7.00%		\$0.00

Accepted By: _____

Signature: _____ Date: _____

Sub Total:
Total Tax:
Estimate Total:

\$1,349.20
\$0.00
\$1,349.20

QUOTE

QUOTE NUMBER **Q00566-00**
 QUOTE DATE **02 / 12 / 26**

BILL TO ADDRESS		SHIP TO ADDRESS			
PROSECUTOR OF VIGO COUNTY 33 S THIRD ST TERRE HAUTE, IN 47807 CUSTOMER PHONE # (812) 462-3305		PROSECUTOR OF VIGO COUNTY 4TH FLOOR COURT HOUSE 33 S THIRD ST TERRE HAUTE, IN 47807			
CUSTOMER PURCHASE ORDER		SALESPERSON	TERMS	ROUTE	PAYCODE
		AUSTIN	NET 30	10	QUOTE
					ORDER TAKER
					51

ITEM NUMBER	ITEM DESCRIPTION	UM	ORD QTY	SELL PRICE	EXTENDED PRICE
	4TH FLOOR OFFICE				
LLR69546	DESK,LAM,66X30,WC	EA	1	244.00	244.00
LLR69554	RETURN,RECT,LAM,48X24,WC	EA	1	180.00	180.00
LLR69558	PEDESTAL,B/B/F,FIXED,WC	EA	1	280.00	280.00
LLR69559	PEDESTAL,FILE/FILE,WC	EA	1	276.00	276.00
LLR69619	HUTCH,W/DOOR,LAM,66",WCH AR	EA	2	375.00	750.00

THANK YOU FOR THE OPPORTUNITY TO PROVIDE PRICING

- SPECIAL ORDER MERCHANDISE IS NOT RETURNABLE
- THIS QUOTE IS VALID FOR 30 DAYS
- FURNITURE ORDERS REQUIRE A DEPOSIT

Subtotal 1730.00
Total 1730.00

QUOTE

QUOTE NUMBER **Q00567-00**
 QUOTE DATE **02 / 12 / 26**

BILL TO ADDRESS		SHIP TO ADDRESS			
PROSECUTOR OF VIGO COUNTY 33 S THIRD ST TERRE HAUTE, IN 47807 CUSTOMER PHONE # (812) 462-3305		PROSECUTOR OF VIGO COUNTY 4TH FLOOR COURT HOUSE 33 S THIRD ST TERRE HAUTE, IN 47807			
CUSTOMER PURCHASE ORDER		SALESPERSON	TERMS	ROUTE	PAYCODE
		AUSTIN	NET 30	10	QUOTE
					ORDER TAKER
					51

ITEM NUMBER	ITEM DESCRIPTION	UM	ORD QTY	SELL PRICE	EXTENDED PRICE
	1ST FLOOR OFFICE				
LLR69535	DESK,LAM,7230,MAH	EA	1	295.00	295.00
LLR69372	DESK,LAM,66X30,MY	EA	2	244.00	488.00
LLR69388	RETURN,RECT,42X24,MAH	EA	3	170.00	510.00
LLR69603	PEDESTAL,B/B/F,FIXED,MAH	EA	3	280.00	840.00
LLR69605	PEDESTAL,FILE/FILE MAH	EA	3	276.00	828.00
LLR69382	HUTCH,W/DOOR,LAM,71",MY	EA	3	389.00	1167.00

THANK YOU FOR THE OPPORTUNITY TO PROVIDE PRICING

- SPECIAL ORDER MERCHANDISE IS NOT RETURNABLE
- THIS QUOTE IS VALID FOR 30 DAYS
- FURNITURE ORDERS REQUIRE A DEPOSIT

Subtotal 4128.00
Total 4128.00

INVOICE

	420 Ninth AVENUE
	NEW YORK, NEW YORK 10001
	TEL: 212.239.7760
	FAX: 212.239.7759
www.BandH.com	
For billing inquiries, please contact Rochelle Abramson Ext: 5007 rabilling@biphoto.com	
For returns or order related inquiries, please contact Ext: 7740 government@biphoto.com	

INVOICE DATE	INVOICE NUMBER
01/06/26	240821563
DUE DATE	PO NUMBER
02/05/26	
TERMS	ORDER NUMBER
30 DAY	915383524
CUSTOMER CODE	SHIP VIA
74571547	FDX GROUND
REMIT ACH TO:	REMIT CHECK TO:
Account Number: 6129966952 ABA/Routing Number: 121000248 Bank Address: Wells Fargo Bank, N.A. 420 Montgomery Street San Francisco, CA 94104	B&H PHOTO-VIDEO Remittance Processing Center P.O. BOX 28972 NEW YORK, NY 10087-8972

Bill To: VIGO COUNTY IT DEPARTMENT
AP
139 OAK ST
TERRE HAUTE, IN 47807

Ship To: AP
VIGO COUNTY IT DEPARTMENT
139 OAK ST
TERRE HAUTE, IN 47807

1000. 44000. 000. 0009 - machine

Bill Phone: (812)462-3222

Ship Phone: (812)462-3222

Qty Ord	Qty Ship	Qty Bko	Item Description	SKU#/MFR#	Item Price	Amount
3	3		HP PRO 400 G8 MINI/15-14500T/16-256G/W11P SERIAL #: 3505008135 MXL505337W MXL5053440	HEA70P8UT (A70P8UT#ABA)	\$671.62	\$2,014.86
6	6		BENQ 23.8"IPS EYE CARE MONITOR-1920X1080-BK SERIAL #: ETJ8S0146507C ETJ8S0141007C ETJ8S0140807C ETJ8S0140207C ETJ8S0002407C ETJ8S0140007C	BEGW2490T (0W2490T)	\$133.05	\$798.30
2	2		RICOH FI-8040 COMPACT DESKTOP SCANNER SERIAL #: CPDM007465 CPDM007465	RIF18040CDS (PA03836-B015)	\$472.62	\$945.24
6	6		PEARSTONE DISPLAYPORT 1.2 M TO M CABLE 6'	PEDPDD1206 (DP-DD1206)	\$6.74	\$40.44
3	3		TRIPP-LITE SURGE 6 OUTLET 6FT CORD - BLACK	TRTLP606B (TLP606B)	\$16.08	\$48.24
Continued on Next Page ...						

INVOICE

	420 Ninth AVENUE
	NEW YORK, NEW YORK 10001
	TEL: 212.239.7760
	FAX: 212.239.7759
www.BandH.com	
For billing inquiries, please contact Rochelle Abrahams Ext. 5897 rabilling@bhphoto.com	
For returns or order related inquiries, please contact Ext: 7740 government@bhphoto.com	

INVOICE DATE	INVOICE NUMBER
01/06/26	240821563
DUE DATE	PO NUMBER
02/05/26	
TERMS	ORDER NUMBER
30 DAY	915383524
CUSTOMER CODE	SHIP VIA
74571547	FDX GROUND
REMIT ACH TO:	REMIT CHECK TO:
Account Number: 4125968952 ABA/Routing Number: 121000248 Bank Address: Wells Fargo Bank, N.A. 420 Montgomery Street San Francisco, CA 94104	B&H PHOTO-VIDEO Remittance Processing Center P.O. BOX 28072 NEW YORK, NY 10087-8072

Bill To: VIGO COUNTY IT DEPARTMENT
 AP
 139 OAK ST
 TERRE HAUTE, IN 47807

Ship To: AP
 VIGO COUNTY IT DEPARTMENT
 139 OAK ST
 TERRE HAUTE, IN 47807

Bill Phone: (812)462-3222

Ship Phone: (812)462-3222

Qty Ord	Qty Ship	Qty Bko	Item Description	SKU#/MFR#	Item Price	Amount
			<i>Export Disclaimer</i> <i>An item or items in this order is controlled on the U.S. Commerce Control List set forth in the Export Administration Regulations or the U.S. Munitions List set forth in the International Traffic in Arms Regulations, and may require a license or other authorization from the U.S. Government to be exported from the United States. Without limitation, parties purchasing from B&H are solely responsible for determining applicable export licensing requirements and for obtaining any licenses or other authorizations from the appropriate agencies of the U.S. Government that are necessary for exporting the item, such as the U.S. Department of Commerce or the U.S. Department of State.</i>			

Payment Type	Card/Check Number	Amount	Sub-Total:	\$3,847.08
			Total Order:	\$3,847.08
			Payments/Credits:	\$0.00
			Balance:	USD \$3,847.08

All,

It appears the funds for the warming center were not encumbered. Therefore the money appropriated in 2025 was NOT spent. I would like to file an appropriation request for the March meeting. I will likely have my second child by the time of the second meeting. I will do my best to present at the sunshine meeting. Is there a standard form and memorandum that the county needs for appropriation requests? The total is \$15,000, no change from last year.



Brandon Sakbun

Mayor

City of Terre Haute

Phone: 812-244-2500

Mobile: 812-243-8957

Office: 812-244-2303

mayor@terrehaute.in.gov

<https://terrehaute.in.gov>

17 Harding Ave

Terre Haute, IN 47807

ADDITIONAL APPROPRIATION 2026-5

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now therefore:

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the County General Fund, the additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	REQUESTED	APPROVED
<u>COUNTY GENERAL/1000:</u>		
<u>Circuit Court/0232</u>		
1000.10010.00000.0000 Payroll Salaries	\$ 2,448.00	
1000.15210.00000.0000 FICA	\$ 188.00	
1000.15220.00000.0000 PERF	<u>\$ 348.00</u>	
Total County General:	\$ 2,984.00	

Approved on this 10th Day of March, 2026.

Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Randy Gentry_____
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Nancy Allsup_____
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Brenda Wilson_____
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Steve Ellis_____
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger_____
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Brad Anderson_____
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	David Thompson _____

Attest:

 Larry T. Hutchings, II
 Auditor

ADDITIONAL APPROPRIATION 2026-13

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now therefore:

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the County General Fund, Opioid Restricted Fund, Opioid Unrestricted Fund, LIT- Certified Shares Fund, LIT- Public Safety Fund, and the LIT Economic Development Fund the additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

		REQUESTED	APPROVED
<u>COUNTY GENERAL</u>			
1000.15210.00000.0000	FICA	\$ 100,394.00	
1000.15220.00000.0000	PERF	\$ 186,351.00	
1000.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>	
Total County General:		\$ 694,708.00	
 <u>OPIOID RESTRICTED/1237</u>			
1237.15210.00000.0000	FICA	\$ 100,394.00	
1237.15220.00000.0000	PERF	\$ 186,351.00	
1237.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>	
Total Opioid Restricted:		\$ 694,708.00	
 <u>OPIOID UNRESTRICTED/1238</u>			
1238.15210.00000.0000	FICA	\$ 100,394.00	
1238.15220.00000.0000	PERF	\$ 186,351.00	
1238.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>	
Total Opioid Unrestricted:		\$ 694,708.00	
 <u>LIT- CERTIFIED SHARES/7330</u>			
7330.15210.00000.0000	FICA	\$ 100,394.00	
7330.15220.00000.0000	PERF	\$ 186,351.00	
7330.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>	
Total LIT- Certified Shares:		\$ 694,708.00	
 <u>LIT- PUBLIC SAFETY/7331</u>			
7331.15210.00000.0000	FICA	\$ 100,394.00	
7331.15220.00000.0000	PERF	\$ 186,351.00	
7331.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>	
Total LIT- Public Safety:		\$ 694,708.00	
 <u>LIT- ECONOMIC DEVELOPMENT/7332</u>			
7332.15210.00000.0000	FICA	\$ 100,394.00	
7332.15220.00000.0000	PERF	\$ 186,351.00	
7332.15230.00000.0000	Group Insurance	<u>\$ 407,963.00</u>	
Total LIT- Economic Development:		\$ 694,708.00	

ADDITIONAL APPROPRIATION 2026-13

Approved on this 10th Day of March, 2026.

Aye	☐	Absent	☐	Randy
Nay	☐	Abstain	☐	Gentry_____
Aye	☐	Absent	☐	Nancy
Nay	☐	Abstain	☐	Allsup_____
Aye	☐	Absent	☐	Brenda
Nay	☐	Abstain	☐	Wilson_____
Aye	☐	Absent	☐	Steve
Nay	☐	Abstain	☐	Ellis_____
Aye	☐	Absent	☐	Vicki
Nay	☐	Abstain	☐	Weger_____
Aye	☐	Absent	☐	Brad
Nay	☐	Abstain	☐	Anderson_____
Aye	☐	Absent	☐	David
Nay	☐	Abstain	☐	Thompson _____

Attest:

Larry T. Hutchings, II
Auditor

ADDITIONAL APPROPRIATION 2026-14

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now therefore:

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the Reassessment Fund, the additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

REQUESTED

APPROVED

REASSESSMENT/1224

1224.39200.00000.0008 Service Agreements

\$ 231,306.00

Total Reassessment:

\$ 231,306.00

Approved on this 10th Day of March, 2026.

Aye ☐	Absent ☐	Randy Gentry_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Nancy Allsup_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Brenda Wilson_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Steve Ellis_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Vicki Weger_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Brad Anderson_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	David Thompson _____
Nay ☐	Abstain ☐	

Attest:

Larry T. Hutchings, II
Auditor

ADDITIONAL APPROPRIATION 2026-15

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now therefore:

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the County General Fund, the additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

		REQUESTED	APPROVED
<u>COUNTY GENERAL/1000</u>			
<u>Prosecuting Attorney/0009</u>			
1000.33300.00000.0009	Contractual Services	\$ 1,350.00	
1000.44600.00000.0622	Office Machines	\$ 3,848.00	
1000.44800.00000.0622	Office Furniture	<u>\$ 6,500.00</u>	
Total Prosecuting Attorney:		\$ 11,698.00	

Approved on this 10th Day of March, 2026.

Aye ☐	Absent ☐	Randy Gentry_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Nancy Allsup_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Brenda Wilson_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Steve Ellis_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Vicki Weger_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Brad Anderson_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	David Thompson _____
Nay ☐	Abstain ☐	

Attest:

Larry T. Hutchings, II
Auditor

ADDITIONAL APPROPRIATION 2026-16

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now therefore:

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the Rainy Day Fund, the additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	REQUESTED	APPROVED
<u>Rainy Day Fund/1186</u>		
1186.37850.0000.0000	\$ 15,000.00	
Total Rainy Day Fund:	\$ 15,000.00	

Approved on this 10th Day of March, 2026.

Aye ☐	Absent ☐	Randy Gentry_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Nancy Allsup_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Brenda Wilson_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Steve Ellis_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Vicki Weger_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	Brad Anderson_____
Nay ☐	Abstain ☐	
Aye ☐	Absent ☐	David Thompson _____
Nay ☐	Abstain ☐	

Attest:

Larry T. Hutchings, II
Auditor